



Doc Ref
Date

Certificate for Public Use
May 2014

THE PREMISES/PART OF PREMISES for which this certificate is sought:

Street Address: _____

Valuation Number:

Legal Description:

What is the extent of the building that is proposed to be used by the public?

- ☐ All of the building
☐ Part of the building (Describe the part of the building to be used and attach plans that are clearly marked to identify this area)

THE BUILDING CONSENT(S)

This work relates to the following building consent project numbers issued by the Waimate District Council
BC _____ BC _____ BC _____

**APPLICANT
(person who owns, occupies or controls
premises)**

Full Name(s)

Contact Person:

Street Address/Registered
Office: _____

Mailing Address:

Phone: Landline:

Mobile:

Fax:

Email:

**AGENT – FIRST POINT OF CONTACT
(must be authorised by the owner to make this
application)**

Name _____

Company:

Mailing Address:

Street Address/Registered Office:

Phone: Landline:

Mobile:

Fax:

Email:

Relationship to owner:

THE OWNER (as defined by the Building Act) – if not applicant



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Full Name(s):

Mailing Address:

I confirm that no Code Compliance Certificate has been issued for the building work.
It is intended to permit members of the public to use the premises/part of premises described above the following _____ purposed _____ and _____ the _____ following _____ circumstances: _____

Members of the public and safely use the premises/part of the premises described above.

I request that you issue, under Section 363A of the Building Act 2004, a Certificate for Public Use for the premises/part of premises described above.

Signed: _____ Dated: _____

Signature of: _____ Owner/Agent on behalf of and with the consent of the owner

(Print name)

(Delete one)

Please note that a Certificate for Public Use will not be issued until any outstanding fees (including Development Contributions) are paid.

APPLICATION FOR A CERTIFICATE FOR PUBLIC USE

ATTACHMENTS TO THIS APPLICATION

- ☐ Plants Showing the part of the premises described above
- ☐ Evidence of the application's status as owner/occupier/person in control (eg copy of Certificate of Title, agreement for sale and purchase, licence, or property management agreement, being a document that shows the full name of the applicant).
- ☐ Certificates, Producer Statements as listed below

A management plan for the safety of people during ongoing work.

SAFETY ISSUES TO BE CONSIDERED

	Building Code Clause	Suggested Information	Notes	Information provided (ie Producer Statement)
Structure	B1	Producer Statement – Construction from Structural Engineer, or Council inspection for non specific design		
Fire safety	C1-C4, F6, F7	Producer Statement – Construction from Fire Engineer, or Council inspection for non specific design		
Access routes	D1	Council inspection	Slip resistance, handrails	
Hazardous substances	F1-F3	Council inspection		
Safety from falling	F4	Council inspection	Balustrades to be installed	
Food preparation	G3	Council inspection		
Ventilation	G4	Producer Statement – Construction from Mechanical		



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		Engineer or Council inspection for natural ventilation		
Electricity	G9	Electricians Energy Certificate		
Gas	G11	Gasfitters Energy Certificate		
WHO IS INVOLVED IN THIS PROJECT?				
<input type="checkbox"/> Structural Engineer	Name		Phone	Reg. No.
	Address		Fax	
<input type="checkbox"/> Fire Engineer	Name		Phone	Reg. No.
	Address		Fax	
<input type="checkbox"/> Mechanical Engineer	Name		Phone	Reg. No.
	Address		Fax	
<input type="checkbox"/> Designer	Name		Phone	Reg. No.
	Address		Fax	
<input type="checkbox"/> Builder	Name		Phone	Reg. No.
	Address		Fax	
<input type="checkbox"/> Registered Electrician	Name		Phone	Reg. No.
	Address		Fax	
<input type="checkbox"/> Craftsman Gasfitter	Name		Phone	Reg. No.
	Address		Fax	