



# **MINUTES**

**Extraordinary Council Meeting**

**29 March 2022**

DRAFT UNCONFIRMED

**MINUTES OF WAIMATE DISTRICT COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD VIA ZOOM  
ON TUESDAY, 29 MARCH 2022, COMMENCING AT 9:30AM**

**PRESENT:** Chair Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Sheila Paul

**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Jonts McKerrow (Regulatory and Compliance Group Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Melissa Thomson (Accountant), Karalyn Reid (Committee Secretary)

**PARTIAL ATTENDANCE:** Leo Milani (Policy Analyst)

## OPENING

### 1 COUNCIL PRAYER

There was no Council Prayer taken at this meeting.

### 2 PUBLIC FORUM

There was no Public Forum offered at this meeting.

### 3 APOLOGIES

#### RESOLUTION 2022/35

Moved: Cr Tom O'Connor

Seconded: Cr Miriam Morton

That apologies from Cr Colin Pankhurst be received and accepted.

**CARRIED**

### 4 VISITORS

9:30am – Audit New Zealand Director Rudie Tomlinson and Manager Debbie Bradfield.

### 5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

### 6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Identification of Major/minor items was not available at this meeting.

## REPORTS

### 7 GENERAL REPORTS

**7.1 ANNUAL REPORT AND SUMMARY FOR YEAR ENDED 30 JUNE 2021**

Council reviewed the information necessary to adopt the Annual Report for the Year Ended 30 June 2021 and approve the Annual Report Summary 2020/21.

Council's Audit Director Rudie Tomlinson and Audit Manager Debbie Bradfield attended the meeting.

The Letter of Representation for the Annual Report of Waimate District Council for the year ended 30 June 2021, and Letter of Representation for the Summary Annual Report for the year ended 30 June 2021, were signed by the Mayor and Chief Executive as at 29 March 2022.

The final Audit Opinions of the 2021 Annual report were circulated prior to the meeting.

**RESOLUTION 2022/36**

Moved: Chair Craig Rowley

Seconded: Deputy Mayor Sharyn Cain

1. That the Annual Report and Summary for the Year Ended 30 June 2021 report is accepted; and
2. That Council adopts its Annual Report for the Year Ended 30 June 2021; and
3. That Council approves the 2021 Annual Report Summary; and
4. That the Chief Executive be provided with the authority to make typographical or formatting changes and corrections necessary for publishing the documents.

**CARRIED**

**Note:**

Council noted the majority of information provided in the report was historic and first shared with Audit and Risk Committee in November.

The Corporate Services Group Manager and Mayor thanked staff across the Council that carried out a considerable amount of work in producing the Annual Report, particularly with challenges in the current Covid-19 climate.

The Audit Director thanked both his team and Council staff for achieving an unmodified audit opinion, noting the reasons for the late audit as provided in the report, and confirmed that Audit NZ were working towards the return to normal statutory timelines.

**7.2 LOCAL GOVERNMENT FUNDING AGENCY MEMBERSHIP**

Council considered feedback on the proposal to join the Local Government Funding Agency (LGFA), along with adoption of the amended Liability Management and Investment Policies, and decide if membership is to be pursued.

It was noted there were no submissions received.

**RESOLUTION 2022/37**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Fabia Fox

1. That the Local Government Funding Agency Membership report is accepted; and
2. Council confirms it wishes to join the Local Government Funding Agency as a guaranteeing member; and
3. Council adopts the amended Liability Management and Investment Policies; and
4. That staff be provided with the authority to make typographical or formatting changes and corrections necessary for publishing the policies; and
5. Council directs staff to prepare, with appropriate specialised advice, all necessary documents, agreements and material to enable Local Government Funding Agency membership to allow borrowing to commence.

**CARRIED**

**MEETING CLOSURE**

There being no further business, the Chair declared the meeting closed at 9.45am.

The minutes of this meeting will be confirmed at the Extraordinary Council Meeting scheduled for 26 April 2022.

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**CHAIRPERSON**