



2023/24 FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

Officers:	At Council charge – out labour rates
Expenses:	At the actual costs incurred by Council
Vehicle mileage:	At current IRD rates

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.

Credit Card Fee: Payments made by credit card will incur a surcharge fee of up to 2.5%, with a minimum service fee of \$1.00 per transaction.

The non – statute fees below are those approved by Council as at 21 March 2023 (amended 16 May 2023), but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

RESOURCE MANAGEMENT

The Lodgement Fee will be required to accompany the Resource Consent Application. An invoice will be sent for additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.

If applications for resource consent and applications to change or cancel conditions are not processed within the statutory time frames, discounts shall be paid on administrative charges. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.

When the total cost to process an application exceeds the Lodgement Fee, Charge Out Rates may apply. Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.

These fees will not be refunded if the application is declined or withdrawn.

For Financial Contributions please see the Waimate District Council Financial Contributions Policy or the Waimate District Plan.

All fees and charges are GST inclusive

Resource Consent Applications	
Notified Consent (includes *)	\$ 4,000.00 deposit
Limited Notified (service only) Consent (includes *)	\$ 3,000.00 deposit
Non – notified Subdivision Consent	\$ 1,200.00 deposit
Non – notified Land Use Consent (includes *)	\$ 1,000.00 deposit
Non – notified Land Use Consent (minor) (includes *)	\$ 600.00 deposit
Non – notified Subdivision Consent – Change to flats plan or unit title	\$ 660.00 deposit
* Consent compliance Monitoring – paid at time of lodging Land Use Resource Consent application	\$ 200.00
Additional monitoring of resource consents and monitoring of non – compliance with the Waimate District Plan or the Resource Management Act 1991 – per hour or part thereof	\$ 150.00
Lodgements	
Revocation of Easements (not included in Subdivision Consent)	\$ 460.00
Existing Allotments Section 226 Certificate (new titles created)	\$ 400.00
Section 223 Certificate (subdivision sealing completion)	\$ 250.00
Section 224(c) Certificate including Section 223 Certificate	\$ 250.00
Removal of building line restriction	\$ 460.00
Certificates of Compliance	\$ 460.00
Permitted Boundary Activity (includes **)	\$ 400.00 deposit
Permitted Marginal or Temporary Activity (includes **)	\$ 400.00 deposit
** Permitted Activity Compliance Monitoring – paid at the time of lodging deemed permitted activities	\$ 100.00
Change or cancellation of conditions	\$ 400.00 deposit
Existing use rights and existing use certificate	\$ 460.00
Extension of time	\$ 400.00 deposit
Charge Out Rates	
Pre – application advice – after the first hour of staff time (per hour or part thereof)	\$ 150.00
Staff time charge out rate – per hour or part thereof	\$ 150.00
Public Notices	Actual cost

All fees and charges are GST inclusive

Other Applications	
Outline Plan	\$ 400.00 deposit
Alteration to a designation	\$ 1,000.00 deposit
Extension of time to a designation	\$ 1,000.00 deposit
Private Plan change	\$ 5,000.00 deposit
Notice of requirements for designations	\$ 3,000.00 deposit
Right of Way Approval (not included in Subdivision Consent)	\$ 460.00
Certificates for Licensed Motor Vehicle Dealer (LMVD)	\$ 175.00
Certificates under the Sale and Supply of Alcohol Act 2012	\$ 175.00
Disbursements	
Consultants/Legal Advice	Actual cost
Commissioning Special Reports	Actual cost
Hearing Fees	
Hearing Fee per hour or part thereof (minimum charge – out of one hour)	\$ 620.00
Commissioner	Actual cost

Consent Applications
Note: All consents etc. with a deposit fee will be charged at time and cost.
<p>Upon completion of the application (i.e. when consent is either granted or declined) Council will render a final account for its services. This account may include charges for any or all of the following:</p> <ul style="list-style-type: none"> • Postage, photocopying, advertising, mileage (site visit and property identification), property identification (signage), pre – hearing meetings, consultant fees, legal cost, planning cost, engineering cost, environmental health cost, planning staff cost, hearing cost (proportion of cost for daily hearing), monitoring fee (dependant on conditions set). • The deposit lodged with the application will be credited against this final account • Interim Account: In some cases, where completion of a consent is delayed, or takes a long time, an interim account may be rendered.