

Minutes of the Environmental Services and Finance Committee meeting of the Waimate District Council held at 125 Queen Street, Waimate on Tuesday 1 August 2017, beginning at 9.30am.

Public Forum – Chaired by Mayor Rowley

There were no members of the public at the Public Forum.

Cr Cain resumed the Chair

Present

Chair: Cr S Cain

Mayor: C Rowley

Councillors: P Collins, J Guilford, M Morton, S Paul

In Attendance

Chief Executive: S Duncan

Managers: C Johns, M Jones, S Kelly, D Mitchell, A Hilton

Staff: M Thomson

Other: Independent Chair of Audit and Risk Committee
Stephen Halliwell

Committee Secretary: K Reid

The Corporate Services Manager introduced new Corporate Services Team Leader Kim Quirke, and Heather Mabin who is employed on a contract basis to assist the Finance Team with the Magiq Finance modules.

1 Apologies

Apologies were received from Cr D Anderson, Cr T O'Connor and Cr D Owen

Resolved:

That the apologies are accepted.

Moved Cr Morton

Seconded Cr Paul

MOTION CARRIED

2 Conflicts of Interest

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

3 Identification of Major (Urgent Business) or Minor Items not on the Agenda

There were no major (urgent business) or minor items identified.

4 Confirmation of Minutes

Resolved:

That the minutes of the Environmental Services and Finance Committee meeting held on Tuesday 13 June 2017, excluding the public excluded items, are confirmed as a true

and correct record.

Moved Mayor Rowley
Seconded Cr Collins
MOTION CARRIED

Action Point Report

Council asked that the proposed site visit as requested under Item 9: Proposal for Victoria Park Toilet Block Upgrade to be put into the Action Point Report. The Chief Executive reported this will occur when further work has been undertaken on the review of the Council's public toilets.

5 Management Report – Corporate Services Group

Resolved:

That the Corporate Services Manager's Report is accepted.

Moved Cr Morton
Seconded Cr Paul
MOTION CARRIED

Note:

Council received a presentation on MAGIQ by the Corporate Services Manager and Accountant.

6 Audit and Risk Committee's Terms of Reference

The Environmental Services and Finance Committee considered the approval of the Audit and Risk Committee's draft Terms of Reference.

Independent Chair, Stephen Halliwell was at the meeting.

Resolved:

That the Audit and Risk Committee's Terms of Reference report is accepted;

That the Environmental Services and Finance Committee accept the Audit and Risk Committee's draft Terms of Reference, as presented.

Moved Mayor Rowley
Seconded Cr Morton
MOTION CARRIED

Note:

The Audit and Risk Committee's draft Terms of Reference will be further discussed and amended if necessary at an Audit and Risk Committee meeting and then come to the 22 August 2017 Council meeting for final approval.

7 Management Report – Property and Regulatory Group

Resolved:

That the Property and Regulatory Group Manager's report is accepted.

Moved Cr Guilford
Seconded Cr Collins
MOTION CARRIED

- 8 Consideration of Major (Urgent Business) or Minor Items not on the Agenda** There were no major (urgent business) or minor items identified.
- 9 Exclusion of the Public** The Environmental Services and Finance Committee considered moving into public excluded to take the below items:
- i Confirmation of Public Excluded Minutes: Council Meeting – Tuesday 13 June 2017
 - ii Alpine Energy Shareholders Report – April/May 2017
 - iii Alpine Energy Statement of Corporate Intent 2017/18 to 2019/20

General Subject of each matter to be considered	Reason for passing this resolution	Ground(s) under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution
Confirmation of Minutes - 13 June 2017	Good reason to withhold exists under Section 7	7(2)(c)(i)(ii) The withholding of the information is necessary to protect information which is subject to an obligation of confidence
Alpine Energy Shareholders Report – April/May 2017	Good reason to withhold exists under Section 7	7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information
Alpine Energy Statement of Corporate Intent 2017/18 to 2019/20	Good reason to withhold exists under Section 7	7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information

Resolved:

That the Environmental Services and Finance Committee resolves to exclude the public from the following parts of the meeting on the grounds contained in section 48(1) of the Local Government Official Information and Meetings Act, or section 6 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

Moved Cr Collins
 Seconded Cr Paul
 MOTION CARRIED

There being no further business, the Chair declared the meeting closed at 10.36am. These minutes to be confirmed at the Environmental Services and Finance Committee meeting to be held on Tuesday 12 September 2017.

Cr S Cain
Chair

