



Waimate District Council Heritage Grant Application Form

1. Full name of organisation or individual:

2. Address of organisation or individual:

3. Name and address of contact person:

Telephone Number: Day _____ Night: _____

Email: _____

4. Your own or organisations activities (use separate sheet if necessary):

5. Describe the project for which you are seeking financial assistance (use separate sheet if necessary):

6. Please summarise your organisation's own fund-raising efforts or contribution to this project (with \$ amounts):

7. Please detail the complete costs of the project (include written quotes):

Total Project Cost	\$ _____
Less your contribution	\$ _____
Other Funding	\$ _____
Total Amount requested from Council	\$ _____

8. When will the project be completed?

9. How will the proposed project benefit the community?

10. Has your organisation previously received a grant from Council within the last 5 years?
If so, state years received and amounts:

<i>Grant</i>	<i>Year</i>	<i>Amount</i>

11. Have you applied to any other organisation for funding for this project (in the same financial year) and if so what was the result?

<i>Organisation - (including other councils)</i>	<i>Amount requested (\$)</i>	<i>Results date (if known)</i>

12. Date grant applied for: _____

13. Signature of Applicant: _____

14. Position of Signatory: _____

Notes

A project plan, including full budget and written quotes is required.

You may wish to include additional information such as photographs, sketch proposals and plans if you believe they will assist Council to better understand your project.

Please be aware that the final decision on any application is at the sole discretion of Council.

If your application is successful:

Applicants please be aware that council may visit your project.

A Project Accountability form is to be completed within two months of project completion.

Heritage Grant Criteria and Eligibility

Eligible Projects

- Archaeological and traditional sites.
- Buildings and sites with Heritage New Zealand classifications and/or listed in the Waimate District Plan.
- Other buildings or sites the Council consider worthy of assistance.
- Notable and heritage trees.

Eligible Work

- In the case of heritage value buildings, preference will be given to assisting with the restoration or strengthening of the structure or fabric.
- In the case of heritage or notable trees, preference will be given to work to enable conservation or protection of the tree/s.
- Recording any aspect of the District's heritage.
- Funding priority will be given to buildings and sites that are in public ownership, e.g. community enhancement groups, incorporated societies, trusts, etc.

Ineligible Applications

- Projects for ordinary maintenance and repair of heritage buildings and sites, with the exception of war memorials.
- Projects for Council owned heritage buildings or heritage sites.
- Any assistance in retrospect.
- Any other reason the Council considers not appropriate for funding.

Conditions of Assistance

- Applications for projects already started or completed **will not** be accepted.
- The projects for which grants are sought **must** be capable of completion within one year of application. Refunds **may be** requested if project not completed within the one year of receiving the grant. Applicants will be asked for proof of their project being completed.
- Future applications **will not** be considered by Council unless a project accountability form has been completed by the original applicant for previous funding within two months of project completion.
- Applicants may be requested to supply additional information.

You may also be asked to agree to:

- Registration of the heritage building, tree or site in the Waimate District Plan; and/or
- A Heritage New Zealand Pouhere Taonga Act covenant; and/or
- A QEII National Trust covenant.

Amount Granted

- A maximum of \$1,000 + GST if applicable, will be granted.

For assistance in applying for a Heritage Grant please contact:

Waimate Information Centre – Phone 03 6897771, Email info@waimatedc.govt.nz
Located at the Waimate Event Centre, 15 Paul Street, Waimate

Postal Address: Waimate District Council, PO Box 122, Waimate 7960