



PUBLIC

Agenda

Notice is hereby given of a
District Infrastructure Committee Meeting

Tuesday 31 January 2017

To follow the
Environmental Services and Finance Committee
Meeting

Council Chamber
Waimate District Council
125 Queen Street
Waimate

www.waimatedc.govt.nz

Notice is hereby given that a meeting of the District Infrastructure Committee will be held in the Council Chamber, Waimate District Council, 125 Queen Street, Waimate, on Tuesday 31 January 2017, to follow the Environmental Services and Finance Committee Meeting.

Committee Membership

Miriam Morton	Chair
Tom O'Connor	Deputy Chair
Craig Rowley	Mayor
Sharyn Cain	Deputy Mayor
David Anderson	Councillor
Peter Collins	Councillor
Jakki Guilford	Councillor
David Owen	Councillor
Sheila Paul	Councillor

Quorum – no less than five members

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Significance Consideration

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

Decision Making

The Council, in considering each matter, must be:

- i Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decisions;
- ii Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Carolyn Johns
Acting Chief Executive

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Item 1

Apologies

Prepared by: Carolyn Johns
Acting Chief Executive

The Chair will call for any apologies. An apology has been received from Cr Anderson and Cr Paul.

Recommendation

That the apologies are accepted.

Item 2 Conflicts of Interest

Prepared by: Carolyn Johns
 Acting Chief Executive

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Item 3 Identification of Major (Urgent Business) or Minor Items not on the Agenda

Prepared by: Carolyn Johns
 Acting Chief Executive

- 1 The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:

- **Standing Orders 3.7.5 – Major Items**

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

- i The reason why the item was not listed on the agenda; and
- ii The reason why discussion of the item cannot be delayed until a subsequent meeting.

- **Standing Orders 3.7.6 – Minor Items**

An item not on the agenda for a meeting may be dealt with at the meeting if –

- i That item is a minor matter relating to the general business of the local authority; and
- ii The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- iii No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

Recommendation

That the District Infrastructure Committee resolves to consider any major (urgent business) or minor items at the end of the open section of the meeting.

Item 4 Confirmation of Minutes – District Infrastructure Committee

Prepared by: Carolyn Johns
 Acting Chief Executive

The unconfirmed minutes of the District Infrastructure Committee meeting held on Tuesday 15 November 2016 are presented for confirmation.

Recommendation

That the minutes of the District Infrastructure Committee meeting held on Tuesday 15 November 2016 are confirmed as a true and correct record.

Unconfirmed Minutes of the District Infrastructure Committee meeting of the Waimate District Council held at 125 Queen Street, Waimate on Tuesday 15 November 2016, at 1.33pm.

Present

Chair: Cr T O'Connor (Deputy Chair)

Mayor: C Rowley

Councillors: S Cain, D Anderson, P Collins, J Guilford, M Morton, D Owen, S Paul

In Attendance

Chief Executive: B Carran

Managers: C Johns, M Jones, S Kelly, D Mitchell, A Hilton, R Moffat, P Roberts, G Watts

Committee Secretary: K Reid

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- | | |
|---|--|
| 1 Apologies | There was an apology from Cr D Anderson for lateness. |
| 2 Conflicts of Interest | The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified. |
| 3 Identification of Major (Urgent Business) or Minor Items not on the Agenda | There were no major (urgent business) or minor items identified. |
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Cr D Anderson entered the meeting at 1.36pm.

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|--|---|
| 4 Management Report – Asset Group | Resolved:
That the Asset Group Manager's Report is accepted.

Moved Cr Cain
Seconded Cr Morton
MOTION CARRIED |
| 5 Consideration of Major (Urgent Business) or Minor Items not on the Agenda | There were no major (urgent business) or minor items identified. |

There being no further business, the Chair declared the meeting closed at 2.07pm. These minutes to be confirmed at the District Infrastructure Committee meeting to be held on Tuesday 31 January 2017.

Cr T O'Connor
Acting Chair

Item 5

Management Report – Asset Group

Prepared by: Dan Mitchell
Asset Group Manager

The Asset Group Manager's Report is submitted for the information of the District Infrastructure Committee.

Recommendation

That the Asset Group Manager's Report is accepted.

Asset Management

Report by Dan Mitchell

Queen Street Stormwater Disposal

- 1 Following the rain event experienced on 16 November 2016, staff have investigated the infrastructure located within Queen Street between High and Glasgow Streets. The infrastructure is a combination of 300mm concrete pipe (circa 1972), a brick arch drain (see Figure 1) and sections of the brick arch drain with a uPVC pipe insert.

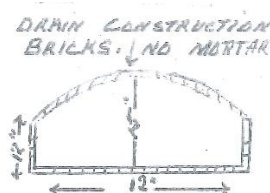


Figure 1: Observation made during repairs dated 23 May 1972

- 2 It is understood that the uPVC pipe was 300mm in diameter but this is yet to be proven. Whatever the diameter of the pipe there is no doubt that the capacity of the older brick arch structure has either been reduced (>60%), or that the hydraulic efficiency has been affected.
- 3 The resulting surface flooding, whilst not inundating habitable floors, is indicating that service levels are either compromised or there is a risk of this occurring. There are many reasons as to why this may be happening more frequently, namely:
 - An increase in the number of impermeable surfaces directly or indirectly connected to the existing infrastructure
 - Reduced performance of the existing infrastructure
 - Undersized infrastructure or inefficient entry points
 - Increased intensity events and/or flows from upstream catchments
- 4 From the initial investigation it is clear that more detailed work is required. Because any infrastructure installed will typically have a useful life in the order of 100 years staff have sought the assistance of a consultant to further investigate the issue. The instructions are to both look at the existing failure points, but to also consider a wider approach which, in part, will be driven by the outcomes of the Economic Development Strategy and predicted long term growth.
- 5 In conjunction with this work stream, the Asset Group will also consider other infrastructure (both in and above ground) and related stakeholders (including the New Zealand Transport Agency).
- 6 The project deliverables will undoubtedly be some minor short term improvements and more major capital works to be included as part of the 2018-2028 Long Term Plan.

2015/16 National Performance Review

- 7 Following the audit of the data submitted, Council received a draft of the collated data for the 2015/16 National Performance Review (NPR). The purpose of providing this draft was to identify any issues that may have been missed through the external and internal audit processes.
- 8 The Three Waters data was once again reviewed and no significant issues have been identified. Because of the nature of the report, and the inclusion of data representing over 50 organisations throughout New Zealand, it is not possible to provide a copy of the report until all checks have been completed and the final report is released in the first half of 2017.
- 9 Participants are classified by size with the classifications being “Large”, “Medium” and “Small”. Waimate District Council is a small participant and is one of 16 organisations within this classification.
- 10 In general, the review is identifying that Waimate District Council is performing comparably with similar sized organisations. A more specific analysis will be provided once the 2015/16 NPR is finalised. Some data is expected to be available through an online interactive web tool <http://www.waternz.org.nz/NationalPerformanceReview>.
- 11 The next steps are to review Waimate District Council’s performance relative to any benchmarks provided as part of the NPR. This will include a participant workshop to discuss the findings and producing an improvement programme to meet or exceed benchmarks.

Health (Fluoridation of Drinking Water) Amendment Bill

- 12 The Health (Fluoridation of Drinking Water) Amendment Bill (“the Bill”) was introduced on 17 November 2016 and received its first reading on 6 December 2016. Council staff have reviewed the Bill and have been involved in providing feedback on two submissions, namely through the Canterbury Mayoral Forum and Water New Zealand.
- 13 In general, there appears to be support for the intent of the Bill, but there are questions and clarifications required around decision-making responsibilities and whether allowances should be made for smaller rural schemes. The Bill’s intent is that the District Health Boards will decide whether to make a direction by considering scientific evidence, the resident population’s oral health (those receiving water via the local authority) and the costs and savings.
- 14 Submissions to the Health Select Committee are due 2 February 2017, with the Canterbury Mayoral Forum finalising their submission at its meeting on 27 January 2017.

Documentation Update

- 15 In preparation for the 2018-28 Long Term Plan, the Asset Group is beginning to focus on the task of updating its planning documents. The main documents that require updating are:
- Asset Management Policy
 - Wastewater Asset Management Plan
 - Water Asset Management Plan
 - Solid Waste Asset Management Plan
 - Waste Management and Minimisation Plan
 - Stormwater Asset Management Plan
 - Parks and Reserves Asset Management Plan
 - Roading Asset Management Plan
 - Infrastructure Strategy
- 16 The Asset Management Policy sets a high level statement detailing Council's approach to asset management and guides Council to the appropriate level of asset management as defined in the International Infrastructure Management Manual 2015.
- 17 The policy was last updated in 2009 and subsequently there have been advances in asset management practices and also the redefinition of "Asset Management Maturity Indices". These indices guide asset managers into producing fit for purpose documents that have appropriate strategic influence.
- 18 Other work streams will include revisiting levels of service, performance measures (excluding mandatory measures), dataset integrity checks, condition and performance analysis, and revaluation of infrastructural assets. Each Asset Management Plan contains an improvement schedule to enable the appropriate level of sophistication to be met, albeit in time.

Quarterly Performance Measures

- 19 The following outlines Waimate District Council's Quarterly Performance Report for the six months ended 31 December 2016 (note this is a six month period as it is the first report in the shift to quarterly reporting, subsequent reporting will cover a three month period).
- 20 The Quarterly Performance Report is an interim report of Council's progress towards meeting its performance measurement targets, as set in the Long Term Plan 2015-25. Regularly tracking progress against performance measures enables Council and Activity Managers to detect and respond to potential performance issues early, ultimately improving service delivery across the organisation.
- 21 In a change to previous methods of reporting, Group Managers will now present performance measure reporting quarterly. The format of this reporting has been amended to streamline the information into a more readable document.
- 22 It is important to note that a number of the performance measurement targets set in the Long Term Plan 2015-25 do not lend themselves to quarterly reporting, for example all performance measures that rely on resident satisfaction scores. These measures will be included in the appropriate Quarterly Performance Report as they are

made available. A number of the targets are measured on an annual basis, for example the percentage of known dogs registered by 1 December. Where possible the progress of these measures will be reported on (“on track”, or “tracking below target”).

23 Progress will be shown using the following symbols:

✓ Achieved	✗ Not Achieved	→ On Track	↘ Tracking below target
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24 This report has been divided into three parts (Parks and Reserves, Water and Waste, and Roding) and has been structured to reflect activities in the appropriate Committees of Council.

25 The District Infrastructure Quarterly Performance Report will include the following activities:

- Water
- Waste
- Stormwater
- Sewer
- Roding
- Camping
- Cemeteries
- Parks
- Swimming

Action Points

Action Point	Status	Comment
26 January 2016 – District Infrastructure Committee		
Councillors asked for the opportunity to further discuss the item on recycling and the reintroduction of a Container Deposit System at a future workshop.	Progressing	No further information has been presented and it is suggested that the requested workshop be included as part of the Waste Management and Minimisation Plan update in 2017.
26 January 2016 – District Infrastructure Committee		
Councillors asked staff to communicate safety concerns with New Zealand Transport Agency’s (NZTA) proposed road marking changes at the Queen Street/Williams Street intersection (Page 38) in the agenda, and suggested NZTA and interested parties attend a forum so that further discussion can take place.	Progressing	Public consultation is now complete. Refer to separate agenda item.
26 January 2016 – District Infrastructure Committee		
Beautification work at the Ikawai Bridge layby has still not been completed.	Completed	Plants were planted in September 2016.

8 March 2016 – District Infrastructure Committee

The Asset Manager advised there had been no progress as yet on the Hakataramea Recycling depot.	Progressing	No further progress to report. Consultation with the affected community to be programmed when resourcing allows.
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31 May 2016 – District Infrastructure Committee

Cr McIlraith asked for enquiries to be made into suitable fencing that could be used to hold back rockfall at some sites along Te Aka Road.	Progressing	A small section near Deep Stream Bridge will be protected by a concrete pre-cast wall which will be installed next month. Pricing options for fencing are being obtained.
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12 July 2016 – Community Services and Development Committee

Councillor Paul requested staff look into a non-functioning light at Glenavy	Progressing	Verbal approval has been received from the adjoining owner to use the light. The light will be wired into the Council street light system. A price is being obtained from NetCon.
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12 July 2016 – Community Services and Development Committee

Rob Moffat has not contacted Cr O'Connor about the flooding sign to be stored at St Andrews	Completed	
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Parks and Reserves

Victoria Park

- 26 General mowing and maintenance work has taken up most of staff time. All the main hedges and shrubs, within and around the Park have been trimmed back. Propagation is underway for the next annual flower display in spring, which will consist of poppies, pansies and polyanthus. The present flower display is about 3-4 weeks later than usual because of the inconsistent weather.
- 27 Up and coming events to be held over the next few weeks in the park are: the Annual Caledonian Sports on 28 January, and the start of Friday night 'Fast Five' netball on 20 January which is getting more popular each year.

Victoria Park Camp

- 28 Once the Christmas and New Year period was over the camping numbers increased. All of the cabins were occupied for most of January. The numbers of overseas visitors, especially younger people on working holidays, are the main occupants. February 2017 also has a good number of bookings.

Urban Reserves

- 29 'Christmas in the Square' was a great family night, held in Seddon Square in December 2016 with all ages enjoying the singing, dancing and fireworks display. 'Strawberry Fare' was also held in December 2016 and this event attracted a good number of people. Seddon Square is a great location for these events.
- 30 The gardens in Queen Street have recently been tidied up with weeding and trimming around the shrubs.

Knottingley Park

- 31 Grass in the main open area has been topped. Weed and grass growth has been ferocious this year due to the inconsistent weather.

Knottingley Park Camp

- 32 The holiday period has been popular with campers using both tent and power sites. Comments were received on how clean and tidy the facilities were and of the fabulous Park.

Waitaki Lakes Camping

- 33 It was reported that the weather was inconsistent compared to other seasons with gusty winds, rain and then very hot periods. However, this didn't stop people camping as the Waitangi and Te Akataramea camps were near to capacity. This season there were only minor problems with the police only being called to assist with some noisy campers.

Norman Kirk Swimming Pool

- 34 Lane swimming in the mornings is really popular with large number of all ages participating. Public sessions have been well attended as well, but this depends on the weather conditions. The new pool covers arrived in December 2016 and have made a big difference in keeping the heat in over-night.

Quarterly Performance Report 2016/17 Report One for the period 1 July – 31 December

Camping

1. Provide quality camping facilities.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Less than five complaints about camping facilities not well maintained or tidy.	< 5 complaints	1 ✓	2 ✓	

Cemeteries

1. Provide quality cemetery facilities.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Less than five complaints per year about cemetery facilities.	< 5 complaints	2 ✓	0 ✓	

Swimming

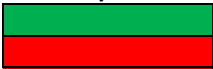
1. Safe swimming facilities are provided to public.

Measure	Target	2015/16 Result	Current Result	Staff Comments
All safety incidents relating to the swimming pool are reported and responded to within two hours	10% response within two hours.	3 safety incidents responded to within 2 hours ✓	3 safety incidents responded to within 2 hours ✓	
All serious incidents responded to immediately.	100% immediate response.	1 serious incident responded to immediately ✓	0 ✓	There were no serious incidents during this period.

Capital Works and Projects

Financial Year	General Ledger Code	Project	Project Description	Budget	Spend to Date	% Complete	Status		Comments / Issues / Risks / Reasons
							Time	Budget	
Parks and Recreation Group									
2016/17	C17612001	Motor camp - appliances	New dryer K.P Camp	\$5,120	\$0	5%			Requested Quotes for commercial dryers. Expected completion March 2017
2016/17	C17614001	St Andrews camp - Upgrade power sites	Replace power sites -to comply with NZ Camping Grounds safety standards	\$20,000	\$0	5%			Requested quotes from Contactors for materials and installing. To be completed by the end of May 2017.
2016/17	C17642001	Knottingley Park - replace Seesaws	Replace old seesaws with new seesaws - to comply with NZ Playground Safety Standards	\$7,000	\$0	0%			Requested quotes from Playground Suppliers To be completed by end of April.
2016/17	C17641002	Victoria park - sundry plant	Replace 2 chainsaws ,hedge cutter and small commercial hand tools	\$7,168	\$0	0%			Requesting quotes from small commercial machinery dealers .to be completed by end of March
2016/17	C17641003	Victoria park -mower	Replace rotary trailing mower	\$17,488	\$0	5%			Requested demonstration and quotes from mower dealers. To be completed by end of February
2016/17	C17621001	Cemetery - small tip truck	Replace old tipper (1984) with new tip truck	\$45,000	\$0	0%			Require quotes from vehicle dealers
2016/17	C1771001	Swimming Pool - Replace pool covers		\$20,500	\$19,755	100%			Completed December 2016
2015/16	C16671001	Swimming Pool - Upgrade women changing room		\$22,000	\$13,485	50%			Installed gas water heating and new shower fittings in existing showers. Requested quotes for installing an extra shower (women). To be completed by end of May
2016/17	C17671002	Swimming Pool - Upgrade men changing room		\$24,600	\$0	5%			Requested quotes for installing an extra shower (men)To be completed by end of May
2015/16	C 16621004	Cemetery-Replace workshop/office/toilet	Build new workshop and small office plus new unisex toilet in the new part of the Waimate cemetery	\$50,000	\$5,309	5%			Requested quotes for designing, building and installation of power for new workshop. Building Consent issued. To be completed by end of April
2016/17	C1664105	Replace old part of playground at Victoria Park	Install new playground equipment to comply with NZ Playground Safety standards	\$26,000	\$0	0%			Projects likely to be combined and scope varied. Report currently being generated for the District Infrastructure Committee.
2017/18		Replace Ausplay playground Victoria Park	install new playground equipment to comply with NZ Playground Safety Standards	\$47,000	\$0	0%			
2015/16	C16642001	Knottingley Park -upgrade (sealing and stormwater)		\$10,000	\$0	0%			Additional stormwater drainage required in area formally forestry. Timing based on removal of current crops. Programmed to be completed by June 2017
2015/16	C15612049	Victoria park cabins upgrade		\$33,000	\$1,521	2%			Project scope has varied based on required firewalls in the ceiling space. Programmed to be completed by June 2017.
2016/17	C17641001	Parks motor vehicle		\$12,288	\$0	0%			Require quotes from vehicle dealers
2016/17	C17633001	Morven-hall painting		\$20,000	\$0	0%			External to Council
2016/17	C17633002	Morven-hall rewiring		\$10,000	\$0	0%			
2016/17	C17633003	Morven-domain replacement trees		\$20,000	\$0	0%			
2016/17		Develop a renewal programme for AMPs		\$8,000	\$0	0%			Yet to be programmed but will be completed in conjunction with the Asset Management Plan updates and when additional resource becomes available.
2016/17		Critical Asset study for AMPs		\$3,000	\$0	0%			
2016/17		Reserve management plan		\$3,000	\$0	0%			

Status Key:



On track with time / budget for completion within the plan year
High Risk (budget and/or timeframe)



Some risk (budget and/or timeframe) - Highlight issues in comments
Not started / External to Council

Water and Waste

Quarterly Performance Report 2016/17 Report One for the period 1 July – 31 December

Water Supply (Urban and Rural)

1. Safety of Drinking Water. Council will provide potable water

Measure	Target	2015/16 Result	Current Result	Staff Comments				
The extent of compliance with part four of the drinking-water standards (bacteria compliance criteria)	All Schemes Comply (Lower Waihao, Waikakahi, Waihaorunga and Cannington/Motuka ika (2016 onwards))	4/9 complied	4/9 complied					
Result by Scheme								
Waimate (Timaru Rd)	Waimate (Manchesters Bore)	Otaio/Makikihi (Tavistock)	Hook/Waituna	Lower Waihao	Waikakahi	Waihaorunga (Main)	Waihaorunga (Tavendales)	Cannington/ Motukaika
✓	✓	x	x	x	✓	✓	x	x

Measure	Target	2015/16 Result	Current Result	Staff Comments				
The extent of compliance with part five of the drinking-water standards (Protozoal criteria)	All Schemes Comply (Lower Waihao, Waikakahi, Waihaorunga and Cannington/Motuka ika (2016 onwards))	3/9 complied	2/9 complied					
Result by Scheme								
Waimate (Timaru Rd)	Waimate (Manchesters Bore)	Otaio/Makikihi (Tavistock)	Hook/Waituna	Lower Waihao	Waikakahi	Waihaorunga (Main)	Waihaorunga (Tavendales)	Cannington/ Motukaika
✓	✓	x	x	x	x	x	x	x

Measure	Target	2015/16 Result	Current Result	Staff Comments
The extent of compliance with part five of the drinking-water standards (Protozoal criteria)	Maintain secure source status (Waimate Urban, Otaio/ Makikihi)	Waimate Urban: ✗ awaiting approval from assessor at time of reporting. Otaio/ Makikihi: ✓	Waimate Urban: ✓ Otaio/ Makikihi: ✗	Otaio/Makikihi was achieved at the time of the Annual Report but on 28 October 2016 criterion 3 for Secure Bore status was not achieved due to a >1 MPN/100ml Ecoli count. The bore is now regarded as Provisionally Secure and is undergoing 12 month Ecoli testing to re-establish Secure Status.
The extent of compliance with part five of the drinking-water standards (Protozoal criteria)	Comply with UV Requirements (Hook-Waituna)	✗	✗	In process of upgrading plant to meet requirements.

2. Customer satisfaction. Council manages the water schemes wisely.

Measure	Target	2015/16 Result	Current Result	Staff Comments
The total number of complaints received by the local authority about any of the following: a. Clarity b. Taste c. Odour d. Pressure or flow e. Continuity of supply f. Local authority's response to any of these issues.	Urban <10 justified complaints / 1000 connections	Urban: ✓ 2 justified complaints per 1000 connections	Urban: ✓ 3 justified complaints per 1000 connections	Five justified complaints: 2 for water clarity, 1 for taste, 2 for local authority's response to issues.
	Rural <40 justified complaints / 1000 connections	Rural: ✗ 79 justified complaints per 1000 connections	Rural: ✓ 15 justified complaints per 1000 connections	18 justified complaints: 1 for water clarity, 1 for odour, 5 for water pressure or flow, 10 for continuity of supply and 1 for local authority's response to issues.

3. Maintenance for reticulation network. Water is used efficiently and in a sustainable manner.

Measure	Target	2015/16 Result	Current Result	Staff Comments
The percentage of real water loss from the local authority's networked reticulation system.	<35% real water loss from the urban reticulation.	50.2% ✗	52.3% ✗	Council has undertaken a large scale urban leak detection programme to reduce water loss to more acceptable levels.

- Council will minimise disruptions to the supply.

Measure	Target	2015/16 Result	Current Result	Staff Comments
The number of unprogrammed interruptions to service per year.	Urban: <5 Rural: <50	Urban: 2 ✓ Rural: 0 ✓	Urban: 0 ✓ Rural: 0 ✓	Council Rural Water Scheme policy requires consumers to have 96 hours storage. Therefore any interruption is minimised or a non-event.

- Council provides a restricted supply of water to customers from its rural water schemes.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Number of complaints per year on restricted rate of flow to tanks on rural water schemes sufficient to deliver not less than the contracted water litreage per day.	<6 complaints	102 complaints ✕	18 Complaints ✕	15 justified rural low pressure/no water complaints, 3 unjustified.

Waste

- Convenient and accessible waste management services are provided to the community.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Council provides access to kerbside refuse collection service for a minimum of 67% of the District's properties	> 67% of District properties	72.2% ✓	71% ✓	
Council provides access to kerbside recycling collection service for a minimum of 45% of the District's properties	>45% of District properties	52.6% ✓	48.6% ✓	
Council provides a minimum of six rural drop-off points	At least six drop-off points	8 ✓	8 ✓	

2. Council manages the waste management services wisely.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Provide waste minimisation programmes for households and schools to encourage the reduction in quantity of waste sent to landfill	Two programmes annually	✓	✓	Community education programme provided by Metallic Sweeping Ltd to Waimate Main School (18/11/2016) "Love Food Hate Waste" campaign supported by Council.

Stormwater

1. System adequacy.

Measure	Target	2015/16 Result	Current Result	Staff Comments
The number of flooding events that occur in a territorial authority district. For each flooding event, the number of habitable floors affected	≤ 1 per 1000 properties	0 ✓	0 ✓	

2. Discharge compliance.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: a. Abatement notices b. Infringement notices c. Enforcement orders d. Convictions received by the territorial authority in relation to those resource consents.	Abatement notice: 0 Infringement notices: 0 Enforcement notices: 0 Successful prosecutions: 0 Total for all enforcement actions: 0	0 ✓	0 ✓	

3. Response times

Measure	Target	2015/16 Result	Current Result	Staff Comments
The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site.	Response time ≤180 minutes	20mins ✓	42mins ✓	

4. Customer satisfaction

Measure	Target	2015/16 Result	Current Result	Staff Comments
The number of complaints received by the territorial authority about the performance of its stormwater system	Number of complaints ≤ 2 per 1000 properties	0 ✓	0 ✓	

5. A reliable stormwater collection system is provided for Waimate town.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Continuous access to the service is provided with no blockages to the pipework measured by complaints.	Nil complaints	0 ✓	0 ✓	

Sewerage and Sewer

1. System and adequacy.

Measure	Target	2015/16 Result	Current Result	Staff Comments
The number of dry weather sewerage overflows from the territorial authority's sewerage system.	Number of dry weather sewerage overflows ≤ 2 per 1000 connections	0.6 per 1000 connections ✓	0 ✓	

2. Discharge compliance.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Compliance with the territorial authority's resource consents for discharge from its sewerage system measured by the number of: a. Abatement notices b. Infringement notices c. Enforcement notices d. Convictions	Abatement notices: 0 Infringement notices: 0 Enforcement notices: 0 Successful prosecutions: 0	0 ✓	0 ✓	

3. Fault response times.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Where the territorial authority attends to sewerage overflows resulting from a blockage or other fault in the territorial authority's sewerage system, the following median response times measured: a. Attendance time b. Resolution time.	a. Time to get to site (from the time that territorial authority receives notification): ≤60 minutes. b. Time to resolve the problem from the time that territorial authority receives notification): ≤12 hours (2015/16: ≤24 hours)	a. 27 mins ✓ b. 2hrs 51 mins ✓	a. 4 mins ✓ b. 52mins ✓	Note: This result is a median over only 4 faults which ranged from 4 minutes to 14 minutes response time.

4. Customer satisfaction.

Measure	Target	2015/16 Result	Current Result	Staff Comments
The total number of complaints received by the territorial authority about any of the following: a. Sewage odour b. Sewerage system faults c. Sewerage system blockages d. The territorial authority's response to issues with its sewerage system	Number of complaints ≤5 per 1000 connections.	4 per 1000 connections ✓	1 per 1000 connections ✓	Total number of complaints: 7 over 1717 connections. 1 unjustified for system fault, 4 unjustified for system blockages and 2 justified for territorial authority's response to issues with its sewerage system.

5. Sewerage connections are available on request within the rateable area of the sewerage network.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Sewerage connections for 100% of applicants within the rateable area of the sewerage network.	100% connection	100% ✓	100% ✓	

6. Council will manage community infrastructure in a strategic manner.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Improve the sustainability of the Waimate sewerage scheme by conducting a pipe investigation programme.	2016/17	✓	✓	Sustainability of the Waimate sewerage scheme continued by conducting pipe investigation through ongoing CCTV studies.

Capital Works and Projects

Solid Waste

- 35 There was an attempted arson attack on the Morven Hall. It is presumed the attack happened over the weekend of the 7 and 8 January 2017. The Water and Waste Manager was informed of the incident because of the Recycling Depot at the back end of the Morven Hall, where the fire had started and a whole bin had burnt a month earlier.



Image 1: Morven Hall attempted arson damage
Photographer: Waimate District Council

- 36 It is suspected that the Recycling Depot is attracting a very small group of the public to linger and cause problems. Because of this potential for damage to public property it was recommended by Peter Hughes, a Morven Recreation Reserves Committee member, that the Recycling Depot be moved to a new site. Mr Hughes suggested that the new Recycling Depot site could be on Morven Beach Road, against the domain boundary at the tennis courts. This would remove any reason for people to be hanging around the Morven Hall.
- 37 This recommendation was acted on by Council staff, and on behalf of the Morven Recreation Reserves Committee, Mr Hughes gave approval, and this will be formalised in a letter to Council.
- 38 The construction of the new site requires a minor unbudgeted expenditure of \$3,500 which was approved by the acting Chief Executive.
- 39 Council staff attended a meeting on 12 January 2017 with the residents of St Andrews to discuss the operation of the Recycling Drop-off Depot located on Bluecliffs Road. Local residents have expressed some significant concerns about the operation of this site. These concerns range from the noise generated through to risks associated with arson.
- 40 There was a resounding request to move the depot to a more suitable location. The St Andrews Domain is suggested as the preferred option and staff are currently investigating whether the site designation would allow this to occur.
- 41 As the movement of the site affects the wider ward community, there is a need to consult before any movement occurs. The community is willing to assist with new fencing and decommissioning of the existing site if the project goes ahead.

Financial Year	General Ledger Code	Project	Project Description	Budget	Spend to Date	% Complete	Status		Comments / Issues / Risks / Reasons
							Time	Budget	
Water Supply Group									
2016/17	C17511001	Cannington/Motukaika - Main Renewals - 100mm Slip Line	Replacement of ageing and problematic pipework	\$12,456.00	\$0.00	5%			Ground surrounding existing water main is prone to slipping with repairs proving difficult. Re routing of water main being investigated through cost / benefit analysis. Checks on recent failures an pipe condition are currently being conducted. January 2017.
2015/16 - Carry over	C16513002	Hook Waituna - Filtration / Coagulation Upgrade	Upgrading of the Hook Treatment Plant for compliance	\$100,000.00	\$0.00	10%			Investigating filtration / coagulation options with a number of suppliers.
2016/17	C17513001	Hook/Waituna - Bells Renewal - 1600m PE80 40OD	Replacement of ageing and problematic pipework	\$16,608.00	\$0.00	10%			Planning and purchase of parts
2016/17	C17513002	Hook/Waituna - Renewals	Replacement of ageing and problematic pipework and infrastructure	\$10,380.00	\$0.00	0%			General small infrastructure and pipe replacement
2016/17	C17513003	Hook/Waituna - Part Share of Chlorine Trailer	Dedicated trailer for safe transportation of Chlorine gas cylinders	\$440.00	\$507.90	100%			Commissioned and in use. N.B. was incorrectly code to C17814002. Total spend \$4,048.20 (15% overspend)
2015/16 - Carry over	C16514001	Lower Waihao - Rising main renewal - 1600m uPVC 150mm PN 65	Replacement of ageing and problematic pipework	\$43,000.00	\$0.00	10%			Currently being programmed
2016/17	C17514001	Lower Waihao - Tawai renewal - 2300m PE80 63mm PN12	Replacement of ageing and problematic pipework	\$41,520.00	\$0.00	10%			Programmed (with stock ordered)
2016/17	C17514002	Lower Waihao - Part Share of Chlorine Trailer	Dedicated trailer for safe transportation of Chlorine gas cylinders	\$875.00	\$1,010.80	100%			Commissioned and in use. N.B. was incorrectly code to C17814002. Total spend \$4,048.20 (15% overspend)
2015/16 - Carry over	C16514002	Otaio/Makikihi - Reinstate Otaio River Redundancy	Reinstate Otaio Gorge intake after storm damage	\$5,000.00	\$0.00	10%			Currently being programmed
2016/17	C17515001	Otaio/Makikihi - Renewals - Gary Skinner - 2.0km 40mmOD	Replacement of ageing and problematic pipework	\$15,570.00	to be reported	100%			Commissioned
2016/17	C17515002	Otaio/Makikihi - Part Share of Chlorine Trailer	Dedicated trailer for safe transportation of Chlorine gas cylinders	\$440.00	\$507.90	100%			Commissioned and in use. N.B. was incorrectly code to C17814002. Total spend \$4,048.20 (15% overspend)
2016/17	C17516001	Waihaorunga - Pump Replacement TVP000008	Replacement of Tavendales Pump house pump	\$3,633.00	\$2,715.00	100%			Commissioned
2016/17	C17517003	Waikakahi - Pipe Renewal - SH82 Crossing - 150mm PN16 100	Replacement of ageing and problematic pipework	\$12,975.00	\$0.00	5%			Directional drilling is programmed for Mill Road and Bond Street - January 2017. Staff are investigating the use of drilling to achieve this project.
2016/17	C17517002	Waikakahi - Misc. Renewals	Replacement of ageing and problematic pipework and infrastructure	\$5,190.00	\$1,605.00	30%			General small infrastructure and pipe replacement
2016/17	C17517002	Waikakahi - Part Share of Chlorine Trailer	Dedicated trailer for safe transportation of Chlorine gas cylinders	\$875.00	\$1,010.80	100%			Commissioned and in use. N.B. was incorrectly code to C17814002. Total spend \$4,048.20 (15% overspend)
2016/17	C17531001	Urban Water - Repainting of AVG Filter	Repainting protective coat on AVG filter for maintaining asset	\$41,250.00	\$74,159.69	100%			Commissioned. An approved over spend of \$22,750 plus reallocation of \$5000 from "Redevelop Timaru Road Bore". There was 7.5% overspend on top the approved overspend.
2015/16 - Carry over	C16531001	Urban Water - Redevelop Timaru Road Bore	Redevelop Timaru Road bore to maintain reliability of bore	\$5,000.00	\$0.00	100%			Bore sand issue diminished. Budget reallocated to "Repainting of AVG Filter"
2016/17	C17531004	Urban Water - AC Water Main Renewals	Replacement of ageing and problematic pipework	\$103,800.00	\$0.00	10%			Programmed and stock purchased. Works to start late January 2017
2015/16 - Carry over	C16531004	Urban Water - Pressure Management	Reduce pressure in Waimate Township to increase the remaining life of existing pipework	\$75,000.00	\$0.00	0%			Awaiting the completion of Rising Main Renewal. (Stage 4, including directional drill under the Waimate Creek).
2016/17	C17531003	Urban Water - CI Water Main Renewals	Replacement of ageing and problematic pipework	\$155,700.00	\$0.00	10%			Programmed and stock purchased. Works to start late January 2017

Financial Year	General Ledger Code	Project	Project Description	Budget	Spend to Date	% Complete	Status		Comments / Issues / Risks / Reasons
							Time	Budget	
Water Supply Group (continued)									
2016/17	C17531006	Urban water - Part Share of Chlorine Trailer	Dedicated trailer for safe transportation of Chlorine gas cylinders	\$875.00	\$1,010.80	100%			Commissioned and in use. N.B. was incorrectly code to C17814002. Total spend \$4,048.20 (15% overspend)
2016/17	C17531007	Urban Water - Lateral Renewals	Replacement of ageing and problematic laterals and Tobies	\$51,900.00	\$36,178.02	50%			Progressive replacement of Tobies and laterals as they fail, require attention or are replaced in conjunction with water main renewals.
2016/17	C17531005	Urban Water - Rising Main Renewals	New raising main to the Waimate Reservoir. Planned Project to maintain current service levels for 2016/17	\$207,600.00	\$2,880.00	10%			In Progress. Stage 4 tender documents being produced.
2016/17	5110510	Pipe Investigation Programme - <i>Rural Water Supply</i>	Planned Project to maintain current service levels for 2016/17	\$2,000.00	\$0.00	10%			Staff Training programmed (3rd Quarter 2016/17) for the visual assessment of in-ground assets and provision of budget to allow for formal condition assessments to inform the relevant Asset Management Plans.
2016/17	5130510			\$4,000.00	\$0.00				
2016/17	5140510			\$4,000.00	\$0.00				
2016/17	5150510			\$4,000.00	\$0.00				
2016/17	5160510			\$2,000.00	\$0.00				
2016/17	5170510			\$4,000.00	\$0.00				
2016/17	5310510	Pipe Investigation Programme - <i>Urban Water Supply</i>	Planned Project to maintain current service levels for 2016/17	\$10,000.00	\$0.00	10%			
2016/17	C14514026	Lower Waihao DWSNZ CAP funded Upgrade	Planned Project that will increase service levels for 2016/17		\$339,321.54	20%			New Bore in place and operating. More investigation on treatment processes due to fine particulate in raw water. Ministry of Health contract extended to 30 September 2018
Sewerage and Sewage Group									
2016/17	C17552001	Sewerage and sewage - Mill Road Extension	Development of town wastewater system to include all of Princes and King Street, plus extend up Mill Road. Planned Project that will increase service levels for 2016/17	\$546,000.00	\$217,841.45	70%			Progressing well with Separable Portion 1 complete and Separable Portion 2 nearing completion.
2015/16 - <i>Carry over</i>	C16552002	Sewerage and sewage - Programmed Renewals	Replacement of ageing and problematic pipework and infrastructure	\$186,000.00	\$0.00	0%			No contract documents have been produced to date. Risk associated with capitalised maintenance not providing increased performance and compounded by resourcing issues earlier in the financial year which delayed some urban water renewals.
2016/17	C17552002	Sewerage and sewage - Programmed Renewals	Replacement of ageing and problematic pipework and infrastructure	\$205,000.00	\$0.00	0%			
2016/17	C17552003	King to Allen Street Sewer St Extension - <i>Developer Funded</i>	Development of town wastewater system to include part of Allen Street. Planned Project that will increase service levels for 2016/17	\$10,000.00	\$10,000.00	100%			Commissioned.
2016/17	5520510	Pipe Investigation Programme	Planned Project to maintain current service levels for 2016/17	\$10,000.00	\$0.00	10%			Staff Training programmed (3rd Quarter 2016/17) for the visual assessment of in-ground assets and provision of budget to allow for formal condition assessments to inform the relevant Asset Management Plans.
2016/17 - 2017/18		Wastewater Treatment Plant Resource Consent	The existing consent holds conditions that are considered onerous and frequently result in minor non-compliance reports. An investigation into changing some conditions is required.	\$0.00	\$7,392.50	50%			A technical report has been produced which indicates that there is justification for a change of consent conditions . This report will form the basis for an Assessment of Environmental Effects to append to the application. Current spend was from operational budgets but can be capitalised if a new consent is issued with revised conditions. Staff are to meet with Environment Canterbury Regional Council to discuss the application.
2016/17 - 2017/18		St Andrews Global Consent	The existing consent held with Environment Canterbury Regional Council expires on 25 October 2017.		\$8,200.00	50%			A technical report has indicated a number of options are available with associated risks and varying Council inputs. A meeting with affected residents will be programmed for late February / early March 2017 to allow the community to assess options and make a recommendation to Council. Current spend has been sourced from operational expenditure and dependent on the chosen consent path, could either be expensed of capitalised.

Financial Year	General Ledger Code	Project	Project Description	Budget	Spend to Date	% Complete	Status		Comments / Issues / Risks / Reasons
							Time	Budget	
Stormwater Drainage Group									
2015/16	C16553001	Manse / Harris Street Upgrade	To alleviate surface flooding within the urban area	\$143,000.00	\$25,435.00	15%			Two stages scheduled for completion prior to 30 June 2017. Tender documents almost complete and likely to be tendered early February. Timing of stage one changed to match available funding for Roading assets.
2016/17	C17553001	Manse / Harris Street Upgrade	To alleviate surface flooding within the urban area	\$174,000.00	\$0.00				
2015/16	C16553002	Consent and Management Plan	A stormwater management plan is required to better manage stormwater discharges within the Waimate Township and ultimately obtain a resource consent as required by the Land and Water Regional Plan.	\$70,000.00	\$64,966.45	80%			The draft stormwater management plan is all but complete and work is continuing on the assessment of environmental effects. This assessment is a core requirement of the consenting process. Additionally, Council staff are liaising with affected parties, who include landowners at the points of discharge and also local Iwi.
2016/17	C17553002	Consent and Management Plan	A stormwater management plan is required to better manage stormwater discharges within the Waimate Township and ultimately obtain a resource consent as required by the Land and Water Regional Plan.	\$70,000.00	\$1,500.00				
2016/17	5530510	Pipe Investigation Programme	A programme assessing the condition and performance of existing infrastructure to better understand the life of the asset	\$5,000.00	\$0.00	0%			Whilst no formal pipe condition assessments will be completed these funds are being utilised to part assess the performance of the existing infrastructure servicing the CBD (Queen Street) after the recent flooding event. Modelling is required to understand the catchment.
Waste Management Group									
2016/17		Move Morven Recycle Depot to Morven Beach Road/Domain	Existing site was subjected to arson and the Hall Committee has requested that the site be relocated.	\$0.00	\$0.00	10%			Works to start 3rd week of January 2017. Unbudgeted spend of \$3,500 approved.
2016/17		Investigate moving of St. Andrews Recycling Depot to St. Andrews Domain	A meeting was held with local residents on 12 January 2017 who expressed concerns in relation to site noise, the previous arson and the overall suitability of the existing site.	\$0.00	\$0.00	0%			Staff are currently investigating whether the St. Andrews Domain is a suitable site and costing the relocation. The movement of the site will require consultation.

Status Key:


On track with time / budget for completion within the plan year
High Risk (budget and/or timeframe)



Some risk (budget and/or timeframe) - Highlight issues in comments
Not started / External to Council

Compliance

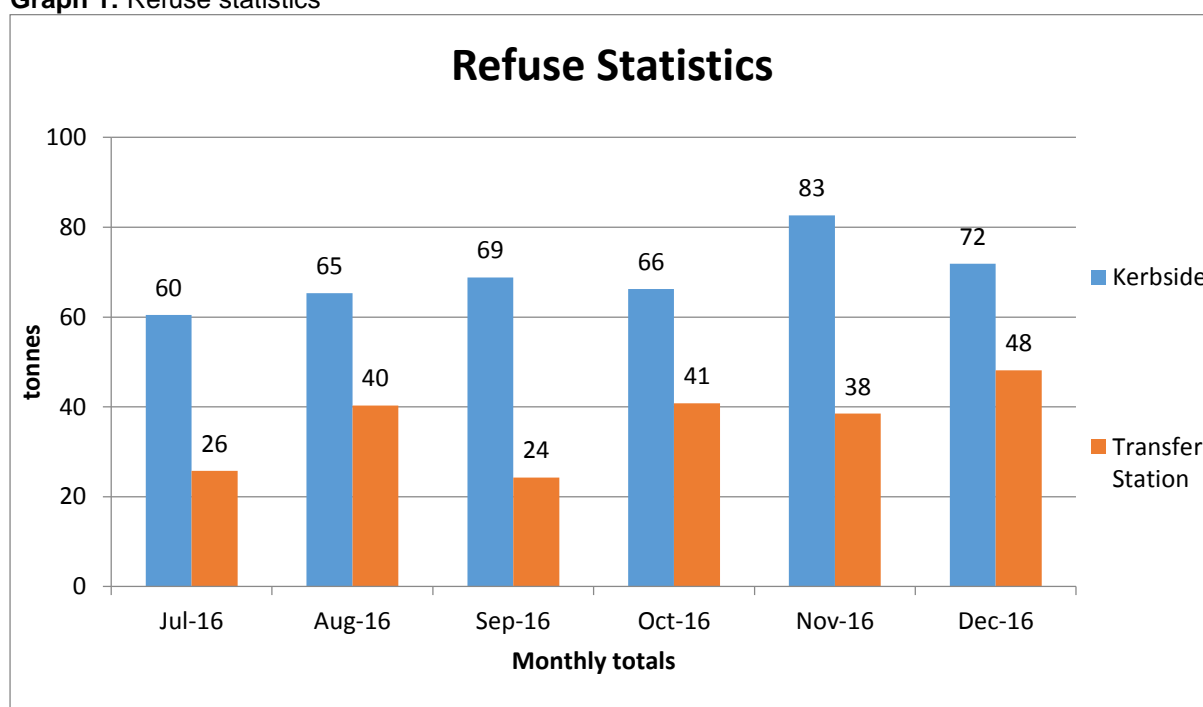
Cannington-Motukaika Rural Water Supply (Permanent Boil Water Notice)

- 42 In the last reporting period for Cannington Rural Water Supply there were two E.Coli transgressions. Procedures according to the Drinking Water Standards of New Zealand 2005 (revised 2008) were followed and actioned.
- 43 The transgressions were linked to the recent weather in early January 2017 which impacted on the Mt Nimrod Stream that supplies the raw water for the water supply.

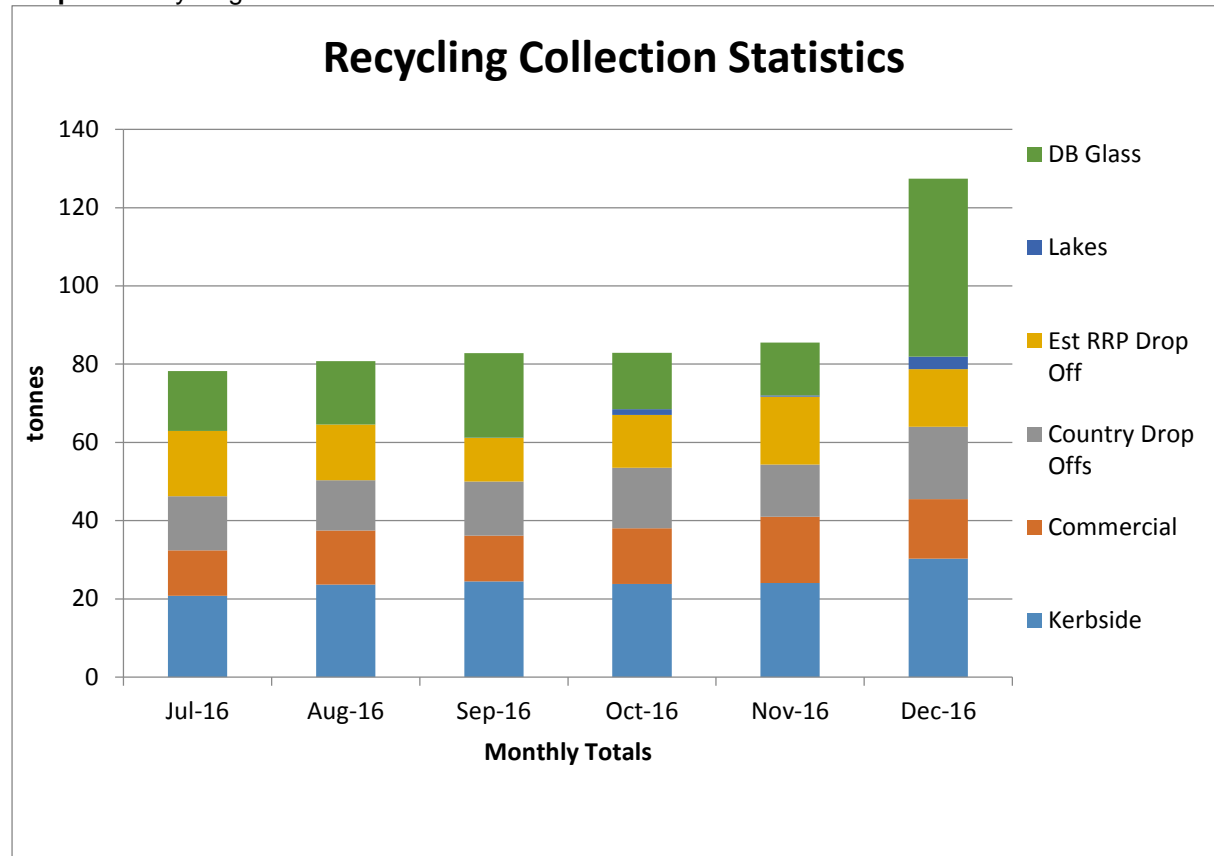
Statistics

Monthly Refuse and Recycling Statistics

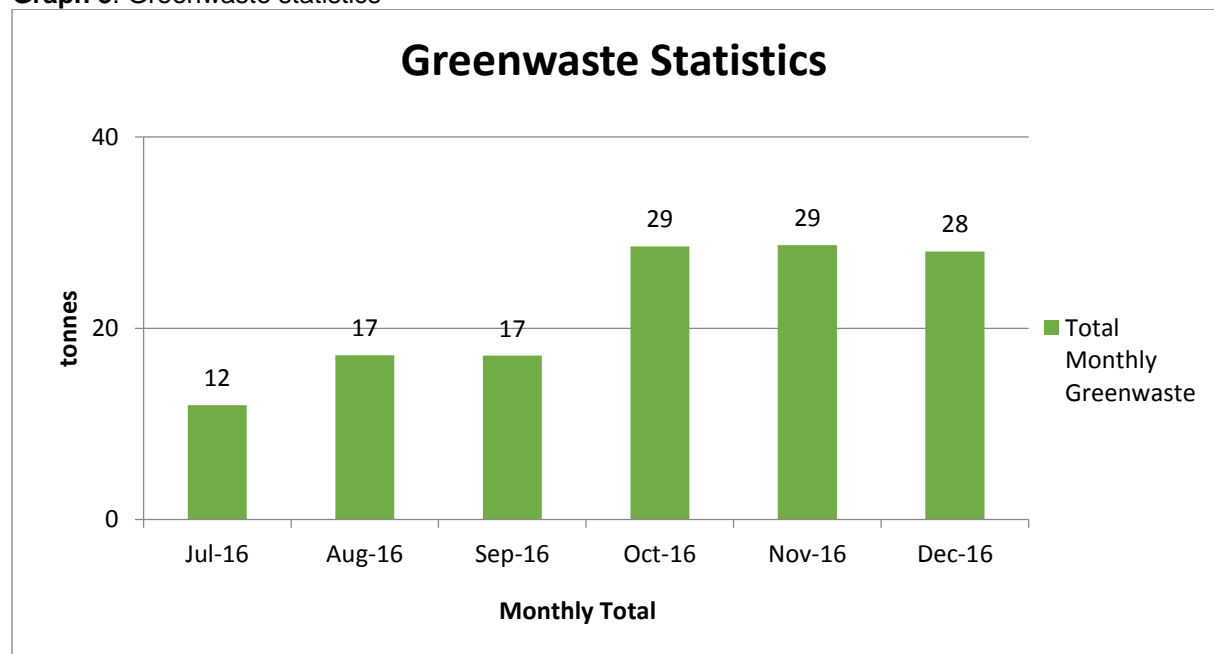
Graph 1: Refuse statistics



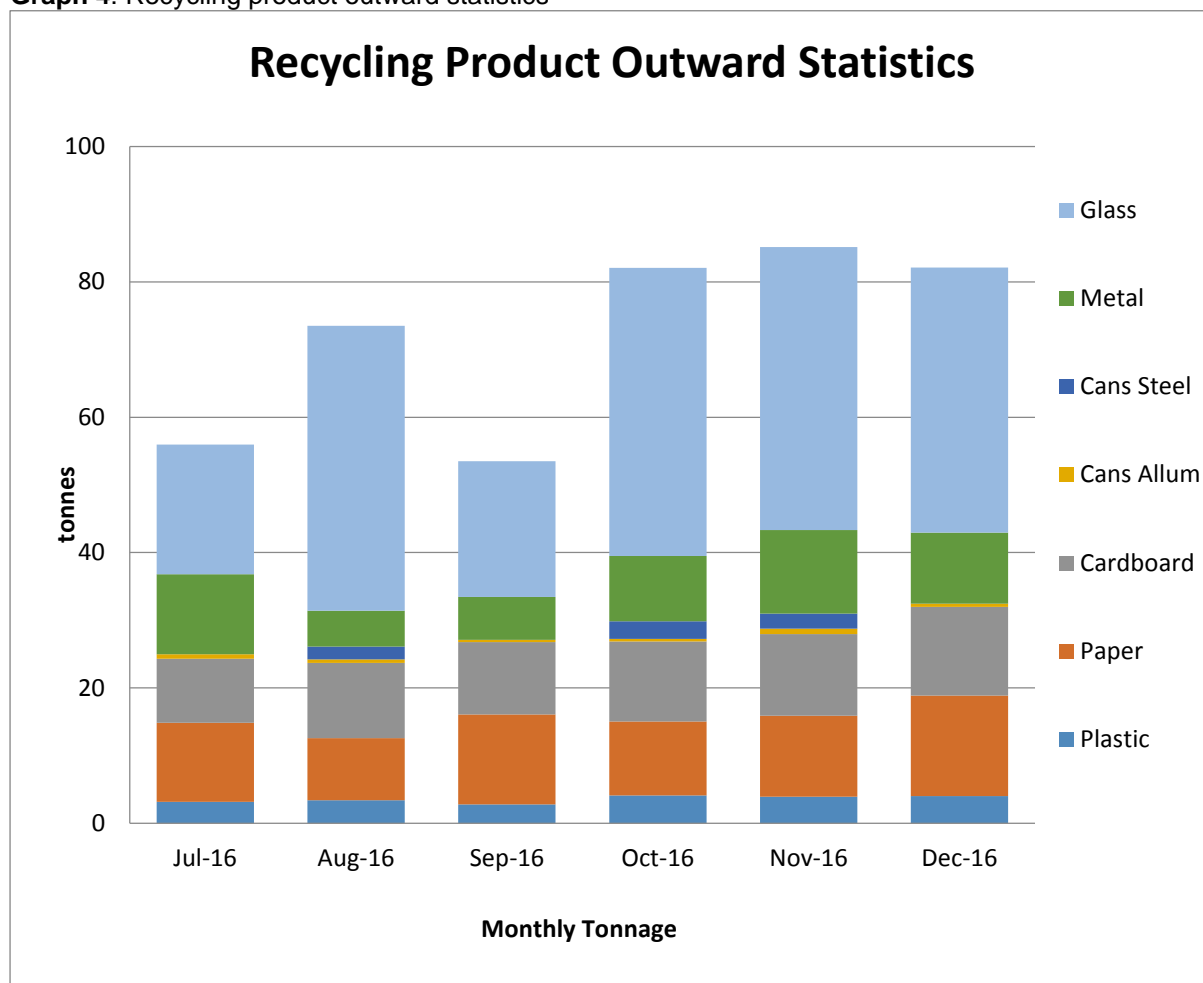
Graph 2: Recycling collection statistics



Graph 3: Greenwaste statistics



Graph 4: Recycling product outward statistics

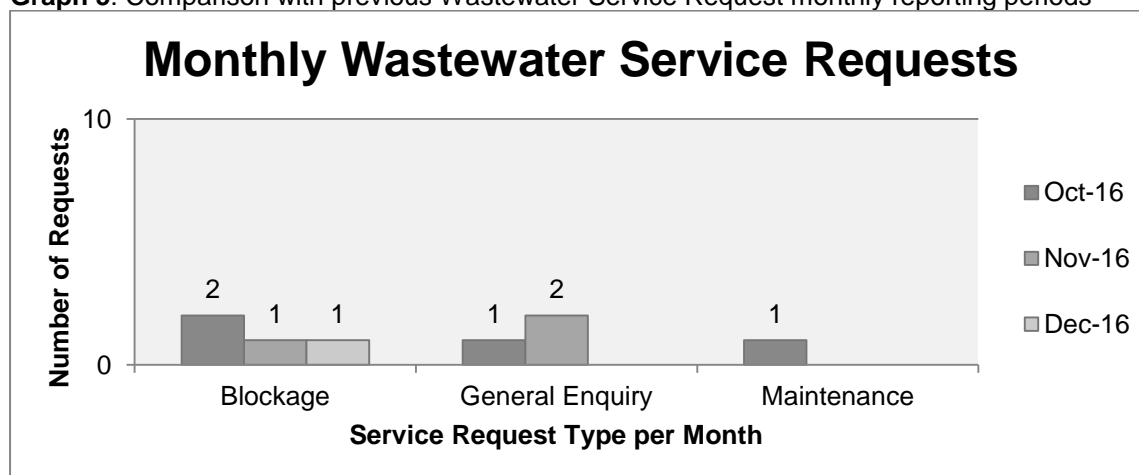


Service Request Statistics

Wastewater Service Requests

- 44 Wastewater Service Requests reported over 74.5 km of sewer pipe network infrastructure and 1717 active connections.

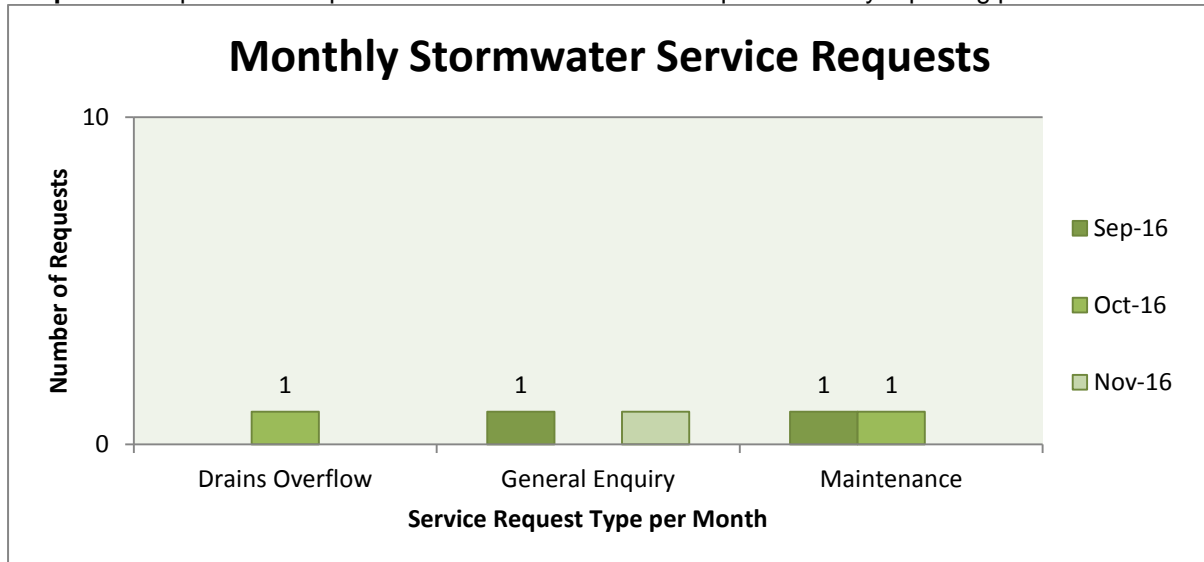
Graph 5: Comparison with previous Wastewater Service Request monthly reporting periods



Stormwater Service Requests

- 45 Stormwater Service Requests reported over 20.3 km of stormwater network infrastructure and 1717 connections.

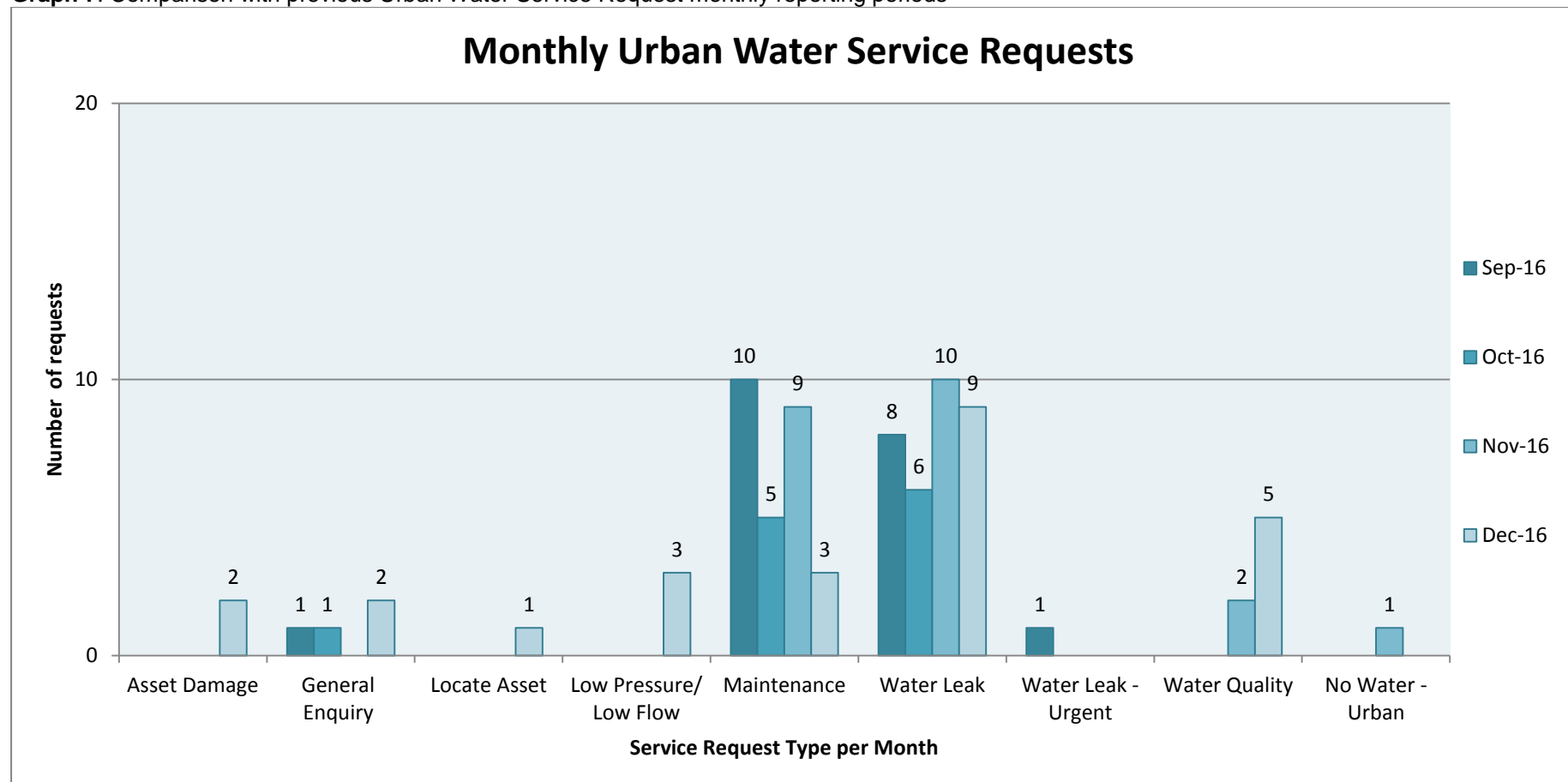
Graph 6: Comparison with previous Stormwater Service Request monthly reporting periods



Urban Water Service Requests

46 Urban Water Service Requests reported over 84.5 km of of pipe network infrastructure and 1905 connections.

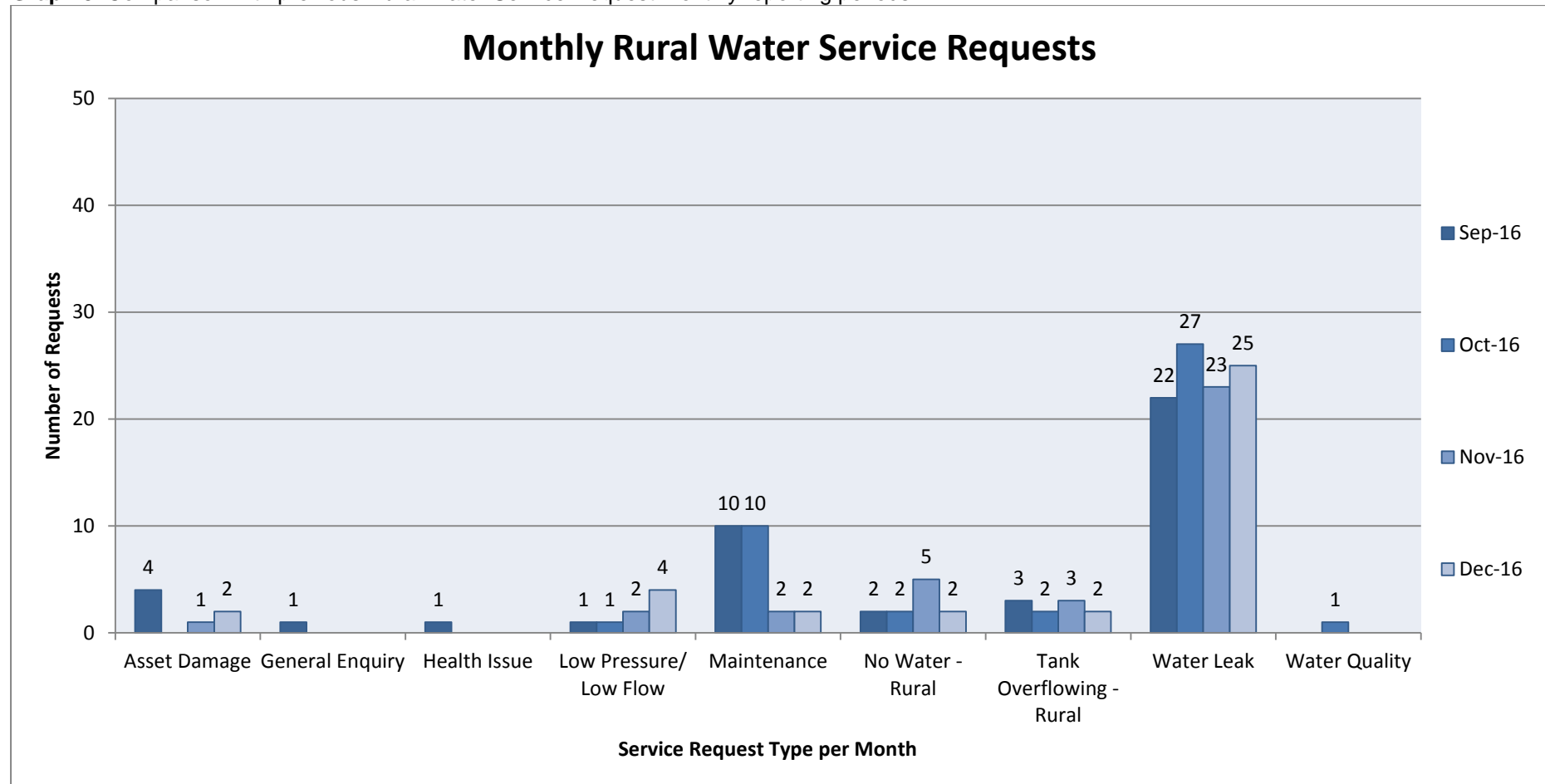
Graph 7: Comparison with previous Urban Water Service Request monthly reporting periods



Rural Water Service Requests

47 Rural Water Service Requests reported over 829.6 km of pipe network infrastructure and 1237 connections.

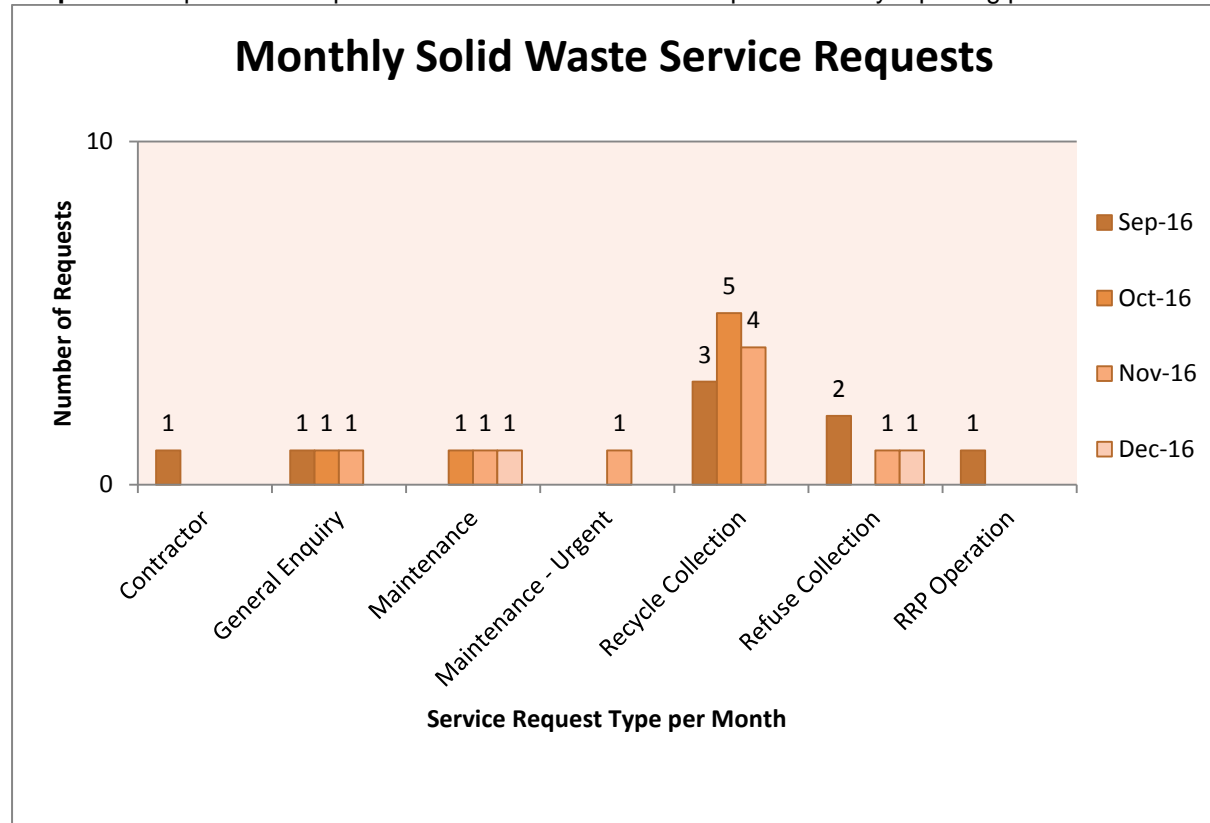
Graph 8: Comparison with previous Rural Water Service Request monthly reporting periods



Solid Waste Service Requests

- 48 Solid Waste Service Requests reported over 7206 households and eight recycling drop-off depots.

Graph 9: Comparison with previous Solid Waste Service Request monthly reporting periods



Roading

Work Completed

Footpath Renewals & Kerb and Channel Replacement

- 49 Paul Street 60m length (adjacent to new Waimate Event Centre).

Seal Widening

- 50 Ikawai Middle Road (Cock & Hen Road to Tawai Ikawai Road section, 3.6km) has been widened from 5.6m to 6.5m.

Bridge Damage

- 51 The Waihaorunga Homestead bridge guard rail damaged by an over-width farm vehicle has been repaired. Repairs will be completed at a cost to the vehicle owner estimated at \$10,000.

Resealing 2016/17

- 52 Downer NZ Limited has completed 63% of this season's programme. The balance of the programme will be by the end of March 2017.

Location Area	Road Name	Start RP	Start Name	Length m
Maungati	Middle Yards Road	-16	Timaunga Road	2582
Maungati	Middle Yards Road	4341	Squires Road	2714
Southburn	Pareora River Road	9103	Caird Road	1297
Southburn	Pareora River Road	6680	Start of overlay	666
Blue Cliffs	Blue Cliffs School	21	Blue Cliffs Road	1230
Southburn	Lyalldale Middle Road	8703	Lyalldale Road	2937
Blue Cliffs	Blue Cliffs Road	7941	Lyalldale Road	1611
Otaio	Springbank Road	1046	Seal join	2343
Waimate	Maytown Road	11	Timaru Road	2740
Waimate	Painstown Road	9	Parsonage Road	1044
Waimate Township	Bond Street	128	Durham Street	107
Waimate Township	Carlisle Street	160	Bond Street	196
Waimate Township	Cashel Street	7	Parsonage Road	471
Waimate Township	Oxford Street	469	Carlisle Street	228
Waimate Township	Herbert Street	5	High Street	298
Waimate Township	Eric Batchelor Place	5	Queen Street	189

Location Area	Road Name	Start RP	Start Name	Length m
Waimate	Parkers Bush Road	2105	Start of overlay	355
Morven	Broad Gully	10	SH 1	2674
Glenavy Township	McLean Street	5	Ruane Street	354
Glenavy Township	Morven Glenavy Road	0	White Street	200
Glenavy Township	Parker Street	5	Railway Terrace	539
Glenavy Township	Pyke Street	0	SH1	191
Glenavy Township	Railway Terrace	5	McLean Street	314
Glenavy Township	Redcliff Road	5	SH 1	221
Glenavy Township	Ruane Street	10	SH 1	428
Glenavy Township	White Street	11	SH 1	271
Ikawai	Redcliff Back Road	1918	Elephant Hill Road	498
Total				26698

Forward Work

Seal Pavement Renewal

53 Ikawai Middle Road 200m, Old Ferry Road 500m in three sections and Lower Hook Road 100m.

Seal Widening

54 Glenavy Tawai Road (Ferry Road to Old Ferry Road section 0.7km).

Resealing 2016/17

Location Area	Road Name	Start RP	Start Name	Length m
Makikihi	Makikihi Beach Road	10	SH 1	1035
Ikawai	Ikawai Middle Road	1642	End of second overlay	910
Ikawai	Ikawai Middle Road	4256	Seal join	6127
Ikawai	Cock & Hen Road	3	Pikes Point Road	1859
Elephant Hill	Elephant Hill Road	5395	Elephant Hill Back Road	2255
Hakataramea	Mchenrys Road	10	SH 82	2035
Hakataramea	Mchenrys Road	8372	Foveran Deer Farm	304
Total				14525

Bridge Structure Component Renewals

55 Design and pricing are being prepared for the following bridge upgrades:

No.	Name	Road	Width	Length	Component Replacement
79	Jacksons	Milne	3.0	24.0	Replace with class 1 bridge steel piles superstructure ex Waitaki Bridge 12m span
185	Frasers	Menzies	3.0	12.0	Replace with class 1 bridge superstructure ex Waitaki Bridge 12m span
90	Hook Beach	Hook Beach	2.7	9.8	Replace with class 1 bridge superstructure ex Waitaki Bridge 12m span
115	McNamaras	McNamaras	2.0	5.5	Replace superstructure with concrete and widen
99	Adams	Deep Creek	5.0	4.8	Replace timber superstructure with steel beams concrete deck
106	Golf Course.	Parsonage	7.0	2.0	Replace superstructure with concrete for 50 max loading
163	Lanes	Kaiwarua	4.0	10.7	Extra steel beam required for class 1 loading

Quarterly Performance Report 2016/17 Report One for the period 1 July – 31 December

Roading

1. Respond to customer complaints and requests in a timely manner.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Reported maintenance related faults that are likely to affect driver behaviour (eg requiring evasive action or reduction in speed) will be responded to within two working days.	100%	100% ✓	100% ✓	3 complaints responded to within 2 days
All customer complaints and service requests are responded to within five working days.	100%	100% ✓	100% ✓	97 complaints and service requests received and responded to within 5 working days.

2. Provide a safe transport environment

Measure	Target	2015/16 Result	Current Result	Staff Comments
The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network.	Target for reducing the number of serious injuries and fatalities >0	Serious injury: 1 Fatalities: 0 ✓	Serious injury: 3 Fatalities: 0 ✗	Increasing trend

3. Provide quality roads and footpaths.

Measure	Target	2015/16 Result	Current Result	Staff Comments
The average quality ride on a sealed local road network, measured by smooth travel exposure	94%	96% ✓	96% ✓	

4. Provide well maintained footpaths and cycleways.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Compliance with footpath prioritisation model. The percentage of footpaths within a territorial authority's district that fall within the level of service standard for the condition of footpaths that is set out in the Roding Asset Management Plan.	No more than 7km non-compliant.	4.7km ✓	→	Data available mid-2017

5. Adequate resurfacing of the seal road network is completed.

Measure	Target	2015/16 Result	Current Result	Staff Comments
Percentage of sealed network resurfaced.	≥ 4.5% of network resurfaced	✓	✓	This year's programme is to reseal 41km, which is 6.1% of sealed network. This reseal programme is 63% completed as of end January 2017.

Capital Works and Projects

Financial Year	General Ledger Code	Project	Project Description	Budget	Spend to Date	% Complete	Status		Comments / Issues / Risks / Reasons
							Time	Budget	
Roading and Footpaths Group									
2016/17	4110 481	Sealed Road Resurfacing	A reseal is the addition of a thin chip and bitumen surface layer on an existing seal surface to repair surface defects, waterproof and reduce the rate of further deterioration.	\$1,150,000	Estimate \$715,000 31 January	63% as at 31 January 2017			Timaru, Mackenzie and Waimate District Councils have a joint resurfacing contract. This years programme is to reseal 229,500m² or 41 km which is 6.1% of the seal roads. The reseal programme is 63% as of end January
2016/17	4110 482 01	Drainage Construction	Construction and renewal of surface drains etc.	\$117,552	\$31,079	26%			On going
2016/17	4110 482 02	Culvert Renewal	Replacement and new culverts	\$72,000	\$40,857	57%			On going
2016/17	4110 482 03	K&C Renewal	Replacement kerb & Channel	\$108,381	\$17,319	16%			Manse Street Kerb & Channel replacement to be completed with stormwater project
2016/17	4110 482 04	Concrete Ford Renewal	Construction and renewal of Concrete fords.	\$25,000	\$0	0%			New Concrete Ford and culvert for Hannifins Road
2016/17	4110 483	Pavement Rehabilitation	Replacement of, or restoration of strength to, sealed pavements	\$185,000	\$1,795	1%			Short overlays planned for Old Ferry Road 3 Sections, Ikawai Middle Road, Lower Hook Road
2016/17	4110 484	Structure Component Renewals	Bridge Upgrade renewal of deck, beam replacement etc.	\$250,000	\$0	0%			Upgrades on 7 bridges
2016/17	4110 485 01	Sign Renewal	New & Replacement Signs and Markers	\$56,651	\$14,081	25%			On going
2016/17	4110 487 01	Minor Improvements	Geometric & intersection improvements. Seal widening and other minor improvements	\$464,767	\$209,055	45%			Seal Widening completed Ikawai Middle Road. Seal Widening in progress Glenavy Ikawai Road And planned for Lower Hook Road
2016/17	4110 487 02	Bridge Replacement	Holme Station Corner Bridge replacement	\$481,650	\$0	0%			Cost benefit study to be completed to secure NZTA funding
2016/17	4110 491	Footpath Renewal	Footpath Renewal	\$91,260	\$15,397	17%			Manse Street Footpath to be replace with Kerb & Channel project.
2016/17	4110 492 02	Development	new asset associated with development	\$50,700	\$3,567	7%			Drainage improvement planed for Durham Street
2016/17	4110 492 03	Seal Extension (dust Seals)	Council share of dust sealing	\$50,700	\$0	0%			5 sites being costed
2016/17	4110 492 04	Minor - Non subsidised	New or replacement Roading asset non subsidised	\$25,000	\$9,758	39%			
2016/17 - 2017/18		Speed Limit Review	Review Bylaw in tandem with the New Zealand Transport Agency consultation on Speed Management	\$0					The Bylaw review requires inputs from the NZTA process and as such timing may well be dictated by the consultation process on the latter.

Status Key:



On track with time / budget for completion within the plan year
High Risk (budget and/or timeframe)

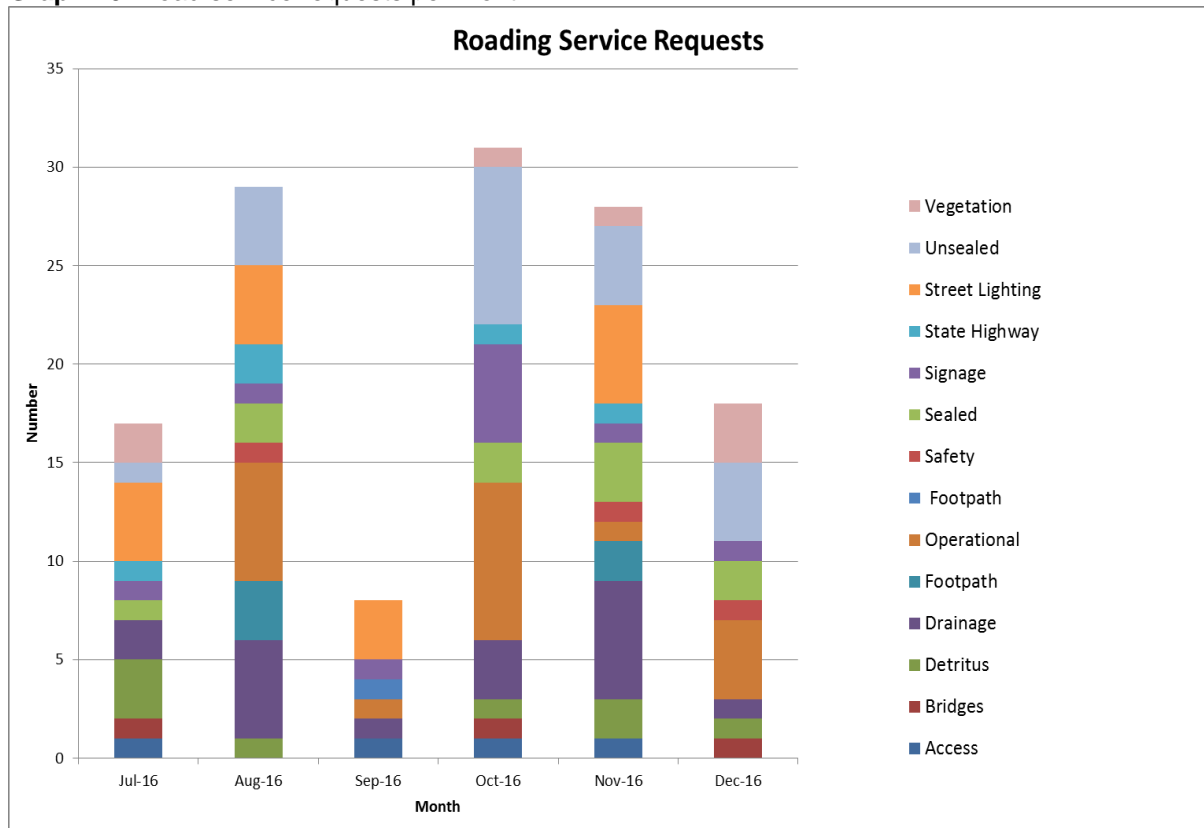


Some risk (budget and/or timeframe) - Highlight issues in comments
Not started / External to Council

Statistics

Road Service Requests

Graph 10: Road service requests per month



Item 6 State Highway 82 Re-prioritisation: Queen Street – Gorge Road Intersection Consultation Report

Prepared by: Rob Moffat
 Roading Manager

and Fabia Fox
 Policy Analyst

Purpose of Report

- 1 To present the District Infrastructure Committee with a summary of the submissions received on the State Highway 82 re-prioritisation options for its consideration.

Background

- 2 The current intersection layout of Queen Street and State Highway 82 (Gorge Road), with a Give Way control on State Highway 82, had been deemed unsatisfactory:
 - Traffic from State Highway 82 travelling to Queen Street has to stop in order to see traffic on Queen Street
 - It is preferred that the State Highway traffic has the right of way as is typically the case
 - Residents on Tennant Street (off State Highway 82) have expressed their concern at the number of heavy vehicles that turn left from Gorge Road into Tennant Street and then right into Queen Street to avoid the intersection
- 3 The District Infrastructure Committee discussed changes to the intersection at the 26 January 2016 meeting. The Committee asked staff to communicate safety concerns to the New Zealand Transport Agency (NZTA) over an initial proposal, and suggested NZTA and interested parties attend a forum so that further discussion could take place.
- 4 At the 24 February 2016 Workshop a NZTA representative discussed the re-prioritisation with Councillors. The scope of the options is financially constrained due to the lack of historical accidents at this intersection.
- 5 At the 4 October 2016 Council Meeting Councillors were presented with three options for the proposed re-prioritisation of State Highway 82 at the Queen Street – Gorge Road intersection:
 - Option 1: Make State Highway 82 priority with full traffic movements at Queen Street.
 - Option 2: Make State Highway 82 priority and close entry to Queen Street from State Highway 82 but retain allowance to exit Queen Street to State Highway 82.
 - Option 3: Status quo

- 6 Council resolved to undertake community consultation in conjunction with the NZTA, with Option 2 as Council's preferred option – that is, to make State Highway 82 priority and close the entry to Queen Street from State Highway 82 (see Appendix I for details of the options).
- 7 A consultation document was prepared and published in the 1 December 2016 Waimate Trader. The document was also posted to residents and ratepayers in the affected area (Appendix I).
- 8 Consultation closed on 13 January 2017.

Submission Summary

- 9 113 submissions were received on the State Highway 82 reprioritisation consultation.
- 10 Below are the summarised comments both in favour, and in opposition of each option:

Option 1 Make State Highway 82 a priority with full traffic movements at Queen Street – 12 submissions stating Option 1 as preferred option

Summary of comments in favour of Option 1:

- Does not close off Queen Street
- The entry to Queen Street at the Criterion Hotel is a beautiful entry with lovely old oak trees
- If this option doesn't work there is the ability to change to Option 2
- The potential of the stated conflict in Option 1 is very minor and common across New Zealand. It is unlikely to be a problem as good drivers will use courtesy

Summary of opposition to Option 1:

- Will cause complications
- Cannot see Option 1 working as traffic flow to Queen Street across busy main road is an accident waiting to happen, the same will happen at Tennant Street crossing to Gorge Road
- To deliberately bring opposing traffic into conflict in this way verges upon negligent – likely to cause an accident

Option 2 Make State Highway 82 priority and close entry to Queen Street from State Highway 82 – 56 submissions stating Option 2 as preferred option

Summary of comments in favour of Option 2:

- Would stop cars and campervans mistaking Queen Street/Mt John Road for route to Queenstown (2-3 a weekend making this mistake)
- The intersection has always been dangerous and needs to be changed for safety

- A very safe option and good for traffic flow
- Trucks will stop using Price, Tennant, Lower Queen Streets - it shakes houses
- Use the intersection regularly and in a heavy vehicle at times. Think it is dangerous the way it is and of the options, Option 2 is the best
- Logical decision considering it is on State Highway 82
- Will enhance travel along State Highway 81 without re-angling to see traffic from the south Queen St and make for more even flow of traffic onto Queen Street.
- Sensible, safe solution
- Prefer Option 2 but with an addition of a free turn (give way) to Mill Road from southern Queen Street so more traffic is diverted from the actual intersection of Gorge Road/Queen Street
- Using the intersection as a cyclist, and it is at times dangerous and confusing to all traffic when several vehicles plus a cyclist are in the centre of the road. Sooner it happens the better and not before time
- Most easily understood option and avoids confusion. Will feel much happier turning into William Street from Gorge Road. At present no-one knows where you are turning
- Make traffic flow easier and safer
- About time! At present it doesn't matter what angle you enter Waimate from the south, you still end up with a bind spot. Option 1 will cause complications. For the amount of people effected, Option 2 is the best
- Traffic, particularly heavy vehicles turning into Price Street to avoid the give-way at the end of Gorge Road, make it dangerous pulling out of driveway

Summary of opposition to Option 2:

- Could disadvantage urgent ambulance access to and from Oak House
- People wanting to head to lower Queen Street may shortcut through Criterion Hotel car park causing problems for occupier of premises
- Don't like Option 2 as not being able to carry on down past the Criterion Hotel towards Victoria Park would be a real pain
- Closure of Queen Street would greatly increase amount of traffic flows through Price and Tennant Streets, including POP camping site down Queen Street

- Visitor access to Victoria Park will be compromised
- Being cut off from southern Queen Street very inconvenient
- If Option 2 is taken then Tennant Street will be the first option for traffic to Victoria Park and camping ground and motor homes to the NZ Motor Caravan Association park and Oak House. Will still have heavy traffic on Tennant Street
- Visiting users of Victoria Park, camping grounds, Motor Caravan Association Park are good contributors to our economy, shouldn't confuse their access, would need to improve signage to these visitor areas
- Option 2 most pointless and unworkable. Don't see how making access to the medical centre [more difficult?] is of any benefit to the town
- Heavy traffic still needs to access areas up southern Queen Street (eg Mt John Road, show grounds) and this will create a dangerous turn, or force this traffic down Tennant St anyway
- Object to the restrictive feature in both Options 1 and 2 with the use of the island on the Mill Road and Queen Street corner. You have this clean open canvas which you can control with signage and road markings. Don't believe you need to use islands
- Will spoil drive from Queen Street to Victoria Park
- Creates a conflict between traffic turning from Gorge Road to William Street and traffic from northern Queen Street turning to Mill Road. Forces front/front passing and uncertainty, and this becomes even worse for pedestrians when attempting to predict what a vehicle is going to do

Option 3 Status Quo – 27 submissions stating Option 3 as preferred option

Summary of Comments in favour of Option 3:

- Improved signage and road markings is all that's needed
- No need for any traffic island
- More than happy with the road the way it is
- Currently there is no problem there. Traffic flow not sufficient to warrant any change. Trucks just need to slow down and keep to the road markings
- The reason it is like this is to slow down the Gorge Rd traffic before going on the Queen St
- Why change something that has always worked?
- No known accidents at the corner to date

- Strongly support Option 3. Because there is a give-way on Gorge Road, all traffic slows down in the expectation of perhaps having to stop. There is lots of heavy traffic on this road and they are slow to lose speed coming into town. It is likely that without a give-way they will carry on their speed up Queen Street.

Summary of opposition to Option 3:

- The intersection has always been dangerous and needs to be changed for safety
- Dangerous corner having to look three ways
- Long overdue

Other options proposed

- 22 submitters stated that they would prefer a roundabout at this intersection to all other options
- A number suggested that such a roundabout could be small like used in many places in NZ and around the world
- Some submitters requested feedback on why roundabout isn't an option and how much it has been considered
- Changing road markings is all that is necessary. Can still make State Highway 82 priority but no need to put in islands, simply use road marking to keep road wide and open for improved vision
- Aim should be to reduce unwanted traffic and to simplify the layout with special consideration for pedestrian needs
- Heavy traffic should be directed and encouraged to follow State Highway 82 through to Glenavy, then turning north to Timaru, that is, not come through the Waimate Gorge
- Closing southern carriageway of William Street at the junction, returning traffic to a standard single carriageway road joining Queen Street opposite Mill Road. This would immediately move the junction line to the north, change the staggered junction into a standard cross roads, bring vehicle movement back into a standard safer and more predictable pattern and provide space (reducing conflict) for vehicles leaving southern Queen Street
- The exit from southern Queen Street to the junction in consideration could be closed off completely, removing all concerns in relation to the junction traffic

Options

- 11 Based on an evaluation of submissions received from the public the District Infrastructure Committee recommends either:
 - a Option 1: Make State Highway 82 priority with full traffic movements at Queen Street, to Council
 - b Option 2: Make State Highway 82 priority and close entry to Queen Street from State Highway 82, to Council
 - c Option 3: Status quo, to Council; or
 - d An alternative option to Council

Obstacles

- 12 The re-prioritisation of State Highway 82 is a project that will be completed by NZTA. Council carried out community consultation in conjunction with NZTA, however, ultimately State Highway 82 is controlled by NZTA and while Council can make a recommendation, the final decision is not made by Council.
- 13 Twenty-two submitters have suggested a roundabout be installed. NZTA have advised that this option cannot be financially justified nor is it geometrically feasible.

Assessment of Significance

- 14 This matter is not deemed significant under the Council's Significance and Engagement Policy.

Budget Considerations

- 15 There are no known budget considerations as this is an NZTA funded project.

Cost-effectiveness

- 16 Consideration has been given to cost-effectiveness.

Recommendation

- 1 That the State Highway 82 Re-prioritisation: Queen Street – Gorge Road Intersection Consultation report is accepted; and
- 2 That the District Infrastructure Committee recommends to Council that Option 2: Make State Highway 82 priority and close entry to Queen Street from State Highway 82 for the re-prioritisation of State Highway 82 be endorsed based on an analysis of received submissions.
- 3 That Council advise NZTA that the preference is to proceed with Option 2 to make State Highway 82 priority and close entry to Queen Street from State Highway 82.

Appendix I

State Highway 82 Re-prioritisation: Queen Street - Gorge Road Intersection

THE ISSUE

The current layout of the State Highway 82 intersection at Queen Street and Gorge Road (including Mill Road and William Street) is being considered. The GIVE WAY control on Gorge Road is unsatisfactory.

It is common roading convention in New Zealand and preferred that State Highway traffic has the right-of-way in all instances.

Because of the angle of the intersection and the number of converging roads, traffic from Gorge Road travelling onto Queen Street have to stop to obtain adequate vision down southern Queen Street, particularly heavy traffic.

To avoid the difficulties of this intersection a number of heavy vehicles have been diverting to residential streets. Some residents of these streets have raised concerns about heavy traffic.

THE PROPOSAL

In partnership with the New Zealand Transport Agency (NZTA), Council is assessing options for the re-prioritisation of the Queen Street - Gorge Road intersection on State Highway 82. This project would see State Highway 82 take priority over Queen Street, removing the GIVE WAY which controls Gorge Road at the southern end of Queen Street.

In order to give State Highway 82 priority, the configuration of Queen Street will need to change. The options are presented below.

As this is a State Highway, the cost of the project will be funded by NZTA. There will be no cost to Waimate District ratepayers.

As this is a re-prioritisation project and not a complete rebuild of the intersection, there is limited funding for this project. Installing traffic lights or a round-about to control the intersection are not viable options for this project.

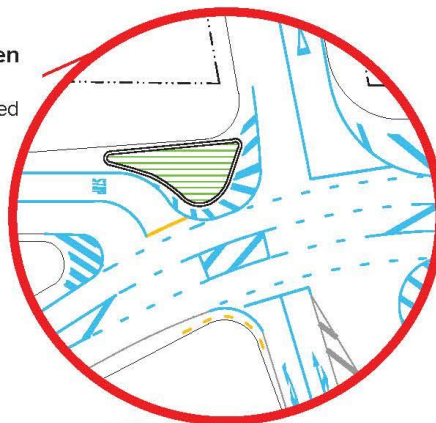
➔ OPTION ONE

Make State Highway 82 priority with full traffic movements at Queen Street.

This option would mean southbound vehicles would turn right (utilising a painted median strip) to continue their journey along Queen Street.

Northbound vehicles would have to do the same in order to enter William Street. There is potentially a conflict with two vehicles turning right into both Queen Street and William Street concurrently.

Should this situation arise and cause frequent disruption NZTA have advised Council that Option 1 could be modified to Option 2 in the future.

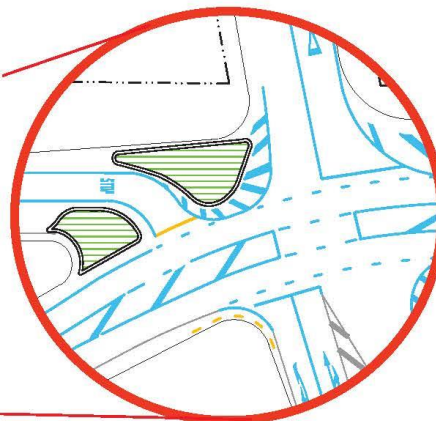
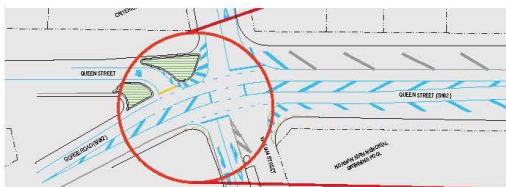


➔ OPTION TWO

Make State Highway 82 priority and close entry to southern Queen Street from State Highway 82 (Council's preferred option).

This option prevents southbound vehicles turning right into Queen Street and avoids potential conflict with northbound vehicles turning right into William Street.

This option would require vehicles wishing to access southern Queen Street from the north to take an alternative route.



➔ OPTION THREE

Status quo, Queen Street remains priority with GIVE WAY controlling Gorge Road.

This option will see the intersection remain in its current configuration, and the issues caused by the GIVE WAY will continue.

Waimate District Council, in partnership with NZTA, wish to know your preferred option
See reverse for details on how to submit, also visit www.waimatedc.govt.nz

State Highway 82 Re-prioritisation: Queen Street - Gorge Road Intersection

THE PROCESS

Submissions close at 4pm, Friday 13 January 2017.

The District Infrastructure Committee will consider all feedback received at the 31 January 2017 meeting.

At the 21 February 2017 Council Meeting, Council will make a recommendation to NZTA on the most preferred option and NZTA will programme the project.

These are both public meetings and you are welcome to attend.

Key Dates for the State Highway 82 Re-prioritisation Consultation

November	Consultation document is available and public comment by submissions is sought.
13 January 2017, 4pm	Close of submissions.
31 January 2017	District Infrastructure Committee to discuss feedback.
21 February 2017	Council to decide on the most preferred option to be recommend to NZTA

Have your say

Your submission can be posted to:

Waimate District Council
PO Box 122
Waimate 7960

Your submission must reach Council by 4pm,
Friday 13 January 2017



or emailed to: consult@waimatedc.govt.nz.

Submission Form

Submissions close 4pm, 13 January 2017

Name

Address

Email

Contact Telephone

Signature

Please tick the option you prefer:

☐

Option One: Make State Highway 82 priority with full traffic movements at Queen Street.

☐

Option Two: Make State Highway 82 priority and close entry to southern Queen Street from State Highway 82 (Council's preferred option).

☐

Option Three: Status quo, Queen Street remains priority with GIVE WAY controlling Gorge Road.

Your Comments:

Waimate District Council welcomes your feedback on this proposal

Item 7 **Separate Waste Water Vehicle for Utilities Business Unit**

Prepared by: Dan Mitchell
 Asset Group Manager

and Paul Roberts
 Water and Waste Manager

Purpose of Report

- 1 A separate waste water vehicle is requested for the Utilities Business Unit.

Background

- 2 Working with waste water can be a dirty and pestiferous task. Therefore it is best practice when operating waste water alongside water (drinking water) to have separate equipment for those services, such as clothing, personal protection equipment (PPE), tools, equipment and vehicles. This practice creates a barrier against pathways that can allow cross contamination with drinking water supplies, and assures protection of public health.
- 3 Hygiene, whether it is personal or for equipment, is an important part of an operator's practices and procedures. This is taught in training, and is a basic requirement for operators. As the Utilities Business Unit is a small unit, all utilities operators are crossed trained in three water activities. This increases risk of cross contamination, therefore hygiene and separation is critical for staff and public health. The importance of hygiene practices are reiterated in all of the Waimate District Council Water Safety Plans as part of compliance. The risks are highlighted in the risk tables, with measures to control risk such as best practice and procedure to eliminate pathways for cross contamination. Solutions that require some investment to eliminate pathways are recorded in the 'Minor Projects and Operational Improvements' schedule.
- 4 In the 'Minor Projects and Operational Improvements' schedule (past and present Water Safety Plans) it has made mention of this risk ('moderate') and proposed works of 'Water and Wastewater system separation – complete separation of tools and systems used for water and wastewater operations'.
- 5 With the recent focus on water quality and contamination due to the Havelock North incident, the implementing of a waste water vehicle would be timely, and raise the Utilities Business Unit hygiene practices and commitment to public health.
- 6 Currently the Waimate Urban Water Supply has an "Ab" grading for its water supply, and it is achieved through compliance. This grading represents compliance with the Drinking Water Standards for New Zealand 2005 (revised 2008), and the assurance of water quality. To maintain or improve compliance the separation of waste water and drinking water is important. It also reflects Council's commitment to the communities' public health, and a part of what makes Waimate an attractive place to live to wider New Zealand.

- 7 A solution to this is to have a separate waste water vehicle that would be used for carrying separate waste water tools, clothing (spare), PPE (gloves, disposable overalls etc.) and equipment (ladders, tripod), as well as a setup for personal hygiene i.e. clean water container, soap, wipes.

Proposal / Options

- 8 Retain Ford Ranger Ute, P811 (Reg FHP613) for a waste water vehicle.
- 9 At present the Utilities Business Unit does not have a separate waste water vehicle for waste water maintenance.
- 10 In the yard is a Ford Ranger Ute, P811 (Reg FHP613) that is surplus, and eventually will be put out for tender. This was a utility vehicle for Utilities Business Unit. This vehicle would be ideal for a separate waste water vehicle. Not only would this allow for tools and equipment to be separated, but also it would separate the operator from the other vehicles, which removes another pathway of cross contamination.
- 11 Therefore the advantages of using the Ford Ranger Ute, P811 (Reg FHP613) for a waste water vehicle are:
- i High degree of separation
 - ii Better functionality for tasks, i.e. disposal fields, manhole inspections
 - iii Four wheel drive for accessing disposal fields
 - iv The vehicle is already a Utilities Business Unit asset
 - v The vehicle is still in good running order and only 6 years old
 - vi The vehicle can be easily set up for separate waste water tools, PPE, hygiene facility (clean up), ladder, tripod and lifting gear. There is still a large old utilities plastic toolbox available for tools
 - vii This option would be more cost effective than buying a new vehicle
 - viii The vehicle's history is known
- 12 The disadvantage of using the Ford Ranger Ute, P811 (Reg FHP61) for a waste water vehicle are:
- i The book value (as at 31/12/2017) of the Ford Ranger is \$19,856 excl GST (comparable to Trade Me pricing), plus there would be still some cost estimated to be between \$900 and \$1,200 excl GST for items such as ladder racks, flashing light, radio installation and some tools. Therefore, the total cost would be estimated at \$20,756 to \$21,056 excl GST for setting up the vehicle as a waste water vehicle
 - ii The surplus vehicle was budgeted to be sold via a tender process during the 2015/16 financial year

- iii The consequences of retaining the vehicle for internal transfer to the Waste Water department are:

5520 Waste Water – Unbudgeted ‘Asset Renewal Reserve’ withdrawal **	\$19,856
5520 Waste Water – Unbudgeted capital expenditure (to fit out)	\$ 1,200
Additional depreciation and maintenance expense (estimated)	\$ 3,000
Total consequences of retaining the vehicle	<u>\$24,056</u>

Ongoing costs associated with retaining the vehicle will include depreciation expense (approximately \$2,000 annually) and maintenance costs.

** A corresponding deposit to 8140 Utilities Department ‘Asset Renewal Reserve’ for the vehicle transfer at book value would occur.

- 13 Other options have been considered such as a waste water trailer setup, but a waste water trailer does not have the same degree of separation by eliminating cross contamination pathways effectively. For example:
 - i The cross contamination of the utility vehicle cab from fouled boots, clothing, hands etc. during and after a waste water task
 - ii Increased chance of staff suffering from cross contamination from fouling of utility vehicle cab
 - iii The potential for staff to access their water tools/equipment on site from their utility vehicles
 - iv The functionality of a waste water trailer for tasks such as working in the disposal fields at the waste water treatment plant, or for manhole inspections, would be bulky and awkward
- 14 The preferable option is a separate waste water vehicle. Even though there are expenses to be met, the Ford Ranger Ute, P811 (Reg FHP613) still presents a very good opportunity to improve practices and protection of staff and public health.
- 15 Looking at those expenses to retain or purchase a separate waste water vehicle, plus the long term solutions for maintenance and replacement of that separate waste water vehicle, there are two options:
 - Option 1: Keep the waste water vehicle under 8140 activity and continue depreciating until it requires replacing. This means an extra vehicle that will be used only for wastewater tasks, and depreciation expense.
 - Option 2: Waste water activity 5520 internally purchases the utilities vehicle at book price, covering the over spend, but requiring an unbudgeted expense of between \$20,756 and \$21,056. Under waste water activity 5520 it will be depreciated for replacement in the future, to maintain this level of service and clearly define the vehicle as the waste water vehicle.

- 16 For both options, yearly fuel costs would be low as the vehicle would only ever be used around Waimate Township. Other costs, such as tyres and maintenance, would be stretched out over a longer time period, due to low kilometres and speeds. The only other extra cost would be EROAD installation.
- 17 As mentioned earlier, costs should not be the primary focus, but staff and public health in the decision making process for retaining the Ford Ranger for a separate waste water vehicle.
- 18 In conclusion a separate waste water vehicle offers a higher level of separation, and better functionality for waste water tasks. The Ford Ranger Ute, P811 (Reg FHP613) would make an ideal separate waste water vehicle. This option would mitigate a number of risks for a higher degree of compliance, and a greater assurance for staff and public health.

Obstacles

- 19 There are no known obstacles.

Assessment of Significance

- 20 This matter is not deemed significant under the Council's Significance and Engagement Policy.

Budget Considerations

- 21 Who is the budget holding Manager? Paul Roberts, Water & Waste Manager
Activity, description name and general ledger code: 5520
Budget allocation (current year): None
Can this proposal be accommodated out of remaining budget? No

Cost-effectiveness

- 22 Cost-effectiveness consideration is not applicable.

Recommendation

- 1 That the 'Separate Waste Water Vehicle for Utilities Business Unit' report is accepted; and
- 2 That the District Infrastructure Committee recommends that Council approves Option 2, being that the waste water activity (5520) internally purchase the Ford Ranger Ute P811 (Reg FHP613) [GL 8140]) through unbudgeted expenditure of approximately \$21,056.

Item 8 Consideration of Major (Urgent Business) or Minor Items not on the Agenda

Prepared by: Carolyn Johns
 Acting Chief Executive

The District Infrastructure Committee is to consider any major (urgent business) or minor items identified earlier in the meeting.