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Minutes of the Ordinary Meeting of the Waimate District Council held in the Local Government Centre, Queen Street, Waimate on Tuesday 18 March 2008 at 8.30am

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### Present

His Worship the Mayor, Mr J.G. Coles (Chair)  
Councillors B.J. Abraham, J.D. Anderson,  
M.L. Andrew, M.J. Balchin, P.J. Foley, M Henderson,  
P.F. McIlraith, J.O. Rayner.

### In Attendance

Chief Executive Officer, A J. Alden  
Administration Officer, J Larcombe  
1 Member of the Media (Waimate Advertiser)  
1 Member of the Media ( Oamaru Mail )  
1 Member of the Media ( Timaru Herald)

### Opening Prayer

His Worship the Mayor read the opening prayer.

### Apologies

### Minutes

**RESOLVED**, THAT THE MINUTES OF THE:

- ORDINARY MEETING OF COUNCIL HELD ON:
  - (i) Tuesday 19 February 2008
  - (ii) Extra-ordinary Meeting of Council held on:  
Tuesday 4<sup>th</sup> March 2008.
  - (iii) Sports Fund Committee Meeting held on:  
Friday 22<sup>nd</sup> February 2008

BE RECEIVED.

**Mov Cr Abraham / Cr Rayner**

**Carried**

**Matters Arising**

Noted that Mr Steve Thompson to meet with Council on a regular basis.

Plunket – No further action required at this time. His Worship the Mayor to check situation re building.

## Reports

His Worship the Mayor

His Worship the Mayor reported on the following:

- Court House Building.
- Kurow Bridges
- Bike Wise Week
- Carbon Credits
- New Zealand Dairies
- Environment Canterbury
- Meetings and Functions Attended.

**RESOLVED**, THAT THE REPORT OF HIS WORSHIP THE MAYOR BE RECEIVED.

**Mov His Worship the Mayor / Sec Cr Rayner**

**Carried**

**Matters Arising****New Zealand Dairies**

Council noted its neutral stance on the share holding issue which is before the Overseas Investment Office and considered another statement confirming this would be appropriate.

**RESOLVED**, THAT THE ORIGINAL COUNCIL LETTER FORWARDED TO THE OVERSEAS INVESTMENT OFFICE BE MADE AVAILABLE TO THE PRESS.

**Mov Cr McIlraith / Sec Cr Anderson**

**Carried**

**Public Toilets**

Mr Colin Dorsey (Building Project Manager), and Mr Ian Perry (Architectural Designer) were in attendance to address Council regarding the proposed public toilets:

- Have existing plan available.
- Design options – Bushman or Edwardian Theme
- Maintenance & Durability.
- Vandal Resistance
- Kurow Toilet Block Example.
- Cleaning & Maintenance.

Council to decide on design, construction details, sitting, etc and relay information back to the Architectural Designer for appropriate plans.

**RESOLVED**, THAT THE PROPOSAL GO TO PUBLIC CONSULTATION ALSO NOTING THAT PROFIT FROM COUNCIL'S SUBDIVISION GO TOWARDS THE PROPOSED NEW TOILETS.

**Mov Cr McIlraith / Sec Cr Abraham**

**Carried**

**RESOLVED** FURTHER THAT COSTINGS TO COME BACK TO COUNCIL AS REGARDS THE PROPOSED TWO SITES.

**Mov Cr Foley / Sec Cr Anderson**

**Carried**

## Chief Executive Officer

The Chief Executive Officer reported on the following:

- Inducements
- Waitaki Valley Rates Trip
- D.I.A. Assistance
- Responsibilities – Portfolio Councillors
- Victoria Park Sound Shell.
- Eric Batchelor Place Subdivision.
- Central South Island Regional Council Update.
- Ombudsman's Visit
- Underground Wiring.
- Timaru Road Sewerage.

**RESOLVED**, THAT THE REPORT OF THE CHIEF EXECUTIVE OFFICER BE RECEIVED.

**Mov Cr Rayner / Sec Cr Balchin**

**Carried**

**Note:** The meeting adjourned at 10-17 a.m.

**Note:** The meeting re-convened at 10-38 a.m.

## Portfolio Councillors

### Councillors McIlraith / Abraham –

Advised Council intimidated by Audit.

Have met with Buddle Finlay and a meeting is proposed for Waimate. Invitation to attend will be given to neighbouring Councils. Date to be confirmed.

Annual Plan signed off. Audit management plan to be worked through and matters raised attended.

Council should look at no exit roads being taken over by the affected ratepayers.

Forestry meeting attended – noted that carbon credits will become a tradable commodity.

Councillors Henderson / Foley

Date for Council Retreat to be set.

Lower Waitaki Ratepayers Committee – south side bridge ramp to be upgraded.

Councillors Balchin / Anderson

Dog control bylaw and submissions reviewed.

Councillors Andrew / Rayner

Asset valuations reviewed.

Water allocation problems with Otaio / Makikihi scheme.

Positive meeting over Timaru Road sewerage.

Councillor Rayner to Chair meeting re Gunn's Bush on Friday 28th March.

## Council Community Grants 2008

Council currently operates a Community Grants Scheme on a yearly basis.

Councils Community Grants Scheme has been advertised within the District with applications closing on Friday 29th February.

A total of nine applications (18 last year) were received, with the total project costs being advised at \$140,376 and \$19,950 (plus one unknown) being requested from an available grant pool of \$10,000.

**RESOLVED**, THAT THE FOLLOWING GRANTS BE APPROVED:

Alzheimer's South Canterbury	\$500
Centrecare Counselling Waimate	\$3,500
Glenavy Community Hall Trust	\$1,500
Literacy South Canterbury	\$1,000
St Andrews School	\$150
Waimate Community Radio	\$1,000
Waimate District Community Foundation of the Blind	\$400
Waimate Playcentre	\$1,000
Wharekura-A-Tane	\$500

**Mov Cr Rayner / Sec Cr Andrew**

**Carried**

**Note:** Next years grants to be considered by the Strategy Portfolio Councillors for recommendations back to Council

## Public Safety – Dog Control Act

The Government is considering changes to the Dog Control Act. The changes are to protect the general public from harm from dogs, but at the same time, balance the interests and freedom of responsible dog owners.

Proposed submissions were tabled for consideration by Council and addressed the following:

- Destruction of Dogs classified as dangerous.
- Increase the controls on dogs classified as menacing to the level of controls for dogs classified as dangerous.
- Owner licensing.
- Council may require proof of breed.
- Probationary owners to surrender dogs classified as dangerous or menacing.
- Increase dog containment standard.
- Round up and faster destruction of unregistered dogs.

**RESOLVED**, THAT COUNCIL FORWARD THE AGREED SUBMISSIONS ON PROPOSED CHANGES TO THE DOG CONTROL ACT.

**Mov Cr Anderson / Sec Cr Balchin**

**Carried**

## Local Government N.Z. Annual General Meeting

Remits are being called from local authorities for the Local Government N.Z. Annual General Meeting.

The Annual General Meeting of Local Government New Zealand is requesting that member authorities wishing to submit proposed remits do so no later than Wednesday 28 May 2008.

Councils are requested to consider before submitting a remit whether or not the issue could be dealt with through the avenue of Zone meetings.

Proposed remits should address only major strategic" issues of the moment" and should have a national focus articulating a major interest or concern at the national political level.

Criteria for remits are included in the memorandum as detailed from Local Government New Zealand.

**RESOLVED**, THAT THE REMIT PROPOSALS BE ADDRESSED AT THE PORTFOLIO MEETINGS THEN BROUGHT FORWARD TO COUNCIL'S WORKSHOP.

**Mov Cr Henderson / Sec Cr Anderson**

**Carried**

## Asset Management Plans

The Asset Management Unit completed the Valuations and Asset (Activity) Management Plans for Transportation (Roading); Potable Water and Wastewater in the later part of 2007. Accordingly, it is appropriate that they be aware of this fact, and that they move to receive this information formally.

It is a requirement that an Asset Valuation and an Asset Management Plan be prepared for significant assets at least every three years, under current legislation. The valuation component reflects current cost trends and in turn is the basis of the depreciation that Council rates for. Not only do these reports contain a guideline to the management of the asset in question, they also contain the 10 year expenditure plan that flows into the LTCCP.

At this stage, this has been the case for the Asset Management Group where they have undertaken such plans for Transportation (2 plans to date); Potable Water (2); Wastewater (2); Storm-water (1); Solid Waste (1). An update for Transportation, Potable Water, and Wastewater Assets has been completed for a second cycle, and Storm-water and Solid Waste are each due for a review this year.

The nature and complexity of these reports is such that consultant resources have been used to accomplish these tasks within the required timeframes and also serves the secondary purpose of providing both current national trends and practices as well as satisfying the Auditor's requirement to have an external peer review. The Asset Portfolio members discussed these reports briefly at their initial meeting in November 2007.

It is the intent that these reports be formally accepted into the Council records as the basis for our asset management planning and financial planning. This has not always been the case in the past where the reports were available but not formally accepted by the Council.

If the Council were to reject the receipt of these plans it would beg the question about both the future planning for these assets and the basis on which the depreciation component of the rates is calculated

**RESOLVED** THAT COUNCIL ADOPTS THE UPDATED ASSET VALUATION REPORTS AND ASSET (ACTIVITY) MANAGEMENT PLANS FOR TRANSPORTATION (ROADING), POTABLE WATER, AND WASTEWATER AS A BASIS FOR GUIDANCE IN THE MANAGEMENT OF THESE ASSETS.

**Mov Rayner / Sec Cr Anderson**

**Carried**

Note: The meeting adjourned at 12-15 p.m.

Note: The meeting re-convened at 1-00 p.m.

## Public forum

### **Waimate Youth Council**

Representatives from the Waimate Youth Council were in attendance and advised the following:

- The Public Forum considered a good format to get opinions across.
- Motor cycle track and skateboard track being pursued.
- Mayoral funding may be available - \$500
- Youth Drop in Centre – can this be re-visited / recommenced.

### **Mr John Foley**

Mr John Foley was in attendance and advised the following:

- Progress without growth – advocate study of the social consequences of the dairy industry in the Waimate region.
- Pensioner Housing – advocate the new units not be placed in Kennedy Crescent.
- Council undertake publishing project of Te Waimatamate.
- Public notification of consultation meetings should have been included in Council's Annual Plan.
- Affordable Housing – Pensioner Housing should be operated by a Community Trust.

## Investment Strategy

Waimate District Council has a number of investments that have evolved over a period since its inception. These investments have arisen for reasons of financial, social and environmental purposes

Waimate District Council has investments in a range of asset classes. These investments have not been subject to the discipline of a 'Statement of Investment Policies and Objectives' (SIPO).

This Statement is industry best practise when managing professionally a portfolio of investments

It is proposed that the non core investment assets of the Waimate District Council be assembled within in the frame work of a SIPO and managed within the existing Finance portfolio.

The investments would be recorded, and the objectives detailed. i.e. the subdivisions objective is to stimulate further residential development at a time where there is a perceived growth period; the investment is short term for the length of the section sales etc.

It is further proposed that the assistance of Mr Steve Thompson be used to develop the terms i.e. review periods, reporting frequencies, decision formulas, mandates.

**RESOLVED** THAT THE NON CORE INVESTMENT ASSETS OF THE WAIMATE DISTRICT COUNCIL BE ASSEMBLED WITHIN THE FRAMEWORK OF A STATEMENT OF INVESTMENT POLICIES AND OBJECTIVES (SIPO), AND MANAGED WITHIN THE EXISTING FINANCE PORTFOLIO.

**Mov Cr McIlraith / Sec Cr Foley**

**Carried**

## Information Reports

The following Information Reports for March 2008 were duly considered by Council:

- Asset Management.
- Community Services.
- Planning & Regulatory.
- Parks & Reserves.
- Regional Fast Facts.
- Winter Air Report.

The March Information Reports were duly received and noted.

## Health – Councillor M Andrew

Councillor Andrew advised that it is becoming evident that some of our Health services and funding have been reduced within the Waimate District.

Health groups within our Community are run by minimal paid officers with a strong base of volunteers.

With the lack of funding, budgets become restrained and it is then difficult to maintain a level of service in the community.

It is proposed that Waimate take responsibility for being more proactive in health services within our District.

**RESOLVED**, THAT COUNCIL UNDERTAKE TO RUN A MINI SYMPOSIUM ON DISTRICT HEALTH SERVICES AND INVITE THE CHAIRMAN, CHIEF EXECUTIVE OFFICER AND MEMBERS OF THE DISTRICT HEALTH BOARD TOGETHER WITH THE CHAIRMAN AND MEMBERS OF THE PUBLIC HEALTH ORGANIZATION TO ADDRESS THESE ISSUES.

**Mov Cr Andrew / Sec Cr Foley**

**Carried**

## Council Forestry

Council is trying to come to terms with the complexity of this investment. The empirical evidence suggests the investment was made for reasons of social development based of the positive externalities that arrive from having a large forestry block in close proximity to the town of Waimate and there was also an expectation of good financial returns.

Review periods for this investment in terms of its objectives are non-existent.

In many ways the social objective has been met. The financial expectations have fallen well behind expectations

There is now the added complication of the Emissions Trading Scheme (ETS) impact on the investment.

It is proposed that Mr Kerry Ellem, be approached to prepare a proposal for the Council, this proposal would be in terms of undertaking an Audit of the Forestry Estate with a view to optimal options to lessen the Councils exposure to forestry within the investment portfolio

**RESOLVED** THAT THE REPORT BE RECEIVED AND THAT A JOINT REPORT FROM COUNCIL'S FORESTRY CONSULTANT IN CONJUNCTION WITH COUNCIL OFFICERS BE UNDERTAKEN AND REFERRED BACK FOR COUNCIL CONSIDERATION.

**Mov Cr Anderson / Sec His Worship the Mayor**

**Carried**

## Public Excluded

**RESOLVED**, THAT THE PUBLIC BE EXCLUDED FROM THE FOLLOWING PARTS OF THIS MEETING, NAMELY:

- 1. CONFIRMATION OF PUBLIC EXCLUDED MINUTES OF:**
  - a) ORDINARY MEETING OF COUNCIL HELD ON:
    - (i) TUESDAY 18 February 2087
- 2. WAIMATE MEDICAL CENTRE**
- 3. AUDIT NEW ZEALAND**
- 4. FINANCIAL ACCOUNTS**

**Mov Cr McIlraith / Sec Cr Rayner**

**Carried**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution, are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
1. Council Minutes	To protect information which is subject to an obligation of confidence	48(1)(a)(i)
2. Waimate Medical Centre		

3. Audit N.Z. Annual Report Draft Management Report
4. Financial Reports

This resolution is made in reliance of Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

- |    |   |  |         |
|----|---|--|---------|
| 1. | 4 | To protect information which is subject to an obligation of confidence | 7(2)(c) |
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On Resuming

The meeting concluded at 3.47 p.m.

Confirmed at a meeting of Council held  
this 15<sup>th</sup> day of April 2008

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Mayor