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# Community Services Manager's Report – May 2007

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## Information Centre

### Potential and New Residents Packs

Total potential residents packs distributed for April - 7

Total new resident packs distributed for April - 8

### Brochures & Maps

50 brochures and maps have been supplied to the organisers of the Motor Home Rally who are staying at Victoria Park on 18 & 19 May.

### New Tourism Operator

John and Mary Botting, located in Upper Mill Road have registered their bed and breakfast business with the Information Centre. They have been working with Ngahere Game Ranch and gained a keenness to build their business. Offering three bedrooms the property is situated on a 2 ½ acre park-like garden setting, surrounded by farmland.

## New Waimate Postcard

The new heritage postcard has been signed off and should be available at the Information Centre by the end of May. As reported in the April information report, the main image is the bushman statue with two insert images, one of the museum and the other the Edwardian celebrations.

## Waimate Famil Tour

On Monday 7 May fifteen Information Centre staff from Christchurch to Dunedin will visit several tourist operations and attractions in the Waimate District. Travelling by bus they will be guided by Information Officer Donette Fargher.

## Publicity in Autocar

Recently, lifestyle editor for Autocar magazine Donna Blaber spent a day and a half in Waimate, ably escorted by Donette Fargher they visited a number of attractions. As a result of Donna's visit Waimate is featured in their May edition with a fantastic write up accompanied by "want to go there" photography.

## Library

### Library Survey

We are surveying library users using a two page written questionnaire (copy attached).

Thirty surveys have been returned and feedback to date indicates people are pleased to have the opportunity to make comment and put their ideas forward.

### Displays & Visits

Comprehensive Environment Canterbury display.

### New Selection of Magazines

I have reviewed the magazines available at the library and to cater for a wider cross section of our community I have ordered eight new titles, they are: Handyman, Autocar, NZ Business, Bride & Groom, The New Zealand Property Magazine, Walking New Zealand, Art News and New Investor.

### Library Management

The position of Senior Librarian has been advertised and we are currently working through the interview process. Meanwhile I am investigating methods of improving the current back room process and service delivery. I have also taken an active role in setting up regional meetings for library managers with the first Canterbury meeting scheduled 24 May in Ashburton.

## Meetings Attended

Civil Defence Controllers Annual Forum

Federated Farmers AGM – (speaker from Ashburton on Emergency Relief Trust)

Pro-ject Waimate – monthly meeting

**Carolyn Johns**  
**Community Services Manager – 4 May 2007**