

	Doc Ref	TS-36.2-Certificate of Acceptance- NV-220307.doc Application Form 1
		Date	May 2009

## APPLICATION FOR A CERTIFICATE FOR PUBLIC USE

<b>THE PREMISES/PART OF PREMISES for which this certificate is sought:</b>	
Street Address: _____	Valuation Number: _____
What is the extent of the building that is proposed to be used by the public?	Legal Description: _____
<input type="checkbox"/> All of the building <input type="checkbox"/> Part of the building (Describe the part of the building to be used and attach plans that are clearly marked to identify this area)	
<b>THE BUILDING CONSENT(S)</b>	
This work relates to the following building consent project numbers issued by the Waimate District Council	
BC	BC
BC	BC
<b>APPLICANT (person who owns, occupies or controls premises)</b>	<b>AGENT – FIRST POINT OF CONTACT (must be authorised by the owner to make this application)</b>
Full Name(s) _____	Name _____
_____	Company: _____
Contact Person: _____	Mailing Address: _____
Street Address/Registered Office: _____	Street Address/Registered Office: _____
Mailing Address: _____	Phone: Landline: _____ Mobile: _____
Phone: Landline: _____ Mobile: _____	Fax: _____ Email: _____
Fax: _____ Email: _____	Relationship to owner: _____
<b>THE OWNER (as defined by the Building Act) – if not applicant</b>	
Full Name(s): _____	
Mailing Address: _____	
<p>I confirm that no Code Compliance Certificate has been issued for the building work.</p> <p>It is intended to permit members of the public to use the premises/part of premises described above the following purposed and the following circumstances:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>Members of the public and safely use the premises/part of the premises described above.</p> <p>I request that you issue, under Section 363A of the Building Act 2004, a Certificate for Public Use for the premises/part of premises described above.</p>	
Signed: _____	Dated: _____
Signature of: _____ (Print name)	Owner/Agent on behalf of and with the consent of the owner (Delete one)
<b>Please note that a Certificate for Public Use will not be issued until any outstanding fees (including Development Contributions) are paid.</b>	
<b>ATTACHMENTS TO THIS APPLICATION</b>	
<input type="checkbox"/> Plans Showing the part of the premises described above	

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- Evidence of the application's status as owner/occupier/person in control (eg copy of Certificate of Title, agreement for sale and purchase, licence, or property management agreement, being a document that shows the full name of the applicant.  
 Certificates, Producer Statements as listed below  
 A management plan for the safety of people during ongoing work.

SAFETY ISSUES TO BE CONSIDERED				
	Building Code Clause	Suggested Information	Notes	Information provided (ie Producer Statement)
Structure	B1	Producer Statement – Construction from Structural Engineer, or Council inspection for non specific design		
Fire safety	C1-C4, F6, F7	Producer Statement – Construction from Fire Engineer, or Council inspection for non specific design		
Access routes	D1	Council inspection	Slip resistance, handrails	
Hazardous substances	F1-F3	Council inspection		
Safety from falling	F4	Council inspection	Balustrades to be installed	
Food preparation	G3	Council inspection		
Ventilation	G4	Producer Statement – Construction from Mechanical Engineer or Council inspection for natural ventilation		
Electricity	G9	Electricians Energy Certificate		
Gas	G11	Gasfitters Energy Certificate		

WHO IS INVOLVED IN THIS PROJECT?			
<input type="checkbox"/> Structural Engineer	Name	Phone	Reg. No.
	Address	Fax	
<input type="checkbox"/> Fire Engineer	Name	Phone	Reg. No.
	Address	Fax	
<input type="checkbox"/> Mechanical Engineer	Name	Phone	Reg. No.
	Address	Fax	
<input type="checkbox"/> Designer	Name	Phone	Reg. No.
	Address	Fax	
<input type="checkbox"/> Builder	Name	Phone	Reg. No.
	Address	Fax	
<input type="checkbox"/> Registered Electrician	Name	Phone	Reg. No.
	Address	Fax	
<input type="checkbox"/> Craftsman Gasfitter	Name	Phone	Reg. No.
	Address	Fax	