

**Minutes of the Community Services and Development Committee meeting of the Waimate District Council held at 125 Queen Street, Waimate on Tuesday 30 January 2018, beginning at 9.30am, following Public Forum.**

**Present** Chair: Cr P Collins  
Mayor: C Rowley  
Councillors: S Cain, J Guilford, M Morton, T O'Connor, D Owen

**In Attendance** Chief Executive: S Duncan  
Managers: C Johns, M Jones, D Mitchell, A Hilton  
Staff: M Thomson  
Committee Secretary: K Reid

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**Public Forum: Mayor Rowley took the Chair for this item**

There was 1 member of the public at the Public Forum.  
Janelle Bilcliffe spoke to Council about her concerns over the recent dog attacks, and encouraged Council to reconsider the decision made before Christmas to put the Development of a Dog Park on hold in order to develop a Reserve Management Plan of Knottingley Park.  
She asked Council to put the Development of a Dog Park back on the agenda in light of the recent dog attacks and asked Council to consider using the 'neglected' area (to the left of archway) at Horgans Road area of Knottingley Park called the 'Formal area'.

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**1 Apologies**

Apologies were received from Cr D Anderson and Cr S Paul.

**Resolved:**

That the apologies are accepted.

Moved Cr Collins  
Seconded Cr Cain  
MOTION CARRIED

**2 Conflicts of Interest**

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

**3 Identification of Major (Urgent Business) or Minor Items not on the Agenda**

There were no major (urgent business) or minor items identified.

- 4 Confirmation of Minutes – Community Services and Development Committee**      **Resolved:**  
That the minutes of the Community Services and Development Committee meeting held on Tuesday 5 December 2017, excluding the public excluded items, are confirmed as a true and correct record.  
  
Moved Cr Collins  
Seconded Cr Guilford  
MOTION CARRIED
- 5 Management Report – Community and Strategy Group**      **Resolved:**  
That the Community and Strategy Group Manager's report is accepted.  
  
Moved Cr Cain  
Seconded Cr Owen  
MOTION CARRIED
- 6 Whitehorse Big Easy Event Support**      The Community Services and Development Committee was presented with options for ongoing support of the annual Whitehorse Big Easy event.  
  
The confidential financial details of the Rotary Club of Waimate Whitehorse Big Easy Budget (as at 6.5.17) was tabled.  
  
**Resolved:**  
That the Whitehorse Big Easy Event report is accepted; and  
That the Community Services and Development Committee recommend that Council do not provide financial support for the Whitehorse Big Easy event, with support in kind only, aligning to Council's fees and charges.  
  
Moved Cr Cain  
Seconded Cr O'Connor  
MOTION CARRIED  
  
**Correction:**  
Options (paragraph 8): Should be 2018, not 2017.
- 7 Management Report – Executive Support**      **Resolved:**  
That the Executive Support Manager's report is accepted.  
  
Moved Cr Cain  
Seconded Mayor Rowley  
MOTION CARRIED  
  
**Note:**  
Council complemented the Parks and Reserves Manager and his team for the positive comments from members of the public and business owners of the Hanging Baskets on Queen Street.

- 8 Consideration of Major (Urgent Business) or Minor Items not on the Agenda** There were no major (urgent business) or minor items identified.
- 9 Exclusion of the Public** The Community Services and Development Committee considered moving into public excluded to take the below items:  
Confirmation of Public Excluded Minutes: Community Services and Development Committee Meeting – Tuesday 5 December 2017

General Subject of each matter to be considered	Reason for passing this resolution	Ground(s) under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution
Confirmation Public Excluded of Minutes	Good reason to withhold exists under Section 7	7(2)(c)(i)(ii): The withholding of the information is necessary to protect information which is subject to an obligation of confidence

**Resolved:**

That the Community Services and Development Committee resolves to exclude the public from the following parts of the meeting on the grounds contained in section 48(1) of the Local Government Official Information and Meetings Act, or section 6 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

Moved Cr Cain  
Seconded Cr Guilford  
MOTION CARRIED

- 10 Re-admittance of the Public** **Resolved:**  
That the public are re-admitted.  
Moved Mayor Rowley  
Seconded Cr Morton  
MOTION CARRIED

There being no further business, the Chair declared the meeting closed at 10.28am. These minutes to be confirmed at the Community Services and Development Committee meeting to be held on Tuesday 13 March 2018.

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Cr P Collins  
Chair