
Minutes of the Waimate District Council Sport and Recreation Steering Group Meeting held in the local Government Centre, Queen Street, Waimate 9th June 2005.



In Attendance

Ms L. Ramsay (Senior Policy Analyst)
Ms C. Johns (Community Services Manager)
Ms K. Beker (Sport and Recreation Co-ordinator)
Ms J. Halkett (Administration Assistant)

His Worship the Mayor John Coles
Cr Mavis Andrew
Cr James Gibson
Robin Quigg
David Costello
Maggie Eames
Martin Cochrane
Jenny Murphy
Verna Parker
Lyndsay Robertson
Erik van Schreven
Graeme Watts
Judi White

Apologies

Waitaha Taiwhenua o Waitaki Trust Board Inc. for Stakeholder meeting held on 19th May 2005.

Minutes

Resolved, THAT THE MINUTES OF THE:

- Waimate District Council Sport and Recreation Stakeholders Meeting held on 19th May 2005 be received.

Moved Mayor John Coles / Seconded Graeme Watts

Carried

Welcome

Carolyn Johns welcomed the Steering group and explained a brief outline of agenda items for the nights meeting.

Examples were produced of Sport and Recreation District Plans from other Districts for the group to view to see what the end product would look like.

Web sites were provided for Steering Group members if they wished to view these Plans.

Matters Arising

- Why is the local Iwi or Marae not here as part of the steering group, should we not have them as part of the Steering Group. Effort has been made to have someone from our local Iwi or Marae to be here and contribute.
Resolved that there should be more contact with the local Iwi or Marae to see if they would like to be involved in advisory capacity.
- There is no involvement from Pre primary School area.
Resolved that there will be effort made to have them on the Steering Group.
- That there was no involvement from the Waimate High School which would be very important or even someone from the Board of Trustees.
Resolved that there would be some effort made to contact the Waimate High School and the Board of Trustees.
- There should be more research information made available for the Steering Group members.
Resolved that, there would be research results made available to the members of the Steering Group.

Memorandum of Understanding

Note that there should be corrections made to the Memorandum of Understanding. Memorandum to be included with application to SPARC.
Agreed Memorandum to be signed by Steering Group members this night.

Project Brief

Suggestion that we have two parts to Plan: (a) Sport and Recreation (b) Physical Activity Plan, This way SPARC, whose emphasis is on Physical Activity, will recognise 'the bigger picture' of Sport and Recreation as a separate plan.

Relevant census data and demographic projections figures will be presented to the Steering Group.

More than one way to get funding for example Work and Income may provide funding for the social development area of the plan.

Amended copy of the Project Brief and the draft survey questions will be sent out to the members of the Steering Group with the Minutes.

Karen Beker Presentation

Some projects funded by SPARC - Discussion on Green Prescription
Special Mention of that the SPARC proposal should be in by the end of June and we will hear back from SPARC in July.

Robin Quigg

Outlined what she had done for Timaru and Dunedin City Councils as a Consultant assisting with Sport and Recreation Plans.

Mentioned about management and safety for out of school activities and better safety management altogether.

Meeting Convened at 7:45 Reconvened at 8:25

Organisation of Sport and Recreation Survey

Two separate surveys to be conducted; one for clubs and organisations and another for individuals (to focus on personal on participation in physical activity)

Steering group made aware that they will have to promote the survey.

Steering group is to be given ten clubs and organisation to ring around and encourage them to fill in survey.

A covering letter will also be sent out explaining the importance of filling out the survey.

One designated person (in collaboration with others) fill out the survey on behalf of the club/organisation.

In the covering letter also explain that we are not wishing to offend the individual club or organisation. This survey is for information purposes only.

Make sure we have comparative data e.g. Ages from other years

Proposed next meeting be on the Wednesday 24th August at 7:00 pm and no supper provided at this meeting.

Meeting Closed 9:15