

# WAIMATE DISTRICT LICENSING AGENCY

## APPLICATION FOR SPECIAL LICENCE

(For Premises)

Under Section 76, Sale of Liquor Act 1989

To: The Secretary  
Waimate District Licensing Agency  
P O Box 122  
WAIMATE

Form 10b  
*for use where  
there is an existing  
On-Licence s.74*

Application for a special licence is made in accordance with the details set out below.

### 1. DETAILS OF APPLICANT(S)

- (a) Full name(s).....  
.....
- (b) Postal address for service of documents.....  
.....
- (c) Daytime contact name and telephone number.....  
.....
- (d) Full name and address of proposed manager (if any).....  
.....
- (e) Status of applicant (tick appropriate box)
- |                 |                          |                 |                          |                              |                          |
|-----------------|--------------------------|-----------------|--------------------------|------------------------------|--------------------------|
| Natural person  | <input type="checkbox"/> | Private company | <input type="checkbox"/> | Government Department or     | <input type="checkbox"/> |
| Licensing trust | <input type="checkbox"/> | Partnership     | <input type="checkbox"/> | other instrument of Crown    |                          |
| Local authority | <input type="checkbox"/> | Trustee         | <input type="checkbox"/> | Manager under the Protection | <input type="checkbox"/> |
| Club            | <input type="checkbox"/> | Public company  | <input type="checkbox"/> | of Personal and Property     |                          |
|                 |                          |                 |                          | Rights Act 1988              |                          |

### 2. PREMISES DETAILS

- (a) Address of proposed licensed premises.....  
.....
- (b) Proposed trading name for premises (if any).....  
.....
- (c) Is a licence sought conditional upon construction or completion of the premises?  
YES/NO
- (d) Does the applicant own the proposed licensed premises? YES/NO  
If No: (i) Owner's full name and address.....  
.....  
(ii) Form and term of tenure.....  
.....

- (e) What part (if any) of the premises should be designated as:
  - (i) A restricted area.....
  - (ii) A supervised area.....

**3. PURPOSES**

- (a) Identifying particulars of the on-licence or club licence held by the applicant.....
- (b) Address and trading name (if any) of hotel, tavern, or club.....
- (c) Kind or kinds of social gatherings the licence is sought in respect of.....
- (d) On which dates, days and during what hours does the applicant intend to sell liquor under the licence?

Day	Date	Hours
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

**4. CONDITIONS**

- (a) What provision does the applicant intend to make for the sale and supply of –
  - (i) Food.....
  - (ii) Non-alcoholic refreshments.....
  - (iii) Drinking utensils.....

Note: Where there is no dishwasher, then cans, small bottles or disposable cups must be used.

- (b) What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited – minors and intoxicated – persons are observed?.....

Dated at ..... this ..... day of ..... 20 .....

.....  
Applicant's Signature

.....  
Applicant's Position

**NOTES**

1. In respect of the status of the applicant, see Section 75 of the Sale of Liquor Act 1989.
2. For the matters that are to accompany this application, see Regulation 14(3) of the Sale of Liquor Regulations 1990. This includes an application in triplicate, a floor plan, club/on-licence detail, owner's letter of support, etc.
3. Persons obtaining Special Licences must provide food and non-alcoholic refreshments and must take steps to ensure that minors, intoxicated and other prohibited persons are not able to obtain alcohol.
4. Ensure fee of \$63.00 is attached.