



**NOTIFICATION OF CHANGE OF USE OF A BUILDING  
BUILDING ACT 2004, SECTION 114**

Site Address: \_\_\_\_\_ BC Number: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ (wk)

\_\_\_\_\_ (hm)

Agent/Contact \_\_\_\_\_ Phone: \_\_\_\_\_ (wk)

\_\_\_\_\_ (hm)

**Description of Existing Use of Building:** (Continue on additional page if required)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description of Proposed Use of Building:** (Continue on additional page if required)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Details of Proposed Occupant Numbers:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Waimate District Council Use Only:

Comments:.....  
.....  
.....

Letter sent approving the change of use: Date: ...../...../.....

Letter sent requiring a building consent application: Date: ...../...../.....

Approved By: Date ...../...../.....

Name: .....