

		Doc Ref	TS-04 TS-21 Application Amendment Building Consent Application form - 3
		Date	25/06/07

## APPLICATION FOR AN AMENDMENT TO A BUILDING CONSENT

### THE BUILDING

Street Address: _____	Building Consent No: _____
<b>THE OWNER (as defined by the Building Act)</b>	<b>AGENT – FIRST POINT OF CONTACT (Must be authorised by the owner to make this application)</b>
Full Name(s): _____ _____ _____	Name: _____ Company: _____ Mailing Address: _____ Phone: Landline _____ Mobile _____ Fax: _____ Email: _____ Relationship to owner: _____

**I request that you issue an amendment to a Building Consent already issued for the building work described in this application**

Signed: _____	Dated: _____
Signature of : _____ (print name)	Owner / Agent (on behalf of and with the consent of the owner) (delete one)

### THE PROJECT

**DESCRIPTION OF AMENDED WORK:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Value of amended work (inclusive of GST): *(in addition to, or reduction from, what was stated with the original application)*  
\$ \_\_\_\_\_  
 Addition    Reduction    No change

**Associated Resource Consents**  
Number: RM \_\_\_\_\_

**Have you provided the following?**

- Original consented plans that are to be amended
- Project Information Memorandum
- 2 copies of amended plans, including all construction details, *with amendments highlighted or clouded.***

### NOTES:

1. ***This does not apply to building consents that already have a Code Compliance Certificate issued.***
2. This application is for minor amendments to issued building consents. It is not intended to be used where the scope of work is extended.
3. Processing fees (plus any additional Building or Building Research Levies) are to be paid before any work covered by the amendment may proceed.

### FOR COUNCIL USE ONLY

Receiving Officer's Name: \_\_\_\_\_

Date Received: \_\_\_\_\_

Personnel time & fees			
Officer	Date	Rate	Total
<b>TOTAL</b>			

## Who is involved in this project?

**Designer's Name:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

**Builder's Name:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

**Plumber's Name:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

**Drainlayer's Name:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

**Engineer's Name:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Has the engineer provided a Producer Statement - Design?  Yes  No

Has the engineer been engaged to carry out site inspections on the job?  No  Yes

(if yes, these must be specified on the Producer Statement.)

**Other:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

All the relevant information on this form is required to be provided under the Building Act and Resource Management Act for the Council to process your application. Under these Acts this information has to be made available to members of the public including business organisations. The information contained in this application may be made available to other units of the Council. You have the right to access the personal information held about you by the Council which can be readily retrieved. You can also request that the Council correct any personal information it holds about you.