



WAIMATE DISTRICT COUNCIL CIVIC AWARDS 2021 Nomination Form

We, the undersigned, nominate:

Name: _____

Category: Individual
 Youth
 Group or Organisation

Address: _____

Occupation: _____ Contact Phone No: _____

Email: _____

NOMINATION SUBMITTED BY:

Name: _____

Address: _____

Occupation: _____ Contact Phone No: _____

Email: _____

NOMINATION SECONDED BY:

Name: _____

Address: _____

Occupation: _____ Contact Phone No: _____

Email: _____

Deadline for nominations: Friday 29 January 2021, 12.00pm

Karalyn Reid

Waimate District Council

122 Queen Street

WAIMATE 7924 (Please mark the envelope CONFIDENTIAL)

karalyn@waimatedc.govt.nz

Individual/Youth Category

My nominee has served in the following voluntary groups and organisations

My nominee has held office and/or accomplished the following:

I believe my nominee has given _____ years' service in the Waimate District.

Groups and Organisation Category

My nominee group focuses on the area of:

My nominee group has achieved the following:

I believe my nominee group has given _____ years' service in the Waimate District.



WAIMATE DISTRICT CIVIC AWARDS CRITERIA

Adopted 20 August 2019

The Waimate District Civic Awards Committee consists of the following:

- a His Worship the Mayor
- b One Council Elected Representative
- c Two Service Club Representatives
- d Two Community Representatives
- e One Iwi Representative

A refresh of the Service Club and the Community representatives is held every three years. There are three categories: Individual/Adult Civic Award (maximum of four awards each year); Youth Civic Award (maximum of one award each year) and Group or Organisation Civic Award (maximum of one award each year).

Nominations must be made on the official nomination form. Each nominee must have one nominator and one seconder. The Criteria is attached to each nomination form.

To qualify for the award, the person or group/organisation needs to have carried out significant and meritorious voluntary community service within the Waimate District.

The Youth Award is open to any young person living (currently or formally) in the district up to the age of 20 years.

Members of the Waimate District Civic Awards Committee are not eligible to be nominators or seconders.

Nominations not successful in one year may be re-submitted in any subsequent year. Unsuccessful nominations will remain confidential.

Bona fide organisations, associations, societies, clubs or residents may make nominations. Where the nominee is an organisation, association, etc. then two executive officers will be required to sign and record the title of their office on the nomination form.

Information supplied on the nomination form shall include all details in respect of the achievements of the nominee to assist the selection panel and shall remain confidential.

The decision of the selection panel will be final and no correspondence entered into or reasons given for any unsuccessful nomination.

The selection panel may at its absolute discretion and where it considers such action is appropriate may decline all nominations received in any particular year.

If a nomination is successful, the nominee will be visited by the Chair and/or Mayor to ascertain whether he/she wishes to accept the award and advised of the date of the function.

Recipients can invite up to four additional family/friends members to the function (or more for special circumstances with the discretion of the facilitator). This may be extended for larger groups.

Nominations will be called for in December/January with the presentation function held in March. A media release will be prepared and sent out following the function.