



# INFORMATION SHEET

## For the Pareora-Makikihi-Otaio Ward By-Election

Electoral Officer: **Anthony Morton**  
Phone: **0508 666 103**  
email: **[nominations@electionz.com](mailto:nominations@electionz.com)**

### Introduction

This By-election covers the extraordinary vacancy for the position of Councillor for the Pareora-Otaio-Makikihi Ward. The vacancy has arisen from the recent resignation of Cr Stuart Thomson.

A full candidate handbook was produced for the 2013 local body elections which includes details about candidate eligibility, campaigning requirements, remuneration levels, election offences etc. A copy of that handbook is available from the Council office at 125 Queen Street, Waimate, by phoning the election helpline 0508 666 103 or can be viewed online at [www.waimatedc.govt.nz](http://www.waimatedc.govt.nz)

### By-election timetable

Public Notice of By-election Nominations Open	Friday 13 February 2015 Monday 16 February 2015
<b>Nominations Close</b>	<b>12 noon Monday 16 March 2015</b>
Preliminary Electoral Roll Closes	4pm Monday 16 March 2015
Further Notice of Election	ASAP after Monday 16 March 2015
<b><i>If election required</i></b>	
Delivery of Voting Documents Commences	Monday 20 April 2015
Election Day (voting closes)	12 noon Tuesday 12 May 2015
Official Declaration of Election Result	Expected to be Friday 15 May 2015
Return of electoral expense form	Thursday 9 July 2015

### Candidate Profile Statement and Photo Requirements

The Local Electoral Act allows for candidate profile statements (CPS) to be provided by each candidate with the nomination paper. If an election is required these are then collated by the Electoral Officer and forwarded to electors in a sheet or booklet with the voting papers. Refer also to the notes listed in the 2013 Candidate Handbook.

Candidate profile statements are limited to 150 words and should be provided electronically via e-mail or on a CD or pen drive as a MS Word document that has been spell checked.

Candidate profile statements are governed by Sections 61 and 62 of the Act. Profiles must be provided at the same time as the nomination document, but should

also be emailed to the Electoral Officer, Anthony Morton at [nominations@electionz.com](mailto:nominations@electionz.com)

Candidates may also submit a photograph for inclusion with the candidate profile statement in the sheet to accompany the voting papers. Photos must be recent (taken within the last 6 months), be submitted in JPEG format and be provided on CD, pen drive or hard copy format at the same time as the candidate profile statement (and nomination paper), but should also be emailed to the Electoral Officer with the profile statement.

Note: The onus is on the candidate to ensure that all nomination documents including the profile and photo are submitted to the Electoral Officer by 12 noon on Monday 16 March 2015.

### Candidate Eligibility

Full eligibility criteria for this by-election are detailed on the reverse of the nomination form. In summary, candidates do not need to reside within the Pareora-Otaio-Makikihi Ward area, but must be a NZ citizen and enrolled as a parliamentary elector somewhere in New Zealand and be nominated by two electors who do reside within the Pareora-Otaio-Makikihi Ward.

### Campaigning

Full details on the limitations associated with campaigning for this by-election are listed in the handbook. All candidates should refer to the handbook to familiarise themselves with those restrictions. The following is a summary of the main criteria to be aware of:

1. Campaigning can commence anytime but must cease by the close of voting day, i.e. 12 noon Tuesday 12 May 2015.
2. No election material can contain any untrue statement defamatory of any candidate and calculated to influence the vote of any elector or include an imitation voting paper which has the names of the candidates with any direction or indication as to the candidate a person should vote for, or in any way contains such direction or indication likely to influence the voter.

### Election Advertising

Election advertising, using any media, must identify the person under whose authority they have been produced, as per Sections 113-115 of the Local Electoral Act 2001.

This means that for hoardings, posters and adverts etc, each candidate must have a sentence at the bottom saying that it is authorised by the candidate (or their

agent), i.e. "Authorised by Bill Citizen, 20 Main Street, Sampletown." Please note that the address listed must be a physical address i.e. it cannot be a PO Box or rural delivery number.

## **Election Hoardings**

Details on election signage requirements are listed on page 17 of the 2013 Candidate Handbook. Any candidate intending to use election hoardings as part of their campaign strategy is encouraged to contact the Council's Planning Manager before arranging that signage.

## **Campaigning Expenditure Limits**

At the end of the election period, all candidates are required to submit to the Electoral Officer a summary of donations received and expenditure made on campaigning for the by-election. For this by-election the total election expenses must not exceed \$3,500 (inclusive of GST).

## **Lodgment of Nomination Forms**

Completed nomination forms for this by-election must be lodged at the Waimate District Council office, 125 Queen Street, Waimate on or before midday on Monday 16 March 2015. Along with the nomination form, each candidate must also:

- Pay the \$200 (inclusive of GST) election deposit
- Submit the candidate profile statement of up to 150 words to be used for this by-election
- Submit the photo to be used for this by-election.

Once submitted, nomination forms will be checked for eligibility by the Electoral Officer who will confirm the acceptance of each nomination with the candidates.

Details of the confirmed candidates (including nominator details) will be posted on the council website: [www.waimatedc.govt.nz](http://www.waimatedc.govt.nz)

**For assistance phone the Election Helpline on: 0508 666 103**