



WAIMATE DISTRICT COUNCIL CIVIC AWARDS 2019

Nomination Form

We, the undersigned, nominate:

Name: _____

- Category: Individual
- Youth
- Group or Organisation

Address: _____

Occupation: _____ Contact Phone No: _____

NOMINATION SUBMITTED BY:

Name: _____

Address: _____

Occupation: _____ Contact Phone No: _____

SECONDED BY:

Name: _____

Address: _____

Occupation: _____ Contact Phone No: _____

Deadline for nominations: Friday 25 January 2019, 4pm

Karalyn Reid
Waimate District Council
122 Queen Street

WAIMATE 7924 (Please mark the envelope: **CONFIDENTIAL**)

karalyn@waimatedc.govt.nz

Please provide as much information as you can to assist the Selection Committee. You are welcome to attach further sheets of information:

Individual/Youth Category

My nominee has served in the following voluntary groups and organisations

My nominee has held office and/or accomplished the following:

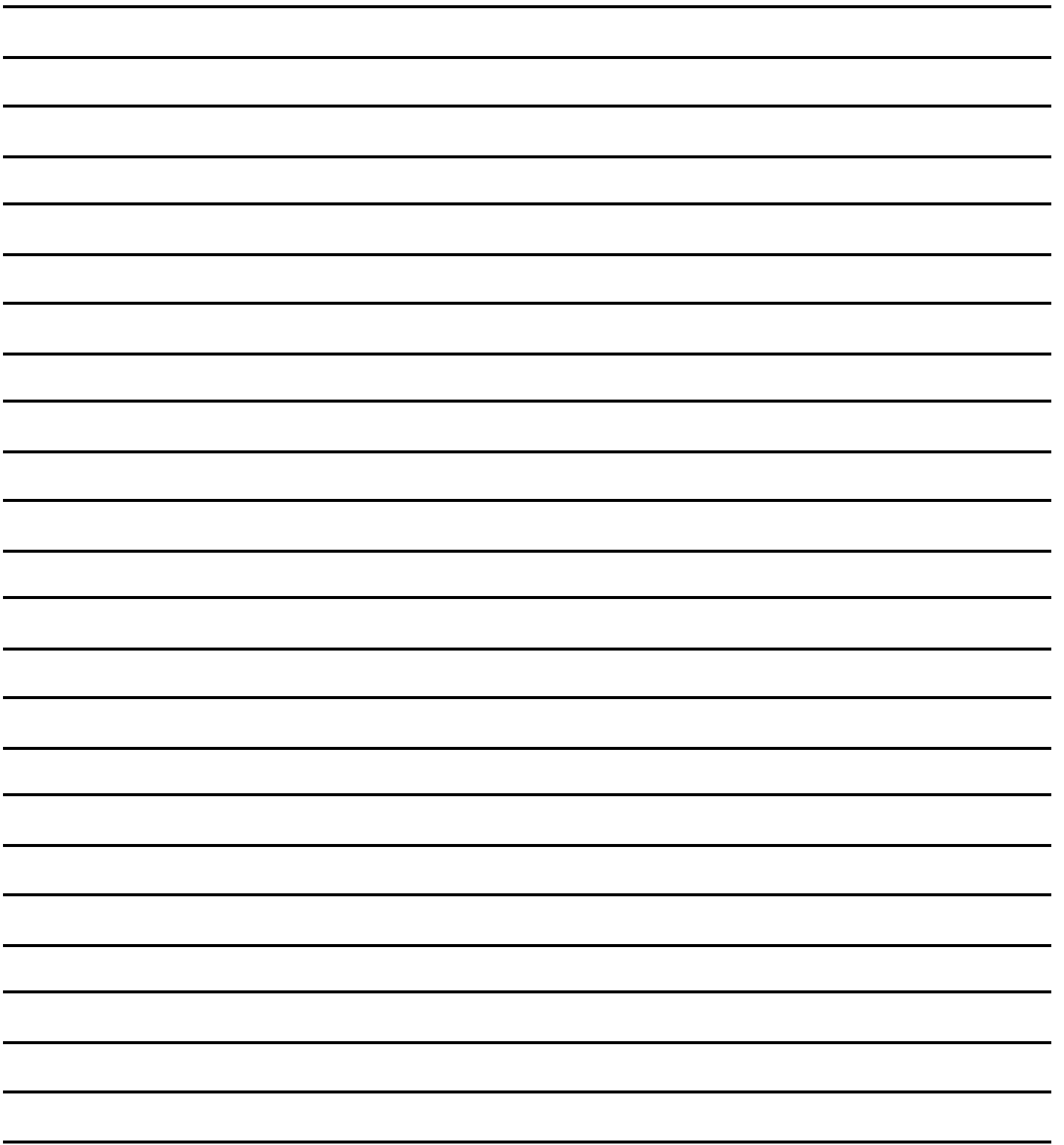
I believe my nominee has given _____ years' service in the Waimate District.

Groups and Organisation Category

My nominee group focuses on the area of:

My nominee group has achieved the following:

I believe my nominee group has given _____ years' service in the Waimate District.





WAIMATE DISTRICT CIVIC AWARDS CRITERIA

- The Waimate District Civic Awards scheme will be administered by the Waimate District Council.
- There are three categories:
 - *Individual/Adult Civic Award (maximum of four awards each year)*
 - *Youth Civic Award (maximum of one award each year)*
 - *Group or Organisation Civic Award (maximum of one award each year)*
- To qualify for the award, the applicant needs to have carried out significant and meritorious voluntary community service within the Waimate District.
- The Youth Civic Award is open to any young person living (currently or formally) in the District up to the age of 20 years.
- Nominations must be made on the official nomination form. Each nominee must have one nominator and one seconder. The Criteria form will be attached to each nomination form.
- The members of the Waimate District Civic Awards Committee are not eligible to be nominators or seconds.
- Nominations not successful in one year may be re-submitted in any subsequent year.
- Bona fide organisations, associations, societies, clubs or residents may make nominations. Where the nominee is an organisation, association, etc. then two executive officers will be required to sign and record the title of their office on the nomination form.
- Information supplied on the nomination form shall include all details in respect of the achievements of the nominee to assist the selection panel.
- The Waimate District Civic Awards Committee Selection Panel will consist in makeup of the following:
 - His Worship the Mayor.
 - One Council elected representative.
 - One Service club representative.
 - One Community representative.
 - One Iwi representative.
- The decision of the selection panel will be final and no correspondence entered into or reasons given for any unsuccessful nomination.
- The selection panel may at its absolute discretion and where it considers such action is appropriate, decline all nominations received in any particular year.
- If a nomination is successful, the nominee will be contacted to ascertain whether he or she wishes to accept the award.
- Nominations for Civic Awards will be called for in December/January of each year with presentation of the Awards to be made at a presentation evening in March. The ceremony to be arranged by the Awards Committee.