

Minutes of the Community Services and Development Committee meeting of the Waimate District Council held at 125 Queen Street, Waimate on Tuesday 1 August 2017, beginning at 11.45am, following the District Infrastructure Committee meeting

Present Chair: Cr P Collins
Mayor: C Rowley
Councillors: S Cain, J Guilford (from 11.50am), M Morton, S Paul

In Attendance Chief Executive: S Duncan
Managers: C Johns, M Jones, S Kelly, D Mitchell
Committee Secretary: K Reid

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|---|---|
| 1 Apologies | Apologies were received from Cr D Anderson, Cr T O'Connor, and Cr D Owen.
Cr J Guilford excused herself from the meeting briefly.
Resolved:
That the apologies are accepted.
Moved Cr Cain
Seconded Cr Morton
MOTION CARRIED |
| 2 Conflicts of Interest | The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified. |
| 3 Identification of Major (Urgent Business) or Minor Items not on the Agenda | There were no major (urgent business) or minor items identified. |
| 4 Confirmation of Minutes – Community Services and Development Committee | Resolved:
That the minutes of the Community Services and Development Committee meeting held on Tuesday 13 June 2017 are confirmed as a true and correct record.
Moved Mayor Rowley
Seconded Cr Paul
MOTION CARRIED |
| 5 Receipt of Minutes – Orari-Temuka-Opihi-Pareora Zone Committee | Resolved:
That the confirmed minutes of the Orari-Temuka-Opihi-Pareora Zone Committee are received.
Moved Cr Cain
Seconded Cr Morton
MOTION CARRIED |

**6 Receipt of Minutes –
Lower Waitaki South
Coastal Canterbury
Zone Committee**

Resolved:

That the confirmed minutes of the Lower Waitaki South Coastal Canterbury Zone Committee are received.

Moved Cr Morton
Seconded Mayor Rowley
MOTION CARRIED

**Cr Guilford entered
the meeting at
11.50am.**

**7 Management Report –
Community, Planning
and Development
Group**

Resolved:

That the Community, Planning and Development Group Manager's report is accepted.

Moved Cr Morton
Seconded Cr Collins
MOTION CARRIED

Action Points:

Council agreed to put plans for updating the district's signage (Wallaby Stencil; Hakataramea Welcome sign; and Kurow Island signage) on hold in order to look at the District's overall signage (and branding) through the Economic Development Strategy and marketing and promotion.

Council agreed the Waimate District Marketing DVD is out of date and will look at the budget during the Long Term Plan process.

Council agreed that the Easter Trading Policy be brought before Council sooner rather than later.

Notes:

The Chief Executive reported there was a very good presentation at the recent Chief Executive's Forum on the Alpine Fault earthquake potential and will circulate information to Councillors. Council are keen to hear a presentation from the presenter at a workshop.

The Mayor indicated he intends to talk to the Chief Executive about the possibility of resourcing a communications officer to manage Council's media and communications work.

The Community, Planning and Development Group Manager updated Council on the Civil Defence (Emergency Operation Centre) during the recent rainfall event.

The Mayor indicated he would like more training for Elected Members around their roles in a Civil Defence emergency.

Council agreed to defer discussion on the Remuneration Authority Local Government Review until 22 August 2017 Council meeting.

8 Upper Waitaki and Lower Waitaki South Coastal Canterbury Zone Committees – Refresh of Committee Membership

Council considered appointing a representative on the Zone Committee Selection Working Group that will review the applications and attend a workshop to select the new members for the Upper and Lower Waitaki South Coastal Zone Committee.

Resolved:

That the Upper Waitaki and Lower Waitaki South Coastal Canterbury Zone Committees – Refresh of Committee Membership report is accepted; and

That the Community Services and Development Committee resolved that Mayor Rowley be appointed on the Zone Committee Selection Working Group to select the new members for the Upper and Lower Waitaki South Coastal Zone Committees.

Moved Cr Cain
Seconded Cr Paul
MOTION CARRIED

The meeting was adjourned at 12.25pm for lunch

The meeting was reconvened at 1.00pm.

9 Information Report Waimate 50 (Annual Grant) Presentation 1.00pm

Chair of Waimate 50 Inc., Rob Aikman along with Committee members Amanda Kean, Tony McKenzie, Ken McKeown and Lynette Aikman updated Council on this year's Waimate 50 event.

10 Consideration of Major (Urgent Business) or Minor Items not on the Agenda

There were no major (urgent business) or minor items identified.

There being no further business, the Chair declared the meeting closed at 1.40pm. These minutes to be confirmed at the Community Services and Development Committee meeting to be held on Tuesday 12 September 2017.

Cr P Collins
Chair