



Waimate District Council Grants Application Form

- Community Grant** (Tick applicable)
- Sports Grant**

1. Full Name of Organisation or Group:

2. Address of Organisation or Group:

3. Name and Address of Contact Person:

Telephone Number: Day _____

Night: _____

Email: _____

4. Objectives of your organisation (use separate sheet if necessary):

5. Describe the project for which you are seeking financial assistance (use separate sheet if necessary):

6. What is your organisation's contribution to the project (please include both financial and volunteer contribution):

7. Please detail all sources of fund-raising and amounts relevant to this project:

8. Please detail the complete costs of the project:
(Please include at least **two quotes** where relevant exclusive of GST content. Please refer to Notes below, #4).

Total Project Cost	\$ _____
Less your contribution	\$ _____
Other Funding	\$ _____
Total Amount requested from Council	\$ _____

9. When will the project be completed?

10. Has your organisation previously received a grant from Council within the last 5 years?
If so, state years received and amounts:

<i>Grant</i>	<i>Year</i>	<i>Amount</i>

11. Have you applied to any other organisation for funding for this project (in the same financial year) and if so what was the result?

<i>Organisation - (including other councils)</i>	<i>Amount requested (\$)</i>	<i>Results date (if known)</i>

12. Who will benefit from the grant to your organisation?

13. Date grant applied for: _____

14. Signature of Applicant: _____

15. Position of Signatory: _____

Checklist

Have you answered every question?

Have you attached all relevant documents with your application including at least **two quotes** where relevant?

Notes

1. Your application **will not** be considered unless a copy of your most recent, not more than 12 months old, audited annual accounts or financial review is attached.
2. Please include a bank account deposit slip.
3. Any queries regarding this application please contact the Grants Administrator, Waimate Information Centre, ph: 689 7771.
4. Inland Revenue Department consider this as a Council grant to respective organisations. There is no GST component or requirement.
5. Your application **will not** be considered by Committee unless you have completed an Accountability Form for previous funding.

Please return to:

Email: info@waimatedc.govt.nz

or

**Grants Administrator
Waimate District Council
P O Box 122
Waimate 7960**