

2023/24 FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

Officers:	At Council charge – out labour rates
Expenses:	At the actual costs incurred by Council
Vehicle mileage:	At current IRD rates

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.

Credit Card Fee: Payments made by credit card will incur a surcharge fee of up to 2.5%, with a minimum service fee of \$1.00 per transaction.

The non – statute fees below are those approved by Council as at 21 March 2023, but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

WAIMATE EVENT CENTRE	
The Waimate Event Centre reserves the right to adjust the final account based on increased level of use, additional services provided and any damage incurred.	
Casual Hire	
Casual hire – per person per ½ hour for basketball hoops	\$ 4.00
Casual hire – per person per hour for badminton, netball shots, table tennis	\$ 8.00
Court Hire – per court	
Per hour	\$ 45.00
One session – up to four hours	\$ 160.00
Two consecutive sessions – up to nine hours	\$ 320.00
Three consecutive sessions – full day and evening	\$ 450.00
Meeting Room, Club Room, Mezzanine Office, Mezzanine Floor or Gallery (up to 20 people)	
Per hour	\$ 30.00
One session – Up to four hours	\$ 100.00
Two consecutive sessions – up to nine hours	\$ 180.00
Three consecutive sessions – full day and evening	\$ 220.00

All fees and charges are GST inclusive

Function Room Hire	
Per hour	\$ 45.00
One session – Up to four hours	\$ 160.00
Two consecutive sessions – up to nine hours	\$ 320.00
Three consecutive sessions – full day and evening	\$ 450.00
Cricket Pitch (up to 6 people in netted area)	
Casual per person per hour	\$ 8.00
Per hour	\$ 26.00
One session – Up to four hours	\$ 80.00
Two consecutive sessions – up to nine hours	\$ 145.00
Three consecutive sessions – full day and evening	\$ 205.00
Kitchen or Bar Hire	
Tea and Coffee per sitting i.e. morning tea, lunch, afternoon tea	\$ 15.00
Per hour	\$ 30.00
One session – Up to four hours	\$ 100.00
Two consecutive sessions – up to nine hours	\$ 180.00
Three consecutive sessions – full day and evening	\$ 220.00
Offices Downstairs	
Per hour	\$ 12.00
Per day	\$ 60.00
In – line Skating (approved skates required)	
Children (under 15 years) – per hour	\$ 9.00
Adult – per hour	\$ 12.00
Skate hire – per hour	\$ 3.00
Climbing Wall (minimum of 6 climbers)	
Children (under 15 years) – per hour	\$ 9.00
Adult – per hour	\$ 12.00
Family Pass (two adults, two children) – per hour	\$ 33.00
Supervision fees – per hour, per supervisor (Where Supervision is provided by Event Centre); Pre – approved Supervision must be registered with Event Centre.	\$ 45.00
School Groups and Birthday Parties (minimum 10)	
Climbing, skating or a combination of activities	Price on request
School Holiday Programmes (as scheduled – Contact Event Centre for details)	
Activities will be charged as advertised. Children under the age of 14 years are very welcome but must be accompanied by an adult/parent/guardian.	

All fees and charges are GST inclusive

Other Charges	
Public Holiday Surcharge	15%
After Hours unlock/lock up (bookings outside of advertised opening hours i.e. before 9am and/or after 8pm)	\$ 65.00
After Hours Staff Charge – per hour (for any booking outside of advertised opening hours)	\$ 50.00
Cancellation of booking – charge may apply \$ 30 or 15% whichever is greater (within 30 days of the booking date)	\$ 30.00
Additional cleaning – per hour minimum charge	\$ 45.00
Event bond – may apply	\$ 1,000.00
Tournament/Season Bond	\$ 500.00
Damage to Event Centre	Actual Cost
Catering – A list of caterers provided upon request	
Catering Staff – per hour, per staff member	\$ 50.00
User clubs storage (per annum)	\$ 65.00
Data Projector and Screen	\$ 12.00
Television - day rate	\$ 15.00
Hire Carpet Tiles per court (does not include installation – hire only)	\$ 300.00
Electronic Key Tag (for authorised Fitness Centre/Squash Club area)	
New or replacement electronic key tag <i>Note: key tags no longer required can be returned to Waimate District Council and a \$5.00 refund will be provided</i>	\$ 25.00