



# Waimate District Council Track Development Grant Application Form

1. Full Name of Organisation or Group:

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2. Address of Organisation or Group:

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3. Name and Address of Contact Person:

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Telephone Number: Day \_\_\_\_\_

Night: \_\_\_\_\_

Email: \_\_\_\_\_

4. Objectives of your organisation (use separate sheet if necessary):

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5. Describe the project for which you are seeking financial assistance (use separate sheet if necessary):

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6. What is your organisation's contribution to the project (please include both financial and volunteer contribution):

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7. Please detail all sources of fund-raising and amounts relevant to this project:

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8. Please detail the complete costs of the project:  
Please include at least **two quotes** where relevant. Do not include the GST content.  
Refer to Note 4 below).

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total Project Cost	\$ _____
Less your contribution	\$ _____
Other Funding	\$ _____
<b>Total Amount requested from Council</b>	<b>\$ _____</b>

9. When will the project be completed?

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10. Has your organisation previously received a grant from Council within the last 5 years?  
If so, state years received and amounts:

<i>Grant</i>	<i>Year</i>	<i>Amount</i>

11. Have you applied to any other organisation for funding for this project (in the same financial year) and if so what was the result?

<i>Organisation - (including other councils)</i>	<i>Amount requested (\$)</i>	<i>Results date (if known)</i>

12. Who will benefit from the grant to your organisation?

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13. Date grant applied for: \_\_\_\_\_

14. Signature of Applicant: \_\_\_\_\_

15. Position of Signatory: \_\_\_\_\_

## **Checklist**

Have you answered every question?

Have you attached all relevant documents with your application including at least **two quotes** where relevant?

## **Notes**

1. Your application **will not be considered** unless a copy of your most recent, not more than 12 months old, audited annual accounts is attached.
2. Please include a bank account deposit slip with your application.
3. Any queries regarding this application please contact the Grants Administrator on 689 7771 or email [info@waimatedc.govt.nz](mailto:info@waimatedc.govt.nz).
4. Inland Revenue Department consider this as a Council grant to respective organisations. There is no GST component or requirement.

**Please return to:**

**Grant Administrator  
Waimate District Council  
P O Box 122  
Waimate 7960  
Ph: 03 689 7771**

**or**

**Email: [info@waimatedc.govt.nz](mailto:info@waimatedc.govt.nz)**