

# FEES AND CHARGES – 2019/20

## DISCRETION

The Chief Executive or the Managers of the Planning and Regulatory functions are authorised to reduce deposits or fees in cases of reduced staff input being required or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

<b>Officers:</b>	At Council charge-out labour rates
<b>Expenses:</b>	At the actual costs incurred by Council
<b>Vehicle Mileage:</b>	At current IRD rates

FOOD PREMISES	
<b>Food Act 2014</b>	
<b>New Registration</b>	
Payment of application fees is upon application and any other fees are payable within 20 days from invoice date.	
Food Control Plan — Single Site	\$150.00 plus \$75.00 per half hour after first hour
Food Control Plan — Multi-Site	\$225.00 plus \$75.00 per half hour after first hour
National Programme	\$150.00 plus \$75.00 per half hour after first hour
Optional Consultancy — new business set up assistance / pre-opening visit	\$150.00 per hour
Optional Food Plan Control Mentoring	\$300.00
<b>Registration Renewal</b>	
Food Control Plan — Single Site — 12 month renewal	\$150.00
Food Control Plan — Multi-Site — 12 month renewal	\$225.00
National Programme — 24 month renewal	\$200.00
Food Control Plan Mentoring	\$300.00
<b>Compliance and Monitoring</b>	
Food Control Plan — Annual (including those Food Control Plans registered before 1 March 2016)	\$75.00
National Programme — 24 month	\$150.00
<b>Verification (Audit)</b>	
Food Control Plan — Single Site Audit	\$300.00 plus \$75.00 per half hour after first two hours

Food Control Plan — Multi-Site Audit	\$300.00 plus \$75.00 per half hour after first two hours
Food Control Plan Audit Close-out over 15 minutes	\$150.00 per hour
National Programme 1 — Check (one-off)	\$150.00 per hour
National Programme 2 — Audit (three-yearly)	\$150.00 per hour
National Programme 3 — Audit (two-yearly)	\$150.00 per hour
<b>Complaint Driven Investigation</b>	
Complaint resulting in issue of improvement notice by Food Safety Officer and its review	\$150.00 per hour plus actual mileage and disbursements
<b>Exemption</b>	
Application and Assessment	\$150.00 per hour
<b>Travel Charges</b>	
Fixed Charge for Waimate District	\$30.00
Actual Travel Costs (where applicable)	\$0.85 per km plus travel time at \$150.00 per hour