

		Doc Ref	TS-04 TS-21 Application Amendment Building Consent Application form 3
		Date	May 2009

APPLICATION FOR AN AMENDMENT TO A BUILDING CONSENT

THE BUILDING

Street Address:	Building Consent No:
THE OWNER (as defined by the Building Act)	AGENT – FIRST POINT OF CONTACT (Must be authorised by the owner to make this application)
Full Name(s): _____ _____ _____	Name: _____ Company: _____ Mailing Address: _____ Phone: Landline _____ Mobile _____ Fax: _____ Email: _____ Relationship to owner: _____

I request that you issue an amendment to a Building Consent already issued for the building work described in this application

Signed: _____ Signature of : _____ <small>(print name)</small>	Dated: _____ Owner / Agent (on behalf of and with the consent of the owner) <small>(delete one)</small>
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THE PROJECT

DESCRIPTION OF AMENDED WORK: _____

Estimated Value of amended work (inclusive of GST): <i>(in addition to, or reduction from, what was stated with the original application)</i> \$ _____ <input type="checkbox"/> Addition <input type="checkbox"/> Reduction <input type="checkbox"/> No change Associated Resource Consents Number: RM _____	Have you provided the following? <input type="checkbox"/> Original consented plans that are to be amended <input type="checkbox"/> Project Information Memorandum <input type="checkbox"/> 2 copies of amended plans, including all construction details, <i>with amendments highlighted or clouded.</i>
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NOTES:

- This does not apply to building consents that already have a Code Compliance Certificate issued.***
- This application is for minor amendments to issued building consents. It is not intended to be used where the scope of work is extended.
- Processing fees (plus any additional Building or Building Research Levies) are to be paid before any work covered by the amendment may proceed.

FOR COUNCIL USE ONLY

Receiving Officer's Name: _____ Date Received: _____	Personnel time & fees			
	Officer	Date	Rate	Total
			TOTAL	

Who is involved in this project?

Designer's Name: _____ Phone: _____

Address: _____ Fax: _____

Builder's Name: _____ Phone: _____

Address: _____ Fax: _____

Plumber's Name: _____ Phone: _____

Address: _____ Fax: _____

Drainlayer's Name: _____ Phone: _____

Address: _____ Fax: _____

Engineer's Name: _____ Phone: _____

Address: _____ Fax: _____

Has the engineer provided a Producer Statement - Design? Yes No

Has the engineer been engaged to carry out site inspections on the job? No Yes

(if yes, these must be specified on the Producer Statement.)

Other: _____ Phone: _____

Address: _____ Fax: _____

All the relevant information on this form is required to be provided under the Building Act and Resource Management Act for the Council to process your application. Under these Acts this information has to be made available to members of the public including business organisations. The information contained in this application may be made available to other units of the Council. You have the right to access the personal information held about you by the Council which can be readily retrieved. You can also request that the Council correct any personal information it holds about you.