



Waimate District Council

Heritage Fund

PROJECT APPLICATION FORM

1. Name of applicant / organisation

2. Full address (residential and other)

3. Name and address of contact person

Telephone No: Day _____ Night _____

4. Your own or organisation's activities

5. Describe the project for which you are seeking financial assistance (use separate sheet if necessary)

6. What is your organisations or individual contribution to the project?

7. Please summarise your organisation's or own fundraising efforts for this project (with \$ amounts)

8. Please detail the complete costs of the project

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Less your contribution	\$ _____
Total amount requested from Council	\$ _____

9. When will the project be completed?

10. How will the proposed project benefit the community?

11. Who will benefit from the grant to your organisation/self?

12. Date grant applied for _____

Notes

- a. A budget report for the project will be required.
- b. Annual financial statements of the applicant may be requested.
- c. If at any time any conditions of any Grant are not being met to the satisfaction of Council, the Council can require a refund of its contribution.
- d. These guidelines are for assistance of the Council and applicants, but the final decision of any contribution is at the sole discretion of Council.
- e. Please attach photos, sketch proposals, plans, additional information etc.



Heritage Fund

Guidelines

Eligible Projects

- Archaeological and Traditional sites.
- Buildings and sites with Historic Place classifications and/or listed in the District Plan.
- Other buildings or sites the Council consider worthy of assistance.
- Notable and Heritage trees.

Eligible Work

- In the case of heritage value buildings, preference will be given to assisting with the restoration or strengthening of the structure or fabric.
- In the case of heritage or notable trees, preference will be given to work to enable conservation or protection of the tree/s.
- Recording any aspect of the District's Heritage.
- Funding priority will be given to buildings and sites that are in public ownership, eg. community enhancement groups, incorporated societies, trusts etc.

Ineligible Applications

- Projects for ordinary maintenance and repair of Heritage buildings and sites.
- Projects for Council owned Heritage Buildings and sites.
- Any assistance in retrospect.
- Any other reason the Council considers not appropriate for funding.

Conditions of Assistance

Recipients of financial assistance may be required to:

- Supply any information which is required to fully consider any proposal.
- Agree to registration of their heritage building, tree or site in the District Plan.
- A Heritage Covenant under the Historic Places Act.

Miscellaneous

- Normally grants will be limited to \$1,000.00.
- Not more than 50% of the total cost of a project can be granted from the fund.

For any assistance in applying for Heritage Funding please contact:

John Larcombe
P O Box 122
Waimate

Phone 03 689 8079
Email john.l@waimatedc.govt.nz