

2023/24 FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

Officers:	At Council charge – out labour rates
Expenses:	At the actual costs incurred by Council
Vehicle mileage:	At current IRD rates

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.

Credit Card Fee: Payments made by credit card will incur a surcharge fee of up to 2.5%, with a minimum service fee of \$1.00 per transaction.

The non – statute fees below are those approved by Council as at 21 March 2023 (amended 16 May 2023, 20 June 2023 and 18 July 2023), but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

URBAN WATER, SEWAGE AND STORMWATER	
Any new service connection to the urban water supply or sewer network, made part way through the rating year, will be invoiced a part year water or sewer charge (as specified in the Rating Information) for the months remaining in that year from the time of connection. Thereafter it will be charged at an annual targeted rate, on the property rates. For those water service connections regarded as “Extraordinary Supply” with a flow meter, please see section “Extra Ordinary Water Supply”	
Part year supply of water, sewage and stormwater based on annual targeted rate	Part year portion of targeted rates
Network Application Fees	
Application for Connections, Alterations, Disconnections – per valuation number, lot or dwelling, for a primary application for one (1) three water service (i.e. Urban water, or sewer, or storm water).	\$ 250.00
Application for Connections, Alterations, Disconnections – connected to a primary application for a single valuation number, lot or dwelling , for each additional three water service required (i.e. Urban water, or sewer, or storm water).	\$ 125.00
Additional works over and above a standard Application	Actual Cost

All fees and charges are GST inclusive

Hydraulic Modelling — per connection (as required)	\$ 600.00 plus difference to cover actual costs
Engineers Fees	
Pre – Application Meeting	First (1) hour free
Application Meetings and Site Inspections	
Asset Group Manager, per hour	\$ 150.00
Project Manager, per hour	\$ 120.00
Three Waters Manager, per hour	\$ 120.00
Utility Physical Works	
Urban Water, Sewer, Stormwater	Actual Cost
Capital Contribution	
For a newly created lot due to subdivision, or an existing parcel of land within the newly designated urban/business zone for the Waimate Township that previously have not paid any vacant rates for utilities.	
Urban Water	\$ 3,480.00
Stormwater	\$ 2,650.00
Sewer — Urban	\$ 7,630.00
Sewer — High Street Extension - Gravity Main	\$ 5,932.21
Sewer — High Street Extension — Pumped Main	\$ 8,612.50
Sewer — Timaru Road Extension	\$ 15,000.00
Sewer — Mill Road Extension	\$ 16,845.00
Sewer — King Street Extension	\$ 16,236.68
Extraordinary Water Supply	
Properties in excess of one hectare, or all other purposes for which water is supplied other than Ordinary Supply, shall be deemed to be an Extraordinary Supply and may be subject to conditions and limitations. Such purposes include: spa or swimming pool in excess of 10m ³ , commercial business, trade/industrial, fire protection systems. Conditions include water metering and volumetric charging.	
Any water used in excess of 200m ³ within a six month period is charged at the specified rate.	\$ 1.49 per m ³
Urban Water Backflow Preventer	
Backflow inspection and testing	\$ 160.00
Other Fees	
Water meter reading on request outside of the normal cycle (including Final reading)	\$ 80.00
Application is required to take bulk water from the Urban supply. Bulk water will be charged at per m ³ take. Council will provide a metered, double checked stand pipe with conditions of use.	\$ 6.00 per m ³
Pipeline Location for Minor project (≤ 4 hours total) and notification of works around the water supply network infrastructure	No Charge
Pipeline Location for Major projects (> 4 hours total) and notification of works around the water supply network infrastructure	Actual Cost

All fees and charges are GST inclusive

Unauthorised actions, resulting in damage to the network supply infrastructure, and or contamination to the Urban water supply	Actual Cost
Unauthorised water tampering or take from the Urban supply	\$2,000.00 plus actual cost
RURAL WATER SUPPLY	
Any new point of supply connection, or increase to a water allocation, from a rural water supply made part way through the rating year will be charged the per litre charge (as specified in the Rating Information) for the months remaining in that year from the time of connection. Thereafter it will be charged at an annual targeted rate, on the property rates.	
Part year supply of water based on annual targeted rate	Part year portion of targeted rates
Application Fees	
Connection, Alteration, or Disconnection (primary application)	\$ 250.00
Additional Connections, Alterations, or Disconnections (Connected to primary application)	\$ 125.00
Additional works over and above a standard Application	Actual Cost
Hydraulic Modelling – per connection (as required)	\$ 600.00 plus difference to cover actual costs
Engineers Fees	
Pre – Application Meeting	First (1) hour free
Application Meetings, Engineering review and Site Inspections	
Asset Group Manager, per hour	\$ 150.00
Project Manager, per hour	\$ 120.00
Three Waters Manager, per hour	\$ 120.00
Utility Physical Works	
Rural Water	Actual Cost
Capital Contribution	
Capital Contribution for all rural water schemes	\$ 2.30 per litre per day
Water Connections	
Glenavy Developments – Bignall Lane, Cherry Lane, Stocker Lane (Note: allocation 1000L per day)	Capital Contributions paid at time of Resource Consent
Willowbridge Water Extension	\$ 2,719.75
Other Fees	
Restrictor Frost Plug (available at Waimate District Council Office)	No Charge
Restrictor Screen (available at Waimate District Council Office)	No Charge
Installation of Restrictor Frost Plug	\$ 90.00

All fees and charges are GST inclusive

Installation of Restrictor Screen	\$ 100.00
Installation of Restrictor Face Plate (for reasons other than fair wear and tear)	\$ 140.00
Replace Point of Supply – Restrictor unit and associated fittings (for reasons other than fair wear and tear)	Minimum \$ 340.00 plus difference to cover actual cost
Pipeline Location (Minor project ≤ 4 hours total) and notification of works around water scheme network infrastructure	No Charge
Pipeline Location (Major project > 4 hours total) and notification of works around water scheme network infrastructure	Actual Cost
Unauthorised actions, resulting in damage to the water scheme network infrastructure and or contamination to the Rural water supplies	Actual Cost
Staff Charge Out Fees	Actual Cost
Unauthorised Water Tampering or take from the Rural supplies	\$2,000.00 plus actual cost
Emergency Additional Supply	
Business Hours (8.00am – 4.30pm Mon – Fri)	\$ 280.00
After Hours, Weekends and Public Holidays	\$ 380.00
Temporary Water Allocation	
Temporary water allocation is charged at three times the normal scheme rate plus re – jetting fees	Temporary water allocation is charged at three times the normal scheme rate plus re – jetting fees of \$120 per visit (two visits required)
Waste water	
Effluent disposal into Waimate Waste Water Treatment Plant at the grit trap on Racecourse Road	\$ 15.00 per m ³

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WASTE MANAGEMENT	
Multi Bin (Refuse, Recycling, Organics and Glass) Kerbside Collection	
Multi bin set can be allocated to a property during the financial year and will be payable in advance based on months remaining and thereafter it will be charged on your rates.	
Application for a Multi Bin set (Refuse, Recycling, Organics and Glass)	\$ 60.00
Application for additional or large size bins (Refuse, Recycling, Organics and Glass)	\$ 60.00
Additional or large size bins can be allocated to a property during the financial year and will be payable in advance based on months remaining and thereafter it will be charged on your rates. Note, an appointment may need to be made with Envirowaste Services Limited to discuss options and sizes, before allocating bins.	

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Special event bin set – four 240L bins (Refuse, Recycling, Organics and Glass)	Actual cost
Bin Lid Clip	\$ 12.00
Bin Towbar Attachment	\$ 18.00
Resource Recovery Park	
Refuse (Rubbish)	
Refuse – <i>Rubbish</i> (All loads, including Timber)	\$ 11.00 Minimum charge \$ 325/tonne (\$0.32/kg)
Greenwaste or Hardfill	
Green Waste only – NO FOOD WASTE (All loads)	\$ 11.00 Minimum charge \$ 146/tonne (\$0.15/kg)
Hardfill – Clean (All loads)	\$ 11.00 Minimum charge \$ 75/tonne (\$0.08/kg)
Recyclables and Escrap	
Recyclables (Glass [clear, brown, green], Cans [aluminium, tin/steel], Plastic, Paper & Cardboard)	No Charge
Unique Recyclables	
<ul style="list-style-type: none"> Commercial mixed recyclables – <i>delivered to the RRP</i> 	\$ 10.00 Minimum charge \$ 195/tonne (\$0.20/kg)
<ul style="list-style-type: none"> Polystyrene 	No Charge
<ul style="list-style-type: none"> Car Seat 	\$ 5.00
Escrap – all items excluding charged items listed below	No Charge
<ul style="list-style-type: none"> Televisions 	\$ 15.00
<ul style="list-style-type: none"> Computer monitors 	\$ 15.00
<ul style="list-style-type: none"> Whiteware – drop off 	\$ 18.00
Tyres – <i>Tyres will not be accepted if they are still on the wheel rims (NB. Wheel rims are “Recyclables”)</i>	
<ul style="list-style-type: none"> Light Vehicle Tyres, <u>without</u> wheel rim – Motorbike, car, 4x4, light truck and any other small tyres 	\$ 9.00
<ul style="list-style-type: none"> Heavy Vehicle Tyres, <u>without</u> wheel rim – Heavy Truck 	\$ 19.00
<ul style="list-style-type: none"> Heavy Plant Tyres, <u>without</u> wheel rim – Tractor, Forklift, Loader, Digger 	\$ 78.00
Hazardous Waste	
Waste oil	No Charge
Gas Bottles	No Charge

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Vehicle Batteries	No Charge
Household Batteries (Alkaline & Lithium)	No Charge
Hazardous waste such as: <ul style="list-style-type: none"> • Chemicals • Paint • Medical waste <p>Are NOT accepted at the Waimate Resource Recovery Park. Please Contact Redruth Resource Recovery Park (03 687 7200) for disposal of Hazardous Waste (domestic quantities).</p>	
Extraordinary Access Resource Recovery Park (additional to above charges)	
(a) Request and appointment – two hours' notice 8.00am – 5.00pm working day	\$ 62.00
(b) As above, except appointment outside hours	\$ 113.50
(c) Extra 'on demand' fee to waive notice requirement additional to either (a) or (b)	\$ 62.00
Public Weigh	
Public access and use of weigh bridge during opening hours	\$ 9.50

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ROADING AND FOOTPATHS	
Access to the Road Corridor for Utilities and Private Services	
Private and Utility Corridor access request for Minor work <ul style="list-style-type: none"> • Less than 14 days from commencement to final reinstatement and Works completion notice lodgement. • Work in road berm up to 6m² and/or 20m length. • Work in footpath less than 1m². • Work in road pavement less than 1m² • Single Road Crossing sealed road using trenchless method. 	\$ 150.00
Private & Utility Corridor access request for Standard work <ul style="list-style-type: none"> • Less than 14 days from commencement to final reinstatement and Works completion notice lodgement. • Work in road berm less than 500m length. • Work in footpath less than 20m² • Work in road sealed pavement less than 20m² • Temporary Traffic Management road closure • Single Road trench crossing. 	\$ 400.00 plus actual cost of additional work incurred
Global request for minor work multiple sites	\$ 600.00
Private Deed of Grant & Utility Corridor access request for Major Work and Global request for minor work multiple sites <ul style="list-style-type: none"> • Less than 28 days from commencement to final reinstatement and Works completion notice lodgement. • Multiple Road trench crossing. • Work in road berm more than 500m length. • Pipe size greater than 225 mm. • Global request for minor work on multiple sites. 	\$ 600.00 plus actual cost of additional work incurred

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Private & Utility Corridor access request for Project work. <ul style="list-style-type: none"> Greater than 28 days from commencement to final reinstatement and Works completion notice lodgement. For project work, which have a duration greater than 56 days from commencement to final reinstatement the Council Corridor manager may choose to issue approvals for separable potations of the work. Projects may incur additional charges for inspections and monitoring, depending on the complexity of the project. Projects which have not submitted preliminary notification may incur additional processing fee if approval is required in less than 28 days. 	\$ 1,500.00 plus actual cost of additional work incurred
Utility corridor access request for Project Works Preliminary Notification <i>Required for all projects</i>	No charge
Additional weekly fee where works exceed the stated period.	\$ 200.00
Non – notification of corridor access, additional to standard fees	\$ 400.00
Traffic Overweight Permit	
Traffic Overweight Permit	\$ 130.00
Structural checking and inspections where required	Actual cost
Applications Fees and Licences	
Regular Dairy Stock Crossing Licence	\$ 900.00
Road Encroachment, Cattle Stop, Gate	\$ 400.00
Bond – for Asset Protection, new build <i>This bond will only be refunded on demonstration that there has not been any damage or interference with any works or property owned, constructed, acquired or used by Waimate District Council.</i>	\$ 3,000.00
Vehicle Access	
Urban residential kerb & channel and footpath crossing single 4m wide, construction application fee	\$ 3,100.00
Urban residential kerb & channel and footpath crossing double 6m wide, construction application fee	\$ 4,350.00
Rural and urban vehicle access, application fee	\$ 300.00
Development Contributions Footpaths	
Urban Residential 1 footpath contribution per metre of Frontage	\$ 130.00
Temporary Road Closures for Events	
Application fee for administering the Road Closure of any kind for non – commercial or not – for – profit Community Events.	\$ 200.00
Application fee for administering the Road Closure. Per event and group of roads up to 10km. <i>This does not include advertising and Traffic Management; these are at the event organisers cost.</i>	\$ 600.00
Abandoned Vehicle Recovery	
Waimate Urban Area	\$ 350.00
All other Areas	\$ 350.00
All Applications	
Penalty fee for unauthorised or non – notification of activities on the Road Reserve	\$ 300.00

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Non – compliance fee inspection fee per hour (minimum charge 1 hour)	\$ 150.00
Council may charge at cost for the repair and inspection fee for any damage to a Road, Street, footpath or berm incurred as a result of house relocation, building, demolition or other activities.	Actual Cost
External advertising	Actual Cost

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INFORMATION SERVICES

Specific requests for copies of records or information held under the Official Information and Meetings Act 1987	First 60 minutes no charge
Labour charge rate (after 60mins) A charge may be applied for the searching for and collation of information once a decision to release information has been made. Copying fees for information are at published rates. A deposit may be required if a fee applies.	\$ 38.00 per 30 mins plus disbursements
Council Document Reproduction (e.g. Annual Plan, Annual Report, Meeting Agenda)	
Printing/Photocopying per A4 page/black and white	\$ 0.30
Printing/Photocopying per A4 page/colour	\$ 2.50
Full document – Inc. binding. Organisations and individuals who request copies will be charged this fee. Note: These documents are available from the Waimate District Council website at no cost.	\$ 25.00

GEOGRAPHICAL INFORMATION SYSTEMS

Map printing charges

Print A4 – Colour	\$ 10.50
Print A4 – Black and White	\$ 7.00
Print A3 – Colour	\$ 12.50
Print A3 – Black and White	\$ 8.00
Print A2 – Colour	\$ 24.00
Print A2 – Black and White	\$ 13.00
Print A1 – Colour	\$ 47.00
Print A1 – Black and White	\$ 24.50
Print A0 – Colour	\$ 70.00
Print A0 – Black and White	\$ 37.00
Laminate A4 and A3	\$ 4.50
Laminate A2, A1 and A0	\$ 10.00

Customised mapping charges

Non–profit – per 15 mins (or part thereof)	\$ 16.00
Public – per 15 mins (or part thereof)	\$ 25.00

BUILDING	
Building Consents	
<p>Building consent fees exclude, BRANZ Levy, DBH Levy and Building Consent Authority Accreditation Levy charges.</p> <p>Travel charges (based on district rating zones) and inspection fees are listed under Additional Building Consent Fees.</p> <p>NOTE: Building Research Association New Zealand (BRANZ) and Department of Building and Housing (DBH) levies, are to be paid in addition to the total fee, as set by statute and may be subject to change.</p>	
Log Fire – includes PIM, CCC, Processing. Excludes inspections.	\$ 174.00
Project Value \$0.00 – \$5,000 (Carports etc.) – includes PIM, CCC, Processing. Excludes inspections.	\$ 84.00
Project Value \$5,001 – \$15,000 (Minor Alterations, Additions, Garage, Farm Buildings) – includes PIM, CCC, Processing. Excludes inspections.	\$ 353.70
Project Value \$15,001 – \$25,000 (Sleepout, Alteration, Additions, Farm Buildings) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 549.15 Commercial/ Industrial: \$ 636.15
Project Value \$25,001 – \$50,000 (Large Alterations, Additions, Commercial) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 587.75 Commercial/ Industrial: \$ 734.75
Project Value \$50,001 – \$100,000 (Large Alterations, Additions, Farm Buildings, Commercial, Industry) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 1,269.00 Commercial/ Industrial: \$ 1,416.00
Project Value \$100,001 – \$300,000 (New Dwelling, Commercial, Industrial, Processing) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 1,714.00 Commercial/ Industrial: \$ 1,861.00
Project Value \$300,001 – \$500,000 (New Dwelling, Commercial Industrial, Processing) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 2,344.00 Commercial/ Industrial: \$ 2,491.00
Project Value \$500,001 – \$1,000,000 (New Dwelling, Commercial Industrial, Processing) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 2,974.00 Commercial/ Industrial: \$ 3,121.00
Project Value greater than \$1,000,001 (New Dwelling, Commercial Industrial, Processing) – includes PIM, CCC, Processing. Excludes inspections.	\$ 3,121 plus actual hours processing at \$ 200.00 per hour

All fees and charges are GST inclusive

Additional Building Consent Fees	
Inspection Fee (plus applicable travel charge)	\$ 148.00
Travel Charges, as per rating zones – Zone 1	\$ 32.70
– Zone 2	\$ 60.80
– Zone 3	\$ 115.00
Septic Tank	
Septic tank & effluent field only	\$ 615.00
Project Information Memorandum (PIM) Costs	
Log Fire	\$ 30.00
Under \$15,000 (Garage, carports, minor alterations, additions)	\$ 150.00
Over \$15,000 (All residential dwellings, alterations, garages, farm buildings)	\$ 400.00
All commercial & industrial work (new and alterations)	\$ 450.00
Certificate of Acceptance	
Lodging and administration	\$ 350.00
Technical process – per hour	\$ 270.00
Inspection (plus applicable travel charge)	\$ 200.00
Other Fees	
Marquees over 100m ² (plus applicable travel charge)	\$ 297.50
Processing Fees – Plan check/amended plans – per hour	\$ 200.00
Scanning – per Building Consent Application	\$ 75.00
Compliance schedule (includes Compliance Schedule Statement)	\$ 300.00
Compliance schedule amendments	\$ 150.00
Warrant of Fitness reminders/acknowledgement of receipt	\$ 100.00
Warrant of Fitness audit plus travel zone charge	\$ 250.00
Notice to Rectify (Dangerous and Insanitary Buildings)	Actual cost
Statistical reports – per year	\$ 300.00
Statistical report – one off	\$ 50.00
Reports and advisory functions	Actual cost
Fire and Emergency New Zealand – section 46 notice. (plus any FENZ charges)	Current NZ Fire Service Charge
Notice to Fix – preparation	\$ 300.00
Notice to Fix – investigations, plus travel charge	\$ 200.00 per hour
Notice to Fix – site inspection, plus travel charge	\$ 200.00 per hour
Certificate under Sale and Supply of Alcohol Act 2012	\$ 170.00
Application to extend time for which a building consent is valid	\$ 130.00
Property file access and view records	\$ 35.00

All fees and charges are GST inclusive

Fencing of swimming pools modification (includes report to Council) plus additional inspection fee	\$ 260.00
Monitoring of swimming pools	\$ 180.00
Re – inspection of swimming pools	\$ 180.00
Investigation of illegal building work plus additional inspection fee	Actual cost
Section 1(2) Territorial Authority Exemption Change	\$ 200.00
Section 73 – Building on land subject to Natural Hazard	\$ 200.00
Section 77 – Construction of building on 2 or more allotments	\$ 200.00
Certificate of Public Use	\$ 400.00
Certificate of Public Use – second application for the same building consent	\$ 800.00
Certificate of Public Use – third and subsequent application for same building consent	\$ 1,200.00
Record of Title	\$ 20.00
District RAPID number book	\$ 200.00
District RAPID number book for Emergency Services	No Charge
RAPID number plates – new plate	\$ 60.00
RAPID number plates – replacement or additional supply only	\$ 40.00
Waiver/Modification – Application	\$ 200.00
Waiver/Modification – processing	\$ 200.00 per hour
Waiver/Modification – site inspection, plus travel charge	\$ 200.00 per hour
Change of Use – Application	\$ 200.00
Change of Use – processing	\$ 200.00 per hour
Change of Use – site inspection, plus travel charge	\$ 200.00 per hour
Earthquake Prone Buildings – Registration and maintenance of Earthquake Prone Buildings registrations per building in National Database	\$ 420.00
Contractors and Consultants – Council requires some applications to be referred to Contractors or Consultants for specialised checking and comment. The fees charged by these contractors/consultants are in addition to any other fees charges in relation to that application and will be charged to the Applicant.	Actual cost
Levies	
BRANZ Levy exemption up to \$20,000	No Charge
BRANZ Levy on value over the exemption amount of \$19,999.99	\$ 1.00 per \$1,000 of project value
MBIE Levy exemption up to \$20,444	No Charge
MBIE Levy on value over the exemption amount of \$20,444 (including GST)	\$ 1.75 per \$1,000 of project value
Building Consent Authority Accreditation Levy (minimum charge \$1.00)	\$ 1.75 per \$1,000 of project value

RESOURCE MANAGEMENT

The Lodgement Fee will be required to accompany the Resource Consent Application. An invoice will be sent for additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.

If applications for resource consent and applications to change or cancel conditions are not processed within the statutory time frames, discounts shall be paid on administrative charges. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.

When the total cost to process an application exceeds the Lodgement Fee, Charge Out Rates may apply. Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.

These fees will not be refunded if the application is declined or withdrawn.

For Financial Contributions please see the Waimate District Council Financial Contributions Policy or the Waimate District Plan.

Resource Consent Applications

Notified Consent (includes *)	\$ 4,000.00 deposit
Limited Notified (service only) Consent (includes *)	\$ 3,000.00 deposit
Non – notified Subdivision Consent	\$ 1,200.00 deposit
Non – notified Land Use Consent (includes *)	\$ 1,000.00 deposit
Non – notified Land Use Consent (minor) (includes *)	\$ 600.00 deposit
Non – notified Subdivision Consent – Change to flats plan or unit title	\$ 660.00 deposit
* Consent compliance Monitoring – paid at time of lodging Land Use Resource Consent application	\$ 200.00
Additional monitoring of resource consents and monitoring of non – compliance with the Waimate District Plan or the Resource Management Act 1991 – per hour or part thereof	\$ 150.00

Lodgements

Revocation of Easements (not included in Subdivision Consent)	\$ 460.00
Existing Allotments Section 226 Certificate (new titles created)	\$ 400.00
Section 223 Certificate (subdivision sealing completion)	\$ 250.00
Section 224(c) Certificate including Section 223 Certificate	\$ 250.00
Removal of building line restriction	\$ 460.00
Certificates of Compliance	\$ 460.00
Permitted Boundary Activity (includes **)	\$ 400.00 deposit
Permitted Marginal or Temporary Activity (includes **)	\$ 400.00 deposit
** Permitted Activity Compliance Monitoring – paid at the time of lodging deemed permitted activities	\$ 100.00

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Change or cancellation of conditions	\$ 400.00 deposit
Existing use rights and existing use certificate	\$ 460.00
Extension of time	\$ 400.00 deposit
Charge Out Rates	
Pre – application advice – after the first hour of staff time (per hour or part thereof)	\$ 150.00
Staff time charge out rate – per hour or part thereof	\$ 150.00
Public Notices	Actual cost
Other Applications	
Outline Plan	\$ 400.00 deposit
Alteration to a designation	\$ 1,000.00 deposit
Extension of time to a designation	\$ 1,000.00 deposit
Private Plan change	\$ 5,000.00 deposit
Notice of requirements for designations	\$ 3,000.00 deposit
Right of Way Approval (not included in Subdivision Consent)	\$ 460.00
Certificates for Licensed Motor Vehicle Dealer (LMVD)	\$ 175.00
Certificates under the Sale and Supply of Alcohol Act 2012	\$ 175.00
Disbursements	
Consultants/Legal Advice	Actual cost
Commissioning Special Reports	Actual cost
Hearing Fees	
Hearing Fee per hour or part thereof (minimum charge – out of one hour)	\$ 620.00
Commissioner	Actual cost

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ENVIRONMENTAL SERVICES	
Licensing	
Camping Grounds	\$ 350.00
Hairdressers	\$ 160.00
Offensive Trades	\$ 310.00
Mobile Food Shops	\$ 155.00
Trading in Public Places – Annual Licence	\$ 130.00
Trading in Public Places – Day Licence (per day)	\$ 30.00
Boarding House	\$ 200.00
Circus	\$ 200.00

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Funeral Directors	\$ 205.00
Transfer Fee of Health Licence (i.e. following sale of business)	\$ 100.00
Stereo Seizures	\$ 100.00 plus recovery of actual seizure costs
Re – inspection for non – compliance – by – laws, health, liquor, dangerous goods, roading	\$ 160.00 per hour
Verification audit / site audit (food control plans)	\$ 160.00 per hour
Special Inspections	Hourly rate plus mileage
Water samples – Labour plus hospital testing minimum	Actual cost
Keeping of Animal Permits	\$ 80.00
Skin Piercing, Beauty Facilities, Tattooing etc.	\$ 225.00
Footpath Dining – Licence to Occupy	\$ 130.00
Food Act 2014	
New Registration	
Payment of application fees is upon application and any other fees are payable within 20 days from invoice date.	
Food Control Plan – Single Site	\$ 150.00 plus \$ 80.00 per half hour after first hour
Food Control Plan – Multi – Site	\$ 225.00 plus \$ 80.00 per half hour after first hour
National Programme	\$ 150.00 plus \$ 80.00 per half hour after first hour
Optional Consultancy – new business set up assistance / pre – opening visit	\$ 160.00 per hour
Optional Food Plan Control Mentoring	\$ 310.00
Registration Renewal	
Food Control Plan – Single Site – 12 month renewal	\$ 150.00 plus \$ 80.00 per half hour after first hour
Food Control Plan – Multi – Site – 12 month renewal	\$ 225.00 plus \$ 80.00 per half hour after first hour

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National Programme – 24 month renewal	\$ 150.00 plus \$ 80.00 per half hour after first hour
Food Control Plan Mentoring	\$ 310.00
Compliance and Monitoring	
Food Control Plan – Annual (including those Food Control Plans registered before 1 March 2016)	\$ 75.00
National Programme – 24 month	\$ 150.00
Verification (Audit)	
Food Control Plan – Single Site Audit	\$ 300.00 plus \$ 80.00 per half hour after first two hours
Food Control Plan – Multi – Site Audit	\$ 300.00 plus \$ 80.00 per half hour after first two hours
Food Control Plan Audit Close – out over 15 minutes	\$ 160.00 per hour
National Programme 1 – Check (one – off)	\$ 160.00 per hour
National Programme 2 – Audit (three – yearly)	\$ 160.00 per hour
National Programme 3 – Audit (two – yearly)	\$ 160.00 per hour
Complaint Driven Investigation	
Complaint resulting in issue of improvement notice by Food Safety Officer and its review	\$ 160.00 per hour plus actual mileage and disbursements
Exemption	
Application and Assessment	\$ 160.00 per hour
Travel Charges	
Fixed Charge for Waimate District	\$ 30.00
Actual Travel Costs (where applicable)	At current IRD rate per km plus travel time at \$160.00 per hour
Miscellaneous Fees	
Re – inspection for Non Compliance – All licences	\$ 160.00 per hour
Environmental Health Regulatory Functions and Enforcement	\$ 160.00 per hour

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Gaming Venue Licensing	
Gaming Venue Relocation Licence. Includes processing of application to a maximum of two hours. Charge – out fee applies thereafter \$150 per hour	\$ 250.00
Liquor Licensing	
As set by the sale and supply of Alcohol (Fees) Regulations 2013 – may be subject to change Note: Applicants can apply to the Secretary of the Liquor Licensing Committee for a reduction of one fee category for Low Risk events in Special Licence category.	
On Licence / Off Licence / Club Licence – Category	
Very low	\$ 368.00
Low	\$ 609.50
Medium	\$ 816.50
High	\$ 1,023.50
Very high	\$ 1,207.50
Annual Licence Fees – Category	
Very low	\$ 161.00
Low	\$ 391.00
Medium	\$ 632.50
High	\$ 1,035.00
Very high	\$ 1,437.50
Special Licence / Fees	
Class 3 – One or two small events	\$ 63.25
Class 2 – Three to twelve small events, or one to three medium events	\$ 207.00
Class 1 – One large event; more than three medium events; more than twelve small events	\$ 575.00
Other Application Fees	
Manager's Certificate Application and Renewals	\$ 316.25
Temporary Authority	\$ 296.70
Temporary Licence	\$ 296.70
Appeal to ARLA (paid to ARLA)	\$ 517.50
Extract of Register	\$ 57.50
Permanent Club Charter	\$ 632.50
Public notification administration fee	\$ 50.00

DOG AND ANIMAL MANAGEMENT	
Registration Per Dog	
Registration – Non–Working Dogs (Entire)	\$ 100.00
Registration – Neutered Non–Working Dogs and Dogs under 12 months	\$ 62.00
Registration – Selected Owner	\$ 35.00
Registration – Working Dogs and Farm Pets	\$ 35.00
Dangerous Dogs 150% of applicable fee	Applicable registration fee plus 50%
General	
Selected Owner Permit (SOP) Application fee including one inspection (apply once only)	\$ 60.00
Dual fee – Selected Owner Permit and Licence to keep three or more dogs	\$ 70.00
SOP Re-inspection fee	\$ 30.00
Replacement Tags	\$ 5.00
Collars – Various Sizes	As per schedule
Penalties	
Late Registration Fee – Percentage of base fee	Applicable registration fee plus 50%
Drop – Off / Call – Out Fee (where dog is not impounded)	\$ 50.00
Dog Impounding	
1st impoundment in 12 month period – per dog	
Dog wearing tag	\$ 95.00
Dog not wearing tag	\$ 130.00
2nd impoundment in 12 month period – per dog	
Dog wearing tag	\$ 110.00
Dog not wearing tag	\$ 160.00
3rd impoundment in 12 month period – per dog	
Dog wearing tag	\$ 130.00
Dog not wearing tag	\$ 160.00
Infringement Fee	\$ 200.00
Other Fees	
Daily sustenance	\$ 20.00
Impounded dog microchipping	\$ 30.00
Surrender	\$ 60.00
Barking Collar Hire (including \$25.00 refundable bond)	\$ 50.00

All fees and charges are GST inclusive

Impounding – other than dogs	
Animal Control Officers charge – out rate – per hour	\$ 120.00
Administration fee for impounding	25% of total fee
Daily sustenance	\$ 10 per day
Freight	Actual cost

All fees and charges are GST inclusive

PLANNING AND REGULATORY – GENERAL	
Record of Title	\$ 20.00
Copy of By – Laws	\$ 70.00
Waimate District Plan	\$ 200.00 plus postage
Land Information Memorandum – Residential and Rural properties of less than 2.5 hectare	\$ 350.00
Land Information Memorandum – Non – Residential and Rural properties greater than 2.5ha. Processing of LIM to a maximum of 4 hours. Charge out fee applies thereafter (\$150 per hour)	\$ 500.00
Amusement Device (as set by legislation)	\$ 11.50
Additional Amusement Device (as set by legislation)	\$ 2.30
Litter Infringement – As permitted under the Litter Act 1979	\$ 300.00
Clean-up relating to litter and illegal dumping	\$ 50.00 administration fee plus contractor's actual costs
Consent Applications	
Note: All consents etc. with a deposit fee will be charged at time and cost.	
Upon completion of the application (i.e. when consent is either granted or declined) Council will render a final account for its services. This account may include charges for any or all of the following: <ul style="list-style-type: none"> • Postage, photocopying, advertising, mileage (site visit and property identification), property identification (signage), pre – hearing meetings, consultant fees, legal cost, planning cost, engineering cost, environmental health cost, planning staff cost, hearing cost (proportion of cost for daily hearing), monitoring fee (dependant on conditions set). • The deposit lodged with the application will be credited against this final account • Interim Account: In some cases, where completion of a consent is delayed, or takes a long time, an interim account may be rendered. 	

All fees and charges are GST inclusive

LIBRARY	
Membership	No Charge
Replacement Card (Adult & Children)	\$ 4.50
Borrowing	
New Fiction – per three weeks	\$ 2.00
Magazines – per two weeks	\$ 1.00
DVDs – per three days	\$ 4.00
E – books	No Charge
Overdue Charges	
Adult Category 1 – 13 days overdue – per item	\$ 2.50
Adult Category 14 – 20 days overdue – per item	\$ 4.00
Adult Category 21 days overdue onwards – per item	\$ 5.00
Child and Young Adult Category overdue	No Charge
Lost Items after 30 days	Replacement plus \$15.00 admin charge
Services	
Interloan (minimum charge)	\$ 8.00 Plus any charges from lending library
Reserves (Adult and Children)	No Charge
Internet use	No Charge
Scanning – per scan	\$ 2.00
Printing/Photocopying per A4 page/black and white	\$ 0.30
Printing/Photocopying per A3 page/black and white	\$ 0.60
Printing/Photocopying per A4 page/colour	\$ 2.50
Printing/Photocopying per A3 page/colour	\$ 4.50
Note: No charge for school children's projects. Black and white copies, maximum 5 copies	

All fees and charges are GST inclusive

ECONOMIC DEVELOPMENT – MARKETING	
Brochure Display – Waimate District Tourism Business	No Charge
Brochure Display – non – Waimate District Tourism Business (except official visitor guides)	\$ 155.25
Website Business Directory Listing – per annum	No charge

CAMPING	
Victoria Park Motor Camp	
Standard Cabins & Bunkroom	
Per person– per night	\$ 45.00
Per child (under 12 years) per night	\$ 10.00
Single person– per week (conditions apply)	\$ 270.00
Additional person– per week	\$ 100.00
En Suite Cabins	
Per night – up to 2 people	\$ 95.00
Additional person – per night (greater than two people per night)	\$ 20.00
Per week – up to 2 people (conditions apply)	\$ 475.00
Additional person – per week (greater than two people per week)	\$ 120.00
Camping – Power Sites	
Per person – per night	\$ 20.00
Per child (under 12 years) – per night	\$ 5.00
Family Pass (2 adults and 2 dependent children over 5) per night	\$ 40.00
Approved Long Term Single adult – per week (conditions apply)	\$ 180.00
Approved Long Term Two adults – per week (conditions apply)	\$ 210.00
Camping – Non – power Sites	
Per person – per night	\$ 16.00
Per child (under 12 years) – per night	\$ 5.00
Family Pass (2 adults and 2 dependent children over 5) per night	\$ 32.00
Approved Long Term Single adult – per week (conditions apply)	\$ 110.00
Approved Long Term Two adults – per week (conditions apply)	\$ 150.00
Other Charges	
Shower – Non – campers, per person	\$ 5.00
Knottingley Park	
Camping – Power Sites	
Per person – per night	\$ 20.00
Per child (under 12 years) – per night	\$ 5.00
Family Pass (2 adults and 2 dependent children over 5) per night	\$ 40.00
Approved Long Term Single adult – per week (conditions apply)	\$ 180.00
Approved Long Term Two adults – per week (conditions apply)	\$ 210.00
Camping – Non – power Sites	
Per person – per night	\$ 16.00
Per child (under 12 years) – per night	\$ 5.00
Family Pass (2 adults and 2 dependent children over 5) per night	\$ 32.00
Approved Long Term Single adult – per week (conditions apply)	\$ 110.00

All fees and charges are GST inclusive

Approved Long Term Two adults – per week (conditions apply)	\$ 150.00
Other Charges	
Shower – Non – camper, per person	\$ 5.00
Dump Station	\$ 5.00
Waimate Lakes	
Season Ticket	
Season Pass – two adults & two dependants 5 to 15 years old (under 5 free)	\$ 450.00
Additional dependant adult – per person (16 years and over)	\$ 15.00
Additional dependant child – per child (5 to 15 years old)	\$ 5.00
Casual Campers	
Single or couple pass per night	\$ 15.00
Family pass per night – two adults & two dependants 5 to 15 years old (under 5 free)	\$ 25.00
Additional dependant adult camper – per person (16 years and over) – per night	\$ 10.00
Additional dependant child camper – per child (5 to 15 years old) – per night	\$ 5.00
Moored Yachts	
Waimate Lakes – Living on moored yachts same fees apply as to campers	
St Andrews Domain	
Camping – Power Sites	
Per person – per night	\$ 20.00
Per child (under 12 years) – per night	\$ 5.00
Family Pass (2 adults and 2 dependent children over 5) per night	\$ 40.00
Approved Long Term Single adult – per week (conditions apply)	\$ 140.00
Approved Long Term Two adults – per week (conditions apply)	\$ 180.00
Camping – Non – power Sites	
Per person – per night	\$ 16.00
Per child (under 12 years) – per night	\$ 5.00
Family Pass (2 adults and 2 dependent children over 5) per night	\$ 32.00
Approved Long Term Single adult – per week (conditions apply)	\$ 110.00
Approved Long Term Two adults – per week (conditions apply)	\$ 140.00
Other Charges	
Shower – Non – camper, per person	\$ 5.00
Dump Station	\$ 5.00
Morven Reserve Camping	
Powered and non – powered sites, per person – per night <i>Morven Reserve committee collects and manages fees.</i>	\$ 10.00

All fees and charges are GST inclusive

CEMETERIES (WAIMATE AND OTAIO CEMETERIES)	
Interments	
Ashes	\$ 325.50
Stillborn and Babies (up to 12 months)	\$ 273.00
Children (1 – 12 years)	\$ 593.50
Adult	\$ 1,186.50
Extra Depth (double)	\$ 1,297.00
Old Cemetery Plot Opening – Concrete Plot	\$ 541.00
Plot Purchase (including concrete beam)	
Ash Plots	\$ 378.00
Stillborn and Babies (up to 12 months)	\$ 362.50
Children (1 – 12 years)	\$ 504.00
Adult	\$ 1,186.50
Additional Charges	
Interments – Saturdays, Sundays or Statutory Holidays, also Monday to Friday after 3.00pm May to September and after 4.00pm October to April	\$ 541.00
Ashes Interments on Saturdays, Sundays or Statutory Holidays	\$ 483.00
Dig Grave – Saturdays, Sundays or Statutory Holidays	\$ 483.00
Ashes Dig Saturdays, Sundays or Statutory Holidays	\$ 268.00
Triple Depth Plot – Old Cemetery only	\$ 750.00
Record search (in excess of one per day)	\$ 21.00

All fees and charges are GST inclusive

SWIMMING POOL	
Admission	
Adult – per swim	\$ 5.50
Child – per swim	\$ 3.00
Aqua – aerobics class – per class	\$ 7.50
Pre-School Child – per swim	No Charge
80 years and over	No Charge
Family Season Ticket (Two adults, two children)	\$ 180.00
Adult Concessions – per 20 swims	\$ 75.00
Child Concessions – per 20 swims	\$ 38.00
Aqua – aerobics Concessions – 5 classes	\$ 37.00
Aqua – aerobics Concessions – 10 classes	\$ 73.50
Adult Season Ticket	\$ 160.00
Child Season Ticket	\$ 80.00
Spectator/Guardian	No Charge

All fees and charges are GST inclusive

Pool Hire	
Schools – per hour	\$ 54.50
Swimming Club – per hour	\$ 54.50
Non – profit – per 30 mins	\$ 27.00
Other – per hour	\$ 65.00
Provision of Life Guard – per hour (two may be required)	\$ 40.00

All fees and charges are GST inclusive

PARKS	
Victoria and Knottingley Parks and Reserves	
Non – commercial – additional charges may apply depending on requirements	No Charge
Commercial – does not include rubbish removal and/or electricity usage <i>Commercial is defined as any event that has exclusive use of the space and charges an entry fee for access to the site.</i>	\$ 250.00
Weddings	\$ 120.00
Seddon Square / Boland Park	
Non – commercial – additional charges may apply depending on requirements	No Charge
Commercial – does not include rubbish removal and/or electricity usage <i>Commercial is defined as any event that has exclusive use of the space and charges an entry fee for access to the site.</i>	\$ 250.00
Power for Seddon Square – Charges will be fixed on individual requests taking usage into account.	
Parks and Reserves	
Charges may apply to some activities held on Parks and Reserves land dependant on activity type.	Price on request
Special event bin set – four 240L bins (Refuse, Recycling, Organics and Glass)	Actual cost

All fees and charges are GST inclusive

WAIMATE EVENT CENTRE	
The Waimate Event Centre reserves the right to adjust the final account based on increased level of use, additional services provided and any damage incurred.	
Casual Hire	
Casual hire – per person per ½ hour for basketball hoops	\$ 4.00
Casual hire – per person per hour for badminton, netball shots, table tennis	\$ 8.00
Court Hire – per court	
Per hour	\$ 45.00
One session – up to four hours	\$ 160.00
Two consecutive sessions – up to nine hours	\$ 320.00
Three consecutive sessions – full day and evening	\$ 450.00

All fees and charges are GST inclusive

Meeting Room, Club Room, Mezzanine Office, Mezzanine Floor or Gallery (up to 20 people)	
Per hour	\$ 30.00
One session – Up to four hours	\$ 100.00
Two consecutive sessions – up to nine hours	\$ 180.00
Three consecutive sessions – full day and evening	\$ 220.00
Function Room Hire	
Per hour	\$ 45.00
One session – Up to four hours	\$ 160.00
Two consecutive sessions – up to nine hours	\$ 320.00
Three consecutive sessions – full day and evening	\$ 450.00
Cricket Pitch (up to 6 people in netted area)	
Casual per person per hour	\$ 8.00
Per hour	\$ 26.00
One session – Up to four hours	\$ 80.00
Two consecutive sessions – up to nine hours	\$ 145.00
Three consecutive sessions – full day and evening	\$ 205.00
Kitchen or Bar Hire	
Tea and Coffee per sitting i.e. morning tea, lunch, afternoon tea	\$ 15.00
Per hour	\$ 30.00
One session – Up to four hours	\$ 100.00
Two consecutive sessions – up to nine hours	\$ 180.00
Three consecutive sessions – full day and evening	\$ 220.00
Offices Downstairs	
Per hour	\$ 12.00
Per day	\$ 60.00
In – line Skating (approved skates required)	
Children (under 15 years) – per hour	\$ 9.00
Adult – per hour	\$ 12.00
Skate hire – per hour	\$ 3.00
Climbing Wall (minimum of 6 climbers)	
Children (under 15 years) – per hour	\$ 9.00
Adult – per hour	\$ 12.00
Family Pass (two adults, two children) – per hour	\$ 33.00
Supervision fees – per hour, per supervisor (Where Supervision is provided by Event Centre); Pre – approved Supervision must be registered with Event Centre.	\$ 45.00
School Groups and Birthday Parties (minimum 10)	
Climbing, skating or a combination of activities	Price on request

All fees and charges are GST inclusive

School Holiday Programmes (as scheduled – Contact Event Centre for details)	
Activities will be charged as advertised. Children under the age of 14 years are very welcome but must be accompanied by an adult/parent/guardian.	
Other Charges	
Public Holiday Surcharge	15%
After Hours unlock/lock up (bookings outside of advertised opening hours i.e. before 9am and/or after 8pm)	\$ 65.00
After Hours Staff Charge – per hour (for any booking outside of advertised opening hours)	\$ 50.00
Cancellation of booking – charge may apply \$ 30 or 15% whichever is greater (within 30 days of the booking date)	\$ 30.00
Additional cleaning – per hour minimum charge	\$ 45.00
Event bond – may apply	\$ 1,000.00
Tournament/Season Bond	\$ 500.00
Damage to Event Centre	Actual Cost
Catering – A list of caterers provided upon request	
Catering Staff – per hour, per staff member	\$ 50.00
User clubs storage (per annum)	\$ 65.00
Data Projector and Screen	\$ 12.00
Television - day rate	\$ 15.00
Hire Carpet Tiles per court (does not include installation – hire only)	\$ 300.00
Electronic Key Tag (for authorised Fitness Centre/Squash Club area)	
New or replacement electronic key tag <i>Note: key tags no longer required can be returned to Waimate District Council and a \$5.00 refund will be provided</i>	\$ 25.00

All fees and charges are GST inclusive

COMMUNITY HOUSING	
Single unit, per week (beneficiary)	\$ 160.00
Single unit, per week (limited income)	\$ 175.00
Double unit, per week (beneficiary)	\$ 170.00
Double unit, per week (limited income)	\$ 190.00