

**APPLICATION FOR RENEWAL OF MANAGER’S CERTIFICATE**

Section 123, Sale of Liquor Act 1989

To: The Secretary  
The District Licensing Agency at \_\_\_\_\_

Application for the renewal of a manager’s certificate is made in accordance with the details set out below.

1 Details of applicant

(a) Full name, address, occupation, and date of birth

\_\_\_\_\_  
\_\_\_\_\_

(b) Postal address for service of documents

\_\_\_\_\_

(c) Daytime contact name and telephone number

\_\_\_\_\_

(d) Current place of employment

\_\_\_\_\_

(e) Has the applicant been convicted of any offence since the certificate was issued or last renewed? Yes / No If Yes, what are the details of each offence?

Nature of offence	Date of conviction	Penalty suffered
_____	_____	_____
_____	_____	_____

(f) What steps has the applicant taken to manage the sale and supply of liquor pursuant to the liquor licence with the aim of contributing to the reduction of liquor abuse?

\_\_\_\_\_  
\_\_\_\_\_

(g) Does the applicant hold the Licence Controller Qualification? Yes/No  
If Yes, on what date was that qualification obtained? .....

2 Details of certificate

(a) Type of certificate (tick appropriate box)  
General Manager’s [ ] Club Manager’s [ ]

(b) Number: \_\_\_\_\_

(c) Date of expiry: \_\_\_\_\_

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 200

\_\_\_\_\_  
Applicant