
Minutes of the Ordinary Meeting of the Waimate District Council held in the Local Government Centre, Queen Street, Waimate on Tuesday 23rd October 2007 at 8.30 am



Present

His Worship the Mayor, Mr J.G. Coles (Chair)
Councillors B J Abraham, J D Anderson, M.L. Andrew, M. Balchin,
P.J. Foley, M Henderson, P McIlraith, J Rayner.

In Attendance

Chief Executive Officer (T Alden)
Administration Officer (J Larcombe)
1 Member of the Media (Waimate Advertiser)
1 Member of the Media (Timaru Herald)

Opening Prayer

His Worship the Mayor read the opening prayer.

Apologies

Councillors Declarations 2007/2010

A person may not act as a member of a local authority until, at a meeting of the local authority following the election of that person, made both an oral and written declaration.

The written declaration must be signed by the member and witnessed.

The required declarations are pursuant to Section 14 of the Local Government Act 2002, Schedule 7.

Pursuant to Section 21 (4) of Schedule 7 of the Act, the Chief Executive Officer (or nominee), chairs the meeting until such time as the Mayor has made and attested the declaration.

His Worship then assumes the Chair and attests to the member's declarations.

The Chief Executive Officer assumed the Chair and His Worship the Mayor made and attested to the Mayors Declaration.

His Worship the Mayor assumed the Chair and Councillors made and attested to the Councillors Declarations.

Inaugural Council Meeting Election of Deputy Mayor

Pursuant to the requirements of Section 17 and 21(e) of the 7th Schedule of the Local Government Act 2002, Council is required to elect a Deputy Mayor at its first meeting following the triennial general election of members.

Councillor Rayner was nominated by His Worship the Mayor, seconded by Councillor Henderson.

Councillor McLraith was nominated by Councillor Foley, seconded by Councillor Andrew.

By voting on a show of hands.

RESOLVED THAT COUNCILLOR P.F.McILRAITH BE CONFIRMED AS ELECTED TO THE POSITION OF DEPUTY MAYOR OF THE WAIMATE DISTRICT COUNCIL.

Minutes

RESOLVED, THAT THE MINUTES OF THE:

- ORDINARY MEETING OF COUNCIL HELD ON:
(I) TUESDAY 18 SEPTEMBER 2007
- EXTRAORDINARY MEETING OF COUNCIL HELD ON:
(I) TUESDAY 25TH SEPTEMBER 2007.
- WAITAKI WATER USERS SUB COMMITTEE MEETING HELD ON:
(I) THURSDAY 19TH SEPTEMBER 2007.
- FORESTRY SUB COMMITTEE MEETING HELD ON:
(I) TUESDAY 2ND OCTOBER 2007.

BE RECEIVED.

Mov Cr Rayner / Sec Cr Balchin

Carried

Chief Executive Officer – Legislative Report

It is a requirement of the Local Government Act 2002 that the following report be presented to the first meeting of the Local Authority following the triennial general election of members.

Pursuant to Section 21 (5) © of Schedule 7 of the Local Government Act 2002, the following report was advised for the due information of Council:

- (1) Local Government Official Information & Meetings Act 1987.
- (2) Local Authorities (Members Interest) Act 1968.
- (3) Crimes Act 1961.
- (4) Secret Commissions Act 1910.
- (5) Securities Act 1978.

RESOLVED, THAT THE REPORT OF THE CHIEF EXECUTIVE OFFICER BE RECEIVED.

Mov Cr Henderson / Sec Cr Balchin

Carried

Functional Structure for Waimate District Council October 2007 - 2010

At the inaugural meeting of Council following the triennial local body elections, Council considered its format for Council and Committee meetings for the ensuing three year term, or alternately Councillors Portfolios

For the Council term 2004-2007, Councillors system of meetings has consisted of:-

A Portfolio structure, whereby Councillors with a particular interest, affinity and expertise in particular areas of Council activity are appointed as Portfolio Councillors.

A Council workshop on the 1st Tuesday of each month may be preceded by a Councillors Portfolio meeting. The purpose of the workshop being to provide a forum where the full Council can debate issues and decisions, with relative freedom not accorded in formal Council meetings due to the restrictions of standing orders. Council workshops cannot make decisions but can make recommendations to be put on the agenda for adoption at the next full Council meeting. Council workshops are publicly advertised, and members of the public and media are encouraged to attend.

Full Council meetings are held on the 3rd Tuesday of each month. This is the forum where decisions are made and adopted. There is also ability for further debate of issues at Council meetings.

Functionality for the new Council term 2007-10 is very similar to that of the previous Council term 2004-2007 with the addition of some features to strengthen and support the functionality of the Portfolio meetings.

Short-form draft agendas (listing agenda items with no more than a paragraph of explanation) will be prepared by senior managers and submitted to Portfolio Councillors for additions and approvals.

Approved short-form agendas for Portfolio meetings will then be distributed to all Councillors so they may be aware of content of Portfolio meetings and may choose to attend if they wish.

The 1st Tuesday of each month will be the day when all Portfolio meetings could be scheduled consecutively with a Workshop, in order to maximise potential for and efficiency of attendance.

All items from Portfolio meetings will be placed on an agenda later that same month to be reported to the whole of Council, by the Portfolio Councillors.

Informative minutes of Portfolio meetings will be kept by the senior manager relevant to each Portfolio, with a view to these minutes providing the record for the Portfolio Councillor to later speak to the whole of Council from.

Council Workshops

Proposed to be scheduled for the 1st Tuesday of each month and will be the forum for discussion by whole of Council of items from Portfolio meetings that need decision making. Discussion will be lead by and advocated by the Portfolio Councillors.

Full Council Meetings

Will be scheduled for the 3rd Tuesday of each month and will be the forum for informed and confident decision making by Council. Full public Council meetings will

also be the forum for presentations by organisations outside of Council and visitors to Council.

RESOLVED, THAT COUNCIL ADOPT THE FUNCTIONAL STRUCTURE OF OPERATING FOR ITS TERM OCTOBER 2007 TO OCTOBER 2010.

Mov Cr Balchin / Sec Cr Abraham

Carried

Noted that Council workshops and portfolios meetings will be held on the same day.

PORTFOLIO'S

Strategies

Councillor Foley, Councillor Henderson.

Finance

Councillor McIlraith, Councillor Abraham.

Asset Management

Councillor Andrew, Councillor Rayner

Regulatory

Councillor Balchin, Councillor Anderson.

Council Special Purpose Sub-committees

Sub-Committees of Council are other than the main committees of Council and are set up for specific special purposes other than the functions of Finance, Planning & Regulatory and Operations, which were originally the three main full committees of Council.

A sub-committee is set up at the commencement of the Council term and goes out of office at the next triennial election.

Other sub-committees can be set up as required from time to time for specific or special purposes.

Council Committee's and sub-committees are set up with "Power to Act."

His Worship the Mayor is Ex-Officio on all Council Committee's and sub-committees.

Council needs to confirm appointments of Councillors and membership to the following sub-committees.

Liquor Licensing Sub Committee

RESOLVED, THAT COUNCILLORS P.J. FOLEY AND M. BALCHIN BE APPOINTED TO THE LIQUOR LICENSING SUB COMMITTEE.

Creative New Zealand Arts Sub Committee.

RESOLVED, THAT THE FOLLOWING PUBLIC APPOINTMENTS BE CONFIRMED

MRS S. IRELAND

MRS D. BEVERS

MRS L. MCCALLUM-JACKSON
 MR M. TE MAIHAROA (IWI REPRESENTATIVE)
FURTHER, THAT COUNCILLOR J. ABRAHAM BE APPOINTED COUNCILS REPRESENTATIVE ON THE CREATIVE NEW ZEALAND ARTS SUB COMMITTEE.

District Council Sports Fund Sub Committee

RESOLVED, THAT THE FOLLOWING PUBLIC APPOINTMENTS BE CONFIRMED:
 MRS T. POLSON
 MR D. GARDNER
 MR M. TE MAIHAROA (IWI REPRESENTATIVE)
 MR J. MORRISON (SPORT SOUTH CANTERBURY REPRESENTATIVE)
FURTHER, THAT COUNCILLOR M. HENDERSON BE APPOINTED COUNCILS REPRESENTATIVE ON THE SPORTS FUND SUB COMMITTEE.

Mov Cr Rayner / Sec Cr Andrew

Carried

Council Representation – Water Supply Committees

Council allocates Councillors as its representatives on the rural Water Supply committees of Cannington-Motukaika, Hook-Waituna, Otaio-Makikihi, Waihaorunga, and Waikakahi.

One Council representative is required on each Water Supply Committee.

RESOLVED

THAT COUNCILLOR M. BALCHIN BE APPOINTED AS COUNCIL'S REPRESENTATIVE TO THE CANNINGTON-MOTUKAIKA RURAL WATER SUPPLY COMMITTEE.

THAT COUNCILLOR J. RAYNER BE APPOINTED AS COUNCIL'S REPRESENTATIVE TO THE HOOK-WAITUNA RURAL WATER SUPPLY COMMITTEE.

THAT COUNCILLOR J. ANDERSON BE APPOINTED AS COUNCIL'S REPRESENTATIVE TO THE OTAIO-MAKIKIHI RURAL WATER SUPPLY COMMITTEE.

THAT COUNCILLOR P.F. McILRAITH BE APPOINTED AS COUNCIL'S REPRESENTATIVE TO THE WAIHAORUNGA RURAL WATER SUPPLY COMMITTEE.

THAT COUNCILLOR P.J. FOLEY BE APPOINTED AS COUNCIL'S REPRESENTATIVE TO THE WAIKAKAHI RURAL WATER SUPPLY COMMITTEE.

Mov Cr Henderson / Sec Cr Abraham

Carried

Council Representation – Ad Hoc (Other) Committees

Council has representation on various ad-hoc committees which are confirmed at the inaugural triennial meeting of Council

Hunter Recreation Reserve Committee.

That Councillor M. Balchin be appointed as Councils representative on the Hunter Recreation Reserve Committee.

St Andrews Recreation Reserve Committee.

That Councillor M. Balchin be appointed as Councils representative on the St Andrews Recreation Reserve Committee.

Glenavy Recreation Reserve Committee

That Councillor P.J. Foley be appointed as Councils representative on the Glenavy Recreation Reserve Committee.

Morven Recreation Reserve Committee.

That Councillor P.J. Foley be appointed as Councils representative on the Morven Recreation Reserve Committee.

Elephant Hill Drainage Committee.

That Councillor P. McIlraith be appointed as Councils representative on the Elephant Hill Drainage Committee.

Waihaorunga Recreation Reserve Committee.

That Councillor P. McIlraith be appointed as Councils representative on the Waihaorunga Recreation Reserve Committee.

Waihao-Wainono Users Group.

That Councillor P.J. Foley be appointed as Councils representative on the Waihao-Wainono Users Group.

Zone 5 Local Government New Zealand.

That His Worship the Mayor and the Deputy Mayor be the representative and deputy on Zone 5 Local Government New Zealand.

Downlands Water Supply Management Committee.

That Cr J. Anderson be confirmed as Councils representative on the Downlands Water Supply Management Committee.

Southern Area Committee – Canterbury Regional Council.

That Councillor P. McIlraith be appointed as Councils representative to the Southern Area Committee – Canterbury Regional Council.

Waimate Aged People's Welfare Council.

That Councillor M. Andrew be appointed as Councils representative on the Waimate Aged People's Welfare Council.

Regent Theatre Trust Board

That Councillor J. Abraham be appointed as Councils representative on the Regent Theatre Trust Board.

Waimate Historical Society.

That Councillor J. Rayner be appointed as Councils representatives on the Waimate Historical Society.

Lower Waimate Creek Ratepayers Group.

That Councillor P. Foley be appointed as Councils representative on the Lower Waimate Creek Ratepayers Group.

Waimate Sports Stadium Committee

That Councillor M. Andrew and M. Henderson be appointed as Councils representative on the Waimate Sports Stadium Committee.

Waimate Centre Care
That Councillor M. Henderson be appointed as Councils representative on the Waimate Centre Care.

Waitaki Lakes Committee.
That His Worship the Mayor, Councillors M. Andrew and P. McIlraith be Councils representatives on the Waitaki Lakes Committee.

Waitaki Lakes Shoreline Authorities Committee.
That His Worship the Mayor, Councillors P. McIlraith and M. Andrew be appointed as Councils representatives on the Waitaki Lakes Shoreline Authorities Committee.

South Canterbury Road Safety Co-ordinating Committee.
That Councillor M. Balchin be appointed as Councils representative on the South Canterbury Road Safety & South Canterbury Road Safety Co-ordinating Committees.
Staff representative to be Mr R. Moffat.

Waimate District Resource Trust.
That Councillor M. Andrew be Councils representative on the Waimate District Resource Trust.

South Canterbury Rural Fire Districts Committee.
That Councillor M. Balchin be appointed as Councils representative on the South Canterbury Rural Fire Districts Committee.

Pro-Ject Waimate.
That Councillor J. Rayner be appointed as Councils representative on Pro-Ject Waimate.

Local Government New Zealand – Rural Sector Representative on National Council.
That His Worship the Mayor be appointed as Councils rural sector representative on the National Council of Local Government New Zealand.

Canterbury Waste Joint Standing Committee.
That Councillor M. Henderson be appointed as Councils representative on the Canterbury Waste Joint Standing Committee.

Regional Land Transport Committee
That His Worship the Mayor and Councillor M. Balchin be Councils nominations to the Regional Land Transport Committee as the representatives of the Waimate District.

Canterbury West Coast Sports Trust
That Mr J.R.Morrison of Timaru be appointed as the representative of the joint Councils of Waimate, Timaru and MacKenzie, to the Board of the Canterbury West Coast Sports Trust.

Council Consents Hearings Committee.

Moved, that Council appoint independent Commissioner, Mr David W. Collins to act on its behalf for all Resource Consent Hearings.

Mov Cr Balchin / Sec His Worship the Mayor **Lost**

RESOLVED, THAT COUNCILLOR P.F. MCILRAITH BE APPOINTED AS CHAIR OF COUNCILS RESOURCE CONSENTS HEARINGS COMMITTEE.

Mov Cr Rayner / Sec Cr Henderson **Carried**

Noted that Council's Planning and Regulatory Manager will formulate as to whether individual Consents Hearings will be referred to an independent commissioner or be referred to Council's Resource Consents Hearings Committee.

Alpine Energy

That His Worship the Mayor, or if required, Cr M. Balchin, be appointed as Council's representative to Alpine Energy.

South Canterbury Historic Places Trust.

That Councillor J. Rayner be appointed Council's representative on the South Canterbury Historic Places Trust.

South Canterbury Irrigation Trust

That His Worship the Mayor, Councillors M. Balchin and P. McIraith, be appointed as Council's representative on the South Canterbury Irrigation Trust.

RESOLVED, THAT THE APPOINTMENTS BE CONFIRMED.

Mov Cr Foley / Sec Cr Balchin

Carried

Note: The meeting adjourned 10-43 a.m.

Note: The meeting reconvened 11-03 a.m.

Triennial Agreement 2007 - 2010

Pursuant to Section 15 of the Local Government Act 2002, all local authorities must enter into an agreement after each triennial general election and no later than 1st March.

The triennial agreement contains protocols for communication and co-ordination among the regional Councils during the period until the next triennial general election of members.

The agreement remains in force until replaced by another agreement.

The triennial agreement will be submitted to Council when received.

RESOLVED, THAT WAIMATE DISTRICT COUNCIL AGREE TO ENTER INTO THE REQUIRED TRIENNIAL AGREEMENT WITH ITS APPROPRIATE REGIONAL COUNCILS.

Mov His Worship the Mayor / Sec Cr Rayner

Carried

Noted, that Council will require to consider the wording of the proposed Triennial agreement prior to committing to signoff.

Remuneration Authority Interim Determination

The Remuneration Authority has issued interim determinations for Councillors salaries etc, for the period from the date that successful candidates come into office in October 2007 through to a final determination for 2007/08 is issued by the Remuneration Authority.

The determinations are as follows:

Mayors salaries remain unchanged.

Councillor's salaries have been set at approximately 80% of the 2007/08 determination. (\$7,800)

No meetings fees are payable.

No additional remuneration is payable for other positions (Committee Chairs).
We can reimburse mileage.

The determination expires on the 30th November 2007, and when the new determination is known, salaries etc may be backdated.

RESOLVED, THAT COUNCIL ADOPTS THE ELECTED MEMBERS INTERIM DETERMINATION AS ADVISED BY THE REMUNERATION AUTHORITY

Mov Cr McIlraith / Sec Cr Balchin

Carried

Statement of Interests of a Councillor

All Councillors are required to provide a "Statement of Interest of a Councillor," which is retained by Council and subject to the scrutiny of Audit.

These Statements will be updated from time to time.

Statements of Interest forms were circulated to all Councillors for due completion and return.

Friends of Knottingley Park

The Friends of Knottingley Park are proposing that Council consider renaming the Park "Knottingley Park and Arboretum."

It is not proposed that any existing signage at the Park be changed, but that future public information and printed material, etc, be titled as "Knottingley Park Arboretum".

MOVED, THAT FUTURE PUBLICATIONS AND PRINTED MATERIAL RELATIVE TO THE PARK BE TITLED "KNOTTINGLEY PARK ARBORETUM."

Mov His Worship the Mayor / Sec Cr Andrew

Lost

Elephant Hill Drainage Committee

At its second meeting, the Elephant Hill Drainage Committee decided that it would pursue consent for stream maintenance with Environment Canterbury.

Machinery will need to be hired and remedial works involving contractors is anticipated.

The Elephant Hill Drainage Committee is funded through a targeted rate and currently retains an available balance of \$59,201.

Rating area input is circa \$4,000 per annum.

In order for this Committee to function effectively, it will require the authority of Council to expend its funds both currently available and collected through its annual targeted rate.

RESOLVED, THAT POWER TO ACT FOR BOTH REQUIRED DECISIONS AND EXPENDITURE OF FUNDS RELATIVE TO THE ELEPHANT HILL DRAINAGE COMMITTEE BE APPROVED

Mov His Worship the Mayor / Sec Cr McIlraith

Carried

Timaru Road Area – Sewer Extension Study

Over the last few years the Council has received several submissions from rate payers, requesting remedial action to address the issue of failing septic tanks in the Timaru Road area. E-Can had also informed the Council staff concerning issues with septic tanks servicing two properties in this locality.

Accordingly, Beca Consultants were commissioned to prepare a preliminary engineering report on the project.

The key points of the report are as follows.

Technical:

The area can be serviced by a network of 150mm diameter gravity sewer pipes conveying the sewage to a collection pit and pump station, from where it will be pumped to join into the existing reticulation system.

In the development area on the Southern side of Timaru Road the network can be located mostly along road reserves, formed roads and paper roads. To service the Northern side of Timaru Road where there are no paper roads, the network would have to be on private property.

Capital cost:

The development can be phased into three different stages as outlined in the sketch, to be implemented over the next several years to keep pace with the anticipated slow rate of growth. The summary of the cost estimates for the different stages is as follows.

Stage	Cost of stage	Potential number of properties serviced*	Cost per property
1	\$ 810,000	88	\$ 9,200
2	\$ 320,000	70	\$ 4,570
3	\$ 900,000	102	\$ 8,900
1+2	\$ 1,130,000	158	\$ 7,200 (avg.)
1+2+3	\$ 2,030,000	260	\$ 7,800 (avg.)

* Based on quarter-acre sections

Operations & Maintenance Expenses:

The anticipated annual operations & maintenance cost will be \$8,400 for the Stage 1, \$12,000 after Stage 2 is completed, and \$21,000 after Stage 3 is completed. These costs include power charges and labour for maintenance.

Stage 1 of the development can serve 17 existing houses, but those without any issue with their on-site septic system may be reluctant to join up immediately. It should be noted that vacant sewer rates will become applicable to adjacent properties once the sewer system becomes accessible.

It is anticipated that an appropriate development fee can be collected from those who join up. The balance capital to be supplied by the Council.

There is budget allocation of \$260,000 towards capital expenditure on sewer network development for the current financial year. The balance of the capital would have to be included in the next year's budget.

The rating cost analysis by the Corporate Services Department indicates the following outcomes from implementing the Stage 1 of the proposal.

Capital expenditures of \$260,000 during 2007-08, and \$560,000 during 2008-09.

Approximately \$113,000 to be generated during 2008-09 through development charges collected, at the rate of \$7500 + GST per property serviced.

A 17.3% increase in sewer rates throughout the Waimate community for 2008-09 is anticipated - the sewer rates for an individual property with an established sewer connection, currently at \$251, will go to \$295.

RESOLVED, THAT THE COUNCIL REVIEW THE PROPOSAL AND APPROVE A PLAN OF ACTION AS FOLLOWS.

1. CONDUCT A PUBLIC CONSULTATION IN THE NEXT TWO MONTHS TO ENSURE THE ACCEPTABILITY OF THE PROPOSAL, AND THE CONFIRMATION OF THE DEVELOPMENT FEE.
2. ADVISE STAGE 1 RESIDENTS THAT A DEVELOPMENT FEE OF NOT LESS THAN \$7,500 (EX.GST) IS RECOMMENDED FOR NEW SEWER CONNECTIONS WITHIN THE DEVELOPMENT AREA.
3. CONFIRM A BUDGET ALLOCATION OF \$560,000 IN THE NEXT YEAR'S ANNUAL PLAN TOWARDS THE ADDITIONAL CAPITAL REQUIRED FOR STAGE 1.

Mov Cr McIlraith / Sec Cr Balchin

Carried

Application for Exemption to Swimming Pool Fence
R & G Patterson 23 Maude Street Waimate

At the time of inspection, a gateway, 1m high and fenced section 1.5m high were in position, at the entrance to the garden.

These are not forming part of the swimming pool fence and the gate is not fitted with a self closing, self latching fitting.

The spa pool is surrounded by a large fence 1.8m high. Concrete steps lead up to the spa pool area and there is an open area which leads from the house into the spa area. No gateway is across this opening.

The spa is fitted with a lockable lid and the owner had the Council's warning sign clearly displayed within the spa pool area.

RESOLVED, THAT THE REQUESTED EXEMPTION BE APPROVED.

Mov Cr Balchin / Sec Cr Rayner

Carried

Note: The meeting adjourned at 12-16 p.m.

Note: The meeting re convened at 1-30 p.m.

Public Excluded

RESOLVED, THAT THE PUBLIC BE EXCLUDED FROM THE FOLLOWING PARTS OF THIS MEETING, NAMELY:

1. MILWARD FINLAY LOBB – QUEEN STREET SUBDIVISION

Mov Cr Henderson / Sec Cr Andrew

Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution, are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1. Milward Finlay Lobb Queen Street Subdivision	Enable the Local Authority holding the information to carry on without prejudice or disadvantage, negotiations.	48(1)(a)(i)

This resolution is made in reliance of Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item 1	To enable the Local Authority to carry on negotiations.	7(2)(c)
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On Resuming

1. Annual Plan & LTCCP

Councils Senior Policy Analyst gave an overview of the Annual Plan and Council LTCCP.

- Annual Plan and Council's LTCCP were advised for the due information of Council.
- Annual Plan process dictates budgeting should commence now.

Council noted:

- LTCCP needs to be more functional.
- Document is considered too extensive.
- Council should survey its ratepayers / residents as to effect and use of the document.

The information was duly received and noted.

2. Meet the Managers.

Councils Departments

Chief Executive Officer

- Statutory requirements.
- LTCCP.
- Timely and relevant information.
- Assess required improvements.

Corporate Services

Councils Corporate Services Manager gave an overview incorporating the following departmental functions:

- Administration services.
- Accounting function rating.
- Geographical Information Services.
- Property.
- Democracy and grants.
- Employee responsibilities.

Note: The meeting adjourned at 3-30 p.m.

Note: The meeting reconvened at 3-45 p.m.

Asset Management

Councils Asset Manager gave an overview incorporating the following functional area's.

- Water.
- Waste Water.
- Solid Waste.
- Roading.

Planning & Regulatory

Councils Planning & Regulatory Manger gave an overview incorporating the following:

- Staff introduction.
- Government and Council regulations & Bylaws.
- Civil defence.
- Building control
- Resource planning.
- Environmental health.

Queen Street Subdivision

Acceptance of Tender

RESOLVED, THAT THE FOLLOWING MOTION TAKEN IN "PUBLIC EXCLUDED" SESSION OF COUNCIL BE CONFIRMED IN OPEN MEETING:

"THAT THE TENDER AS SUBMITTED BY EARTHWORKS OAMARU IN THE SUM OF \$498,939-17, BE ACCEPTED, SUBJECT TO ENVIRONMENT CANTERBURY WATER DISCHARGE CONSENT BEING GRANTED AND SUBJECT TO COUNCILS SATISFACTION."

Mov Cr Foley / Sec Cr Henderson

Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution, are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1. Council Minutes	To protect information which is subject to an obligation of confidence.	48(1)(a)(i)
2. Contract 07/1 Resealing Tenders	Enable the Local Authority holding the information to carry on without prejudice or disadvantage, negotiations.	48(1)(a)(i)
3. Milward Finlay Lobb Queen Street Subdivision	Enable the Local Authority holding the information to carry on without prejudice or disadvantage, negotiations.	48(1)(a)(i)

This resolution is made in reliance of Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item 1	To protect information which is subject to an obligation of confidence.	7(2)(c)
Items 2 & 3	To enable the Local Authority to carry on negotiations.	7(2)(c)

Note: The meeting adjourned on Tuesday 23rd October 2007 at 4-40 p.m.

Note: The meeting reconvened on Wednesday 24th October 2007 at 8-30 a.m.

APOLOGIES

Apologies were received and noted on behalf of Councillor J.O. Rayner.
For lateness, on behalf of Councillor M. Balchin.

Parks and Reserves

The Superintendent Parks & Reserves gave a department overview incorporating the following:

- Previous work history.
- Parks & Reserves (formal gardens)
- Swimming pool.
- Lakes camping, grounds.
- Cemetery.
- Whitehorse.
- Domains.
- Sports reserves.
- Pensioner housing.

3. Functioning Effectively as a Councillor

Council staff gave Councillors presentations and information incorporating the following:

- Meetings, Standing Orders & Members Remunerations.
- Accessing a Council agenda.
- Staff and the front counter.
- Dealing with public concerns.

Governance v Management – Councillor Matt Henderson.

Councillor Henderson gave an overview of Governance & Management incorporating the following:

- Roles and responsibilities.
- District council activities.
- Governance and Management.
- What Councillors do.

4. Towards Adoption of Annual Report

- Tuesday 30 October 2007

Distribution of Annual Report

- Draft annual report distributed.
- Sign – off of report on 30th October 2007 at 4 p.m.
- Interface with Audit.
- Timetable will be determined by Audit.
- Statutory deadline is 30th October.
- Annual report has been workshopped.

Note: The meeting adjourned at 12-15 p.m.

Note: The meeting reconvened at 12-50 p.m.

5. Budgeting for Year 2008 – 09 Starts Now!

Distribution of last year's budgets (2006 – 07) to Portfolio holders.

- Budget working papers distributed to Councillors.
- To come back for discussion.

Distribution of Annual Plan Timetable.

- Timetable is up to date through to 30th June.
- Last years dates also advised.
- Currently 3 weeks in arrears due to elections.

Meeting closed at 1-50 p.m.

Confirmed at a meeting of Council held
This 20th day of November 2007

Mayor