
Minutes of the Ordinary Meeting of the Waimate District Council held in the Local Government Centre, Queen Street, Waimate on Tuesday 20th February 2007 at 8.30 am



Present

His Worship the Mayor, Mr J.G. Coles (Chair)
Councillors M.L. Andrew, M. Balchin, P.J. Foley, J.S. Gibson, M. Henderson,
P.F. McIlraith, J. Rayner and A. Townend.

In Attendance

Chief Executive Officer (J.E. Maxwell)
Administration Officer (J. Larcombe)
1 Member of the Media (Waimate Advertiser)
1 Member of the Media (Timaru Herald)
1 Member of the Media (Oamaru Mail)

Opening Prayer

His Worship the Mayor read the opening prayer.

Minutes

RESOLVED, THAT THE MINUTES OF THE:

- ORDINARY MEETING OF COUNCIL HELD ON:
(i) TUESDAY 19th DECEMBER 2006

BE RECEIVED.

Mov Cr Townend / Sec Cr Rayner

Carried

Matters Arising

Council were advised that the costs for the proposed Waimate 50 Road Sprint had now been revised and would be circa \$10,000.

Reports

His Worship the Mayor

His Worship the Mayor reported on the following:

- The Waimate Conspiracy
- Bushman Sculpture
- Heat Pump Installation
- Independent Inquiry into Local Government Rates
- Hunter Downs Irrigation
- SuperGold Card
- Meetings and Functions Attended

RESOLVED, THAT THE REPORT OF HIS WORSHIP THE MAYOR BE RECEIVED.

Mov His Worship the Mayor / Sec Cr Rayner

Carried

Matters Arising

Independent Enquiry - Local Government Rates

It was considered that the three member panel conducting the enquiry should also visit rural areas such as Timaru.

Noted that Councillors Townend and McIlraith would represent Council in this matter and further that this item be discussed at Council's forthcoming workshop.

Mov Cr Gibson / Sec Cr Foley

Carried

Chief Executive Officer

The Chief Executive Officer reported on the following:

- Annual Plan
- Annual Budget
- Civil Defence Co-ordinator
- New Zealand Dairies Ltd

RESOLVED, THAT THE REPORT OF THE CHIEF EXECUTIVE OFFICER BE RECEIVED.

Mov His Worship the Mayor / Sec Cr Henderson

Carried

Financial Report

The Management Accountant reported on the following:

- Income.
- Expenditure.
- Capital Expenditure.
- Cash Flow Trends.

RESOLVED, THAT THE FINANCIAL REPORT BE RECEIVED.

Mov Cr Townend / Sec Cr Gibson

Carried

Matters Arising

Noted that Council's Forestry Committee prepare a report on the viability and options of disposing of part of its forestry.

Mov Cr McIlraith / Sec Cr Townend

Carried

General Business

Release Draft Annual Plan for Audit Review

Council are required to approve the draft Annual Plan 2007 for release to Audit NZ for their review.

The draft Annual Plan had been circulated prior to the meeting and items within the plan were addressed and advised by Council's Corporate Services Manager.

Items addressed included:

- Timetable.
- Production of Annual Plan.
- Rates Resolution and Effected Examples.

RESOLVED, THAT THE DRAFT ANNUAL PLAN 2007 BE APPROVED AND RELEASED FOR AUDIT REVIEW.

Mov Cr Rayner / Sec Cr Andrew

Carried

Note: The meeting adjourned at 10.30 a.m.

Note: The meeting re-convened at 10.45 a.m.

Sport South Canterbury – Renewal of Contract

Sport South Canterbury had forwarded their interim report to Council for the period 1 July 2006 to 31 January 2007.

Sport South Canterbury have provided services in areas of health, wellbeing of all age groups and education needs over a long period of time. In return, Council has supplied a Sports and Recreation Grant at the present level of \$5,000 per year.

As part of Council's continued involvement in supplying grants to organisations that provide it with services that it does not provide itself, it is requested that these organisations give an information report, usually at the time Council's Annual Plan/LTCCP is reviewed.

Sport South Canterbury request that Council continue the contract for the period 1 July 2007 to 30 June 2008 at a figure of \$5,000 + GST.

RESOLVED THAT COUNCIL ACCEPT THE INTERIM REPORT OF SPORT SOUTH CANTERBURY AND CONTINUE THE CONTRACT FOR THE PERIOD 1 JULY 2007 - 30 JUNE 2008 AT A FIGURE OF \$5,000 + GST.

Mov Cr Rayner / Sec Cr Gibson

Carried

Queen Street Subdivision

Revised Subdivision Plan

Council's Surveyors will shortly forward a formal plan pursuant to the Resource Management Act 1991, for approval by Council. This is then followed by the formal Resource Consent application.

Council's Surveyors have prepared a proposed plan, which they advise will change only minor to the formal plan and have requested Council approval "as to layout".

This is not the requested formal final plan which is to present back to Council, but flags potentially the finalised plan.

Visually on the revised plan, the following is noted:

- The flood protection easement is aligned back from the rear boundary of the private sections.
- Configuration of some sections, especially those at the end of the cul-de-sac, has been changed.
- As a result, section sizes have altered.
- 1 extra section accordingly created.

Three sections remain same size, twelve are less and 5 have increased.

Council are requested to approve the plan as to layout.

RESOLVED THAT THE REVISED SUBDIVISION PLAN AS PRESENTED TO COUNCIL BE APPROVED "AS TO LAYOUT".

Mov Cr Rayner / Sec Cr Henderson

Carried

Appointment of Commissioner

Council's Surveyors advised that submissions for the Resource Consent to subdivide will hopefully be ready by the end of February.

Council will need to appoint an independent Commissioner for the Hearing and it is proposed that Mr David Collins be so appointed.

RESOLVED THAT MR DAVID COLLINS BE APPOINTED TO UNDERTAKE THE RESOURCE CONSENT HEARING FOR THE QUEEN STREET SUBDIVISION.

Mov Cr Rayner / Sec Cr Henderson

Carried

Street Name

The street name on the proposed subdivision plan is shown as Manchester Place and

Council note that it already has a Manchester Street and a Manchesters Road.

Eventually, Council will need to re-name the subdivision street (cul-de-sac).

Moved, that the cul-de-sac road be named Eric Batchelor Place

Mov Cr Townend.

As an Amendment

Moved, that an advert be placed in the local paper suggesting the following names and advising that the proposal will be finalised at Council's forthcoming meeting.

- Eric Batchelor Place.
- Owen Place.
- Shackleton Place.

Mov Cr Gibson / Sec Cr Foley

The amendment became the substantive motion which was put and **Carried**.

Elected Members Remunerations

Council are required to advise the Remuneration Authority by no later than 1st April 2007 its recommendations for the distribution of the indicative pool.

The Remuneration Authority will then issue the 2007/08 determination which will cover the period 1st July 2007 up to and including the date on which the results of the October 2007 elections are declared.

A further interim determination will be advised in early August 2007.

The Authority advises the total indicative pool at \$179,100 with the Mayoral salary as \$52,336.

On the basis of the current formula utilised, the current remunerations are advised:

Mayor	\$52,336 per annum
Deputy Mayor	\$18,570 per annum
Councillors	\$9,788 per annum
Meeting Allowance	\$160 per approved meeting

Approved paid meeting allowances are calculated at a total of 31 meetings, being Full Council (12), Extraordinary Council (4), and workshops (15).

The above calculates to a total of \$179,102 from the available pool of \$179,100.

Other than His Worship the Mayor's salary, Council may alter the other determinations as deemed appropriate within the indicative pool advised by the Authority.

RESOLVED THAT THE ABOVE ELECTED MEMBERS REMUNERATIONS BE ADVISED AS COUNCIL'S RECOMMENDATION FOR THE DISTRIBUTION OF ITS INDICATIVE POOL.

Mov Cr McIlraith/ Sec Cr Balchin**Carried****Note:**

In assessing the indicative pool, from the original report as presented, Council changed the meeting allowance from \$150 to \$160 per approved meeting.

The effect of this is that the meeting allowance pool increased from \$37,291 to \$39,680 for the year.

Also as a result, the Councillors salaries per annum decreased by \$2,389 from \$10,129 per annum to \$9,788 per annum (total pool of \$68,516).

Seal Extension for Dust Suppression Policy

Sealing of roads is the most frequently requested roading improvement, and dust is the most common reason for sealing requests within the Council.

Dust nuisance is a common problem in the Waimate District, especially during typical dry summer conditions or increased traffic flows and is a factor when prioritising sealing projects.

The number of homes adjacent to an unsealed road which are possibly affected by dust is currently estimated to be 150.

Approximately 20 properties have requested seal extension or have oiled their frontage in recent years.

Typical domestic problems brought to Council's attention are:

- Eye irritations;
- Respiratory problems;
- Stress;
- Appliances breaking down;
- Inability to have windows open;
- Extra housework required;
- Washing soiled on clothes-line;
- Roof water-supply contaminated

Used (waste) oil has traditionally been the main dust suppression method as it was plentiful, relatively easy to apply and cheap. However, in recent years concerns have been raised about the effects of using used oil for dust suppression because of its potential effects on human health and the environment. When used oil is applied to roads, these contaminants bind to dust particles and can then be washed off roads by rain or blown into the air. People may ingest these harmful materials through drinking contaminated water or breathing in contaminated air or dust. A nationwide Ministry for the Environment study in 1997 concluded that the environmental and health risks of applying used oil to roads as a dust suppressant are too great and that the practice should be strongly discouraged.

The cost of sealing for dust can be shown to be the least cost option in the long term. This means that the dust sealing is eligible for Land Transport NZ Funding for an Area Wide Treatment Project.

The cost of sealing a 100m length by 4m wide area is estimated to be \$8,000

The following policy is proposed

1. Application

Property owners may apply in writing to Council to have a specific section of a maintained rural public road sealed for dust suppression for residential dwellings where a dust nuisance is demonstrated. Applications are to be considered for approval by the Asset Manager.

2. Time-frame

Applications for sealing are to be received by 1st September for the following construction season's projects.

Late applications may be considered by the Asset Manager.

3. Costs

If the application is approved, the costs of the local share are to be met by the property owner(s). The current local share is 48% but expected to rise to 49%.

Where the cost of sealing for dust cannot be shown to be the long term, least cost option, and the full cost of the sealing is to be met by the applicant.

4. Length of Seal

In each instance, where one house is involved, Council shall contribute a maximum length of 200 metres. Any length required beyond will be fully funded the property owner(s).

5. Prioritisation of sealing Projects

Applications shall be prioritised according to the severity of the nuisance. Preference will be given in cases where the use of the road has rapidly changed, such as an increase in heavy traffic due to development.

6. Aspects to Consider

Council needs to consider aspects such as the geometric quality of the road i.e. the sealing cannot be stopped in the middle of a curve, or close to an intersection near the end of another sealed section. Pockets of isolated seal on the same road are undesirable, as they can create safety hazards to road users. Where seal extension on the road is expected to be undertaken within the next 5 years it is not cost effective to seal a shorter, narrower width in the interim.

7. Available Finance

The amount of the Council contribution to dust sealing projects will be determined by available budget.

8. Maintenance

Council shall take over all ongoing maintenance once the seal is completed. This includes reseals and other pavement repairs.

RESOLVED THAT THE SEAL EXTENSION FOR DUST SUPPRESSION POLICY BE ADOPTED

Mov Cr Rayner / Sec Cr Balchin

Carried

Allocation of Additional Recycling Crates for Waimate Serviced Area

A comprehensive kerbside recycling collection was introduced in July 2005. It currently serves approximately 1,800 residences in and around the Waimate township, using 60 litre crates. This large container was chosen, at a time when many districts still utilised the 45 litre crate. Funding is provided by a \$60 targeted rate on all residences within the service area. This allows for one crate per residence.

The remainder of the District is served by recycling drop-off sites. Currently these services combined, divert over 300 tonnes of recyclables from landfill annually.

Several inquiries have been received from residents, seeking the option of a second recycling crate, as they regularly exceed the capacity of their existing one. At first glance this proposal would appear to be a good waste diversion measure, however it does present several issues for consideration:

- The cost of the second crate.
- The proposal would introduce an additional administration overhead to accommodate a small number of residents. Currently admin is simplified, as every household within the designated area is rated for, and is entitled to, the weekly emptying of a single recycling crate. The introduction of additional crates to some properties requires application, part-year billing, and rate account adjustment processes, which are unnecessary at present.
- The primary reason for a kerbside recycling collection is to provide a service as convenient as refuse collection, so that residents are more likely to recycle. Kerbside collection is not necessarily the most cost effective means to recover recyclables and therefore its extension should be assessed carefully.
- Households have vastly different recycling requirements / habits, more so than for refuse. Any service change required when properties change hands creates an admin overhead.

The existing crate is charged at \$60 incl. GST per annum, recognising crate, collection contractor and admin costs, to Council. Staff recommend additional crates be charged at the same rate. This would also tend to prevent requests by those wishing to use a 'free' crate for inappropriate purposes, as has happened with other supplier crates.

It is recommended that a limit of one additional crate per residence be allowed, as this is likely to lead to increased collection costs from our contractor.

RESOLVED THAT:

1. A SECOND RECYCLING CRATE BE SUPPLIED UPON APPLICATION.
2. A CHARGE OF \$50 PER ANNUM BE PLACED AGAINST THE PROPERTY FOR THIS ADDITIONAL SERVICE.
3. IN RENTED PREMISES THE SIGNED APPROVAL OF THE LANDLORD IS REQUIRED.

Mov Cr Henderson / Sec Cr Gibson

Carried

New Zealand War Graves Trust – Application for Funding

The New Zealand War Graves Trust is creating a digital and pictorial archive of all the graves and primary memorials of New Zealand's war dead both here and overseas, from the 19th Century South African War through to East Timor.

The words and photos archive will be on electronic database accessible by all New Zealanders on the internet.

This three year project has the official backing of the Royal New Zealand R.S.A., the Commonwealth Secretary-General, the Commonwealth War Graves Commission and the Department of Veterans Affairs.

Once completed, the project will be passed on to the Auckland War Memorial Museum for safe keeping.

Current records indicate that 11 servicemen are interred in our area. Support at the rate of \$25 per interment is requested for consideration.

RESOLVED THAT COUNCIL MAKE A DONATION OF \$275 TO THE NEW ZEALAND WAR GRAVES TRUST FOR ITS ARCHIVING PROJECT.

Mov Cr Rayner / Sec Cr Townend

Carried.

Representation – Pro-Ject Waimate

Council maintains representatives on various organisations with which it has an interest in common through various factors.

Councillor Townend was Council's representative on Pro-Ject Waimate and has advised her withdrawal from this post.

RESOLVED THAT COUNCIL'S REPRESENTATION ON PRO-JECT WAIMATE BE LEFT VACANT UNTIL AFTER THE FORTHCOMING ELECTION OF COUNCIL.

Mov Cr Townend / Sec Cr McIlraith

Carried.

Information Reports

The information reports for February 2007 had been circulated to all Councillors.

The following was reported:

- Asset Manager's Report
- Planning & Regulatory Manager's Report
- Community Services Manager's Report
- Property Report
- Parks Superintendent's Report
- Councillor M Henderson – Meetings Attended
- National Lamb Day
- ECan Regional Fast Facts

The reports were duly received and noted.

Review of Gambling Venue Policy

Mary Richardson and Jeff Lum from Problem Gambling Foundation were in attendance and addressed Council.

In line with statistics provided and recommendations from the Problem Gambling Foundation, Waimate District Council will consult upon a review of its Gambling Venue policy to place a moratorium on any new venues and any additional gambling machines within the Waimate District, from the date of policy revision in March 2007.

Additional Policy Considerations:

With regard to venues established prior to 17 October 2001:

- no licences will be granted to increase numbers of gaming machines at such venues.
- such venues will be subject to the District cap on the number of gaming machines (being 40)

Where a club has obtained a venue licence after 17 October 2001, Waimate District Council will not grant approval for increase in number of machines, to clubs applying under Section 96 of the Gambling Act.

Where two or more clubs apply for Ministerial approval to merge, Waimate District Council will not issue licences in addition to the total number of licences already held in sum by the individual clubs, and will not permit an introduction of gaming machines from a merger partner outside Waimate District into the Waimate District.

RESOLVED THAT COUNCIL CONFIRMS THE PROPOSALS TO BE WRITTEN INTO A REVISED GAMBLING VENUE POLICY, TO BE MADE AVAILABLE FOR PUBLIC CONSULTATION FOR A PERIOD OF ONE MONTH PRIOR TO REVISION AT ITS ORDINARY MEETING IN MARCH 2007.

Mov Cr McIlraith / Sec Cr Foley

Carried

CEO Contract Review

RESOLVED, THAT THE FOLLOWING RESOLUTION TAKEN "IN COMMITTEE" BE RELEASED AND CONFIRMED IN OPEN MEETING.

Mov Cr Foley / Sec His Worship the Mayor

Carried

"THAT THE POSITION OF CHIEF EXECUTIVE OFFICER OF THE WAIMATE DISTRICT COUNCIL BE PUBLICLY ADVERTISED.

Mov Cr McIlraith / Sec Cr Balchin

Carried

Public Excluded

RESOLVED, THAT THE PUBLIC BE EXCLUDED FROM THE FOLLOWING PARTS OF THIS MEETING, NAMELY:

1. CONFIRMATION OF PUBLIC EXCLUDED MINUTES OF:

- a) ORDINARY MEETING OF COUNCIL HELD ON:
(i) TUESDAY 19th DECEMBER 2006

2. ALPINE ENERGY REPORTS
3. COUNCIL LAND – WILLIAM STREET
4. WAIMATE MEDICAL CENTRE ½ YEARLY REPORT
5. CEO STATUTORY REVIEW
6. CEO REMUNERATION REVIEW
7. CEO CONTRACT REVIEW

Mov Cr Rayner / Sec Cr Townend

Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution, are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1. Council Minutes	To protect information which is subject to an obligation of confidence	48(1)(a)(i)
2. Alpine Energy Reports		
3. Waimate Timber Processing		
4. Waimate Medical Centre ½ Yearly Report		
5. CEO Statutory Review		
6. CEO Remuneration Review		
7. CEO Contract Review		

This resolution is made in reliance of Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Items 1 - 7	To protect information which is subject to an obligation of confidence.	7(2)(c)
-------------	-------------------------------------------------------------------------	---------

On Resuming

The meeting concluded at 4-40 p.m.

Confirmed at a meeting of Council held
This 20th day of March 2007

Mayor