



WAIMATE DISTRICT COUNCIL BUILDING CONSENT CANCELLATION REQUEST

PROJECT NO: _____

THE BUILDING

Street Address: _____ Legal Description: Lot: _____ DP: _____
Other: _____

THE OWNER (AS DEFINED BY THE BUILDING ACT)

Full Name(s): _____ Contact Person: _____
Mailing Address: _____
Landline: _____ Mobile: _____ Fax: _____ Email: _____

If the ownership has changed since the application was made, new evidence of ownership will need to be provided (i.e. Certificate of Title)

Please cancel my Building Consent Application in regard to the above property as it is not my intention to proceed with the building work. I agree to pay any outstanding fees from the processing the application to date, plus costs associated with the cancellation.

Signed: _____ Dated: _____
Signature of: _____ *Print name - This must be the owner*

What would you like the Council to do with the documents submitted?

Dispose of the plans Return the plans (please circle)

If there is a refund to be made, who should the cheque be made out to: _____

FOR COUNCIL USE ONLY

	PAID	COST	CREDIT / CHARGE
PIM			
Accept / Issue			
Process			
Grant & Issue Code Compliance Cert		Nil	
Building Research Levy		Nil	
Building Levy		Nil	
Compliance Schedule		Nil	
Inspections			
SEW Sewer Opening		Nil	
STW Stormwater Opening		Nil	
VCI Vehicle Crossing Inspection		Nil	
WAL Water Supply Headworks		Nil	
WCN Water Connection			
WST Treatment Plant Upgrade		Nil	
WRU Waste Water Reticulation		Nil	
CIC Community Infrastructure		Nil	
RCC/S Reserve Contribution		Nil	
Other fees			
TOTAL			Credit / Charge (delete one)

All the relevant information on this form is required to be provided under the Building Act and Resource Management Act for the Environmental Policy and Approvals Unit to process your application. Under these Acts this information has to be made available to members of the public including business organisations. The information contained in this application may be made available to other units of the Council. You have the right to access the personal information held about you by the Council which can be readily retrieved. You can also request that the Council correct any personal information it holds about you.

