

Minutes of the Community Services and Development Committee meeting of the Waimate District Council held at 125 Queen Street, Waimate on Tuesday 14 March 2017, at 10.50am, following the Environmental Services and Finance Committee meeting

Present Chair: Cr P Collins
 Mayor: C Rowley
 Councillors: S Cain, J Guilford, M Morton, T O'Connor, D Owen, S Paul

In Attendance Chief Executive: S Duncan
 Managers: C Johns, M Jones, S Kelly, D Mitchell
 Staff: F Fox
 Committee Secretary: K Reid

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| 1 Apologies | An apology was received from Cr D Anderson
Resolved:
That the apologies are accepted.
Moved Cr Cain
Seconded Cr Paul
MOTION CARRIED |
| 2 Conflicts of Interest | The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified. |
| 3 Identification of Major (Urgent Business) or Minor Items not on the Agenda | There were no major (urgent business) or minor items identified. |
| 4 Confirmation of Minutes | Resolved:
That the unconfirmed minutes of the Community Services and Development Committee meeting held on Tuesday 31 January 2017 are confirmed as a true and correct record.
Moved Mayor Rowley
Seconded Cr Owen
MOTION CARRIED |
| 5 Management Report – Community, Planning and Development Group | Resolved:
That the Community, Planning and Development Group Manager's Report is accepted.
Moved Mayor Rowley
Seconded Cr Paul
MOTION CARRIED |

Action Point:

That the Mayor and Chief Executive look into signage directing members of the public to the Information Centre, with a report of options coming back to Council for consideration.

That staff enquire with National Research Bureau about engaging with other sectors of the community that don't have landlines (i.e. by using cell phones) when undertaking the Customer Satisfaction Survey

6 Section 17A Light Reviews

The Community, Planning and Development Committee were presented with completed section 17A review reports for Regulatory Services – Environmental Health, Resource Management, Community Support, Economic Development and Promotions and Managing Services and Business Support services.

Resolved:

- 1 That the Section 17A Light Reviews report is accepted; and
- 2 That the Community Services and Development Committee recommends to Council that:
 - a The light review for Regulatory Services – Environmental Health be accepted and Council agrees no full review is required; and
 - b The light review for Resource Management services be accepted and Council agrees no full review is required; and
 - c The light review of Community Support services be accepted and Council agrees no full review is required; and
 - d The light review of Economic Development and Promotions services be accepted and Council agrees no full review is required; and
 - e The light review of Managing Services and Business Support services be accepted and Council agrees no full review is required.

Moved Cr Cain
Seconded Cr Guilford
MOTION CARRIED

7 Heritage Fund Application – Waimate Edwardian Heritage Group

The Community Services and Development Committee considered the funding application from the Waimate Edwardian Heritage Group to assist with restoration work including spouting and the exterior painting of the 130-year-old Lane's Cottage situated at Bushtown, Dobson Street, Waimate.

Resolved:

That the Heritage Fund Application – Waimate Edwardian Heritage Group report is accepted; and

That the funding application from the Waimate Edwardian Heritage Group to assist with restoration work including spouting and the exterior painting of the 130-year-old Lane's Cottage situated at Bushtown, Dobson Street, Waimate will be re-presented for decision at the next Council meeting scheduled for 4 April 2017 with the attached quotes.

Moved Cr Cain
Seconded Cr Paul
MOTION CARRIED

8 Consideration of Major (Urgent Business) or Minor Items not on the Agenda

There were no major (urgent business) or minor items identified.

The public excluded section of the meeting was taken at this point.

11 Exclusion of the Public

The Community Services and Development Committee considered moving into public excluded to take the below items:

i Council Grant Applications

General Subject of each matter to be considered	Reason for passing this resolution	Ground(s) under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution
Council Grant Applications	Good reason to withhold exists under Section 7	7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information

Resolved:

That the Community Services and Development Committee resolves to exclude the public from the following parts of the meeting on the grounds contained in section 48(1) of the Local Government Official Information and Meetings Act, or section 6 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

Moved Cr Cain
Seconded Cr Morton
MOTION CARRIED

12 Community Grant Applications – Public Excluded Decision taken into Open Meeting

The Community Services and Development Committee considered the Community Grant applications and the respective recommendations from the Mayor, Committee Chair and Deputy Chair.

A resolution was carried that the decision on the successful Community Grant applications be moved into the Open Section of this meeting.

Resolved:

That the Community Services and Development Committee approves the Community Grant recommendations, as presented, as listed below:

Waimate Christmas in the Square \$1,000
Waimate Historical Society Inc. \$2,000
Studholme Coronation Hall Committee Inc. \$1,000
Waimate Shears NZ Spring Shearing Championship Society Inc. \$1,500
Makikihi School \$1,000
Waimate Toy Library \$371.00
Knox Church Community Youth Group \$750.00

9 Information Item: Whitehorse Big Easy Update (11.45am)

Whitehorse Big Easy Organising Committee member, Peter Bootsma, and Raewyn Francis gave the Community Services and Development Committee a progress report on arrangements for the inaugural Quantum Advantage Whitehorse Big Easy event.

The meeting was adjourned at 12.05pm to take the District Infrastructure Committee. The meeting was reconvened at 12.25pm.

10 Information Item: Bushtown Presentation & Site Visit – 12.30pm

The Community Services and Development Committee took a site visit to Bushtown Heritage Park Waimate.

There being no further business, the Chair declared the meeting closed at 1.40pm. These minutes to be confirmed at the Community Services and Development Committee meeting to be held on Tuesday 2 May 2017.

Cr P Collins
Chair