

Waimate 2020

**Waimate District Council
Long Term Council Community Plan 2004 - 2014 - Volume 2**

**Final Version
5 October 2004**



Waimate 2020



Waimate District Council Long Term Council Community Plan Volume 2

**Final Long Term Council Community Plan
for the Ten Year Period Beginning
1 July 2004**

Final Version - 5th October, 2004
Published on 5th October 2004 by the Waimate District Council,
P O Box 122, Waimate, New Zealand
Tel: 64-3-689-8079. Fax: 64-3-689-8075

A Guide to the 3 Volumes of the Plan

Waimate 2020

Finding your way through the complete Plan

The complete Plan consists of 3 Volumes plus a very brief Summary.

Each Volume deals with different parts of the Plan and this is a guide to where to find the information you seek.

There are other documents that the Council uses to support this Plan such as Asset Management Plans for the main services such as Water Supplies, and Roading works, and other Policies.

Volume 1

Volume 1 provides a full key to the parts of the Plan in much more detail than on these two pages.

The main section outlines the Community's vision for its future and the Outcomes it is looking for as the District develops.

The Purpose and the role of the Council in achieving the Outcomes is defined and a set of Strategic Objectives are described from which the varied everyday responsibilities of the Council can be determined.

These tasks are described along with Projects the Council will undertake to support the Community Outcomes.

Volume 1 also describes the way the Council is organised and how it performs its role governing the local district's affairs. The methods and opportunities for Public participation and consultation are defined.

The Main Contents of each Volume



Waimate 2020

Volume 2

Volume 2 consists mainly of Activity Management Plans. Each activity that the Council performs is described, outlining what it is that the Council does, why it should do it, and what it will do to make this activity continue to support the Community Outcomes.

Also, each activity has identified Service Levels which describe what the Community expects in how the service is provided. For example: it may define opening hours for a building or response times for repair work.

Financial information on expenditure and income is shown for each activity along with an indication of the proportion of Council's overall operating and capital expenditure which relates to each activity.

This Volume also includes an overview of the Waimate Medical Centre Ltd which is the Council's one trading organisation, as defined by the Local Government Act, 2002.

Volume 3

Volume 3 contains financial statements that describe the situation of the Council as a whole rather than separately by Activity as included in Volume 2.

It also includes some of the Council's Policy documents as required by the Local Government Act, 2002. These describe how the Council sets its rates and where funding will come from for its activities. They also cover the way in which finances will be managed, including investments and borrowing, and the situations where rates may be remitted or reduced.

Other Policies cover the appointment of Directors to Council trading organisations, development contributions, and how the 'significance' of decisions is determined.

Other sections describe the schedule of Fees and Charges for all Council activities and how the Council will approach consultation with Maori.



Table Of Contents

Waimate 2020

Contents of Volume 1

A Guide to the 3 Volumes of the Plan	4	Sport and Recreation Spaces	37
Table Of Contents	6	Sport and Recreation Spaces	37
What are Activity Management Plans?	8	Swimming Pools	41
What are Activity Management Plans?	8	Swimming Pools	41
Activity Group 1 - People	9	Libraries	44
Activities that relate primarily to People	9	Libraries	44
Community Safety	10	Visually Attractive Roadsides	47
Community Safety	10	Visually Attractive Roadsides	47
Community Support	13	Wilderness Reserves	50
Community Support	13	Wilderness Reserves	50
Community Property	18	Our District's History	53
Community Property	18	Our District's History	53
Civil Defence	22	Cemeteries	57
Civil Defence	22	Cemeteries	57
Rural Fire Protection	25	Activity Group 2 - Utility Services	59
Rural Fire Protection	25	Activities that relate primarily to Utilities	59
Formal Gardens	28	Rural Water Supply	60
Formal Gardens	28	Rural Water Supply	60
Tree Park	31	Urban Water Supply	62
Tree Park	31	Urban Water Supply	62
Camping	34	Sewerage And Waste Water Treatment	66
Camping	34	Sewerage And Waste Water Treatment	66
		Stormwater	69
		Stormwater	69

Waimate 2020

Waste Management	72	Forestry	104
Waste Management	72	Forestry	104
Waimate Aerodrome	75	Economic Development	107
Waimate Aerodrome	75	Economic Development	107
Activity Group 3 - Roothing Services	78	Activity Group 6 - Organisation	110
Activities that relate primarily to Roads	78	Activities that relate primarily to Central Organisation	110
Roothing	79	Community Representation	111
Roothing	79	Community Representation	111
Activity Group 4 - Environment	84	General Manager's Strategic Planning Team	114
Activities that relate primarily to the Environment.	84	General Manager's Strategic Planning Team	114
Building Control	85	Corporate Services Support Team	117
Building Control	85	Corporate Services Support Team	117
District Planning	88	Information Management	120
District Planning	88	Information Management	120
Environmental Health	91	Waimate Medical Centre Ltd.	123
Environmental Health	91	Waimate Medical Centre Ltd	123
Animal Control	94	Projects, Grants and Capital Expenditure	125
Animal Control	94		
Liquor and Gaming Machine Licensing	97		
Liquor and Gaming Machine Licensing	97		
Pest Management - Plants	100		
Pest Management - Plants	100		
Activity Group 5 - Economy	103		
Activities that relate primarily to Economic Development	103		

What are Activity Management Plans?

Waimate 2020

What are Activity Management Plans?

The Waimate District Council organises all of its functions into activities which outline those services it is required to do by law, and includes those projects it plans for the future. The Council has grouped those activities which are similar in nature, and has analysed them in relation to each other and to the overall workload as a whole.

In the second volume of this publication, the Council publishes a view of the Council's services and workloads in relation to People, Utility Services, Roading, Environment, Economic Development, and Central Organisation.

Under each of these headings you will find:

- a short description of the everyday activities and tasks that the Council performs;
- a statement of the current situation of Council undertakings;
- reasons for doing this activity and why it is important to the community;
- required service levels to achieve a high standard of delivery;
- planned outcomes supported by the projects to achieve those targets;
- a set of financial estimates for the ten years from 2004 - 2014;
- a pie chart showing the relative operating cost for each activity in comparison to the Council's total budget; and
- a pie chart showing the relative capital expenditure for each activity in comparison to the Council's total budget.

In every activity the Council has defined service levels in consultation with, and agreed by, the community. The ability of the Council to meet these service levels becomes the basis for measuring its overall performance. They may be reviewed with changing circumstances.

Sample service levels will define opening hours at the Council library, or response times for requests for information from the Building Control department. These service levels express the balance between the extent of the service expected by the community and the cost of providing the service at such a level. In some cases, the outcomes and their accompanying projects are specifically aimed at improving the level of service.

