



# **UNCONFIRMED MINUTES**

**Ordinary Council Meeting**

**2 June 2020**

**UNCONFIRMED MINUTES OF WAIMATE DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE VIA ZOOM  
ON TUESDAY 2 JUNE 2020 COMMENCING AT 9.59AM**

**PRESENT:** Mayor Craig Rowley (Chair), Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr David Owen, Cr Sheila Paul

**APOLOGIES:** Cr Colin Pankhurst and Cr Tom O'Connor for lateness due to technical difficulties with the Council Zoom platform.

**IN ATTENDANCE:** Stuart Duncan (Chief Executive), Carolyn Johns (Community and Strategy Group Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

## **OPENING**

Due to technical difficulties with the Council Zoom platform, the meeting did not begin at 9.30am as scheduled.

### **1 COUNCIL PRAYER**

The Committee Secretary opened the Council Meeting with a prayer.

### **2 PUBLIC FORUM**

There were no speakers at the Public Forum.

### **3 APOLOGIES**

#### **APOLOGY**

#### **RESOLUTION 2020/18**

Moved: Deputy Mayor Sharyn Cain  
Seconded: Cr David Owen

That the apologies received from Cr Colin Pankhurst and Cr Tom O'Connor for lateness due to the technical difficulties with the Council Zoom platform be accepted.

**CARRIED**

### **4 VISITORS**

Nil

### **5 CONFLICTS OF INTEREST**

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

### **6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

There were no major/minor items identified.

## MINUTES

### 7 CONFIRMATION OF MINUTES

#### 7.1 MINUTES OF THE COUNCIL MEETING HELD ON 12 MAY 2020

##### RESOLUTION 2020/19

Moved: Cr Miriam Morton

Seconded: Cr Sheila Paul

That the Minutes of the Council Meeting held on 12 May 2020 be adopted as a true and correct record.

**CARRIED**

### 8 RECEIPT OF MINUTES

Nil

## REPORTS

### 9 MAYOR'S REPORT

Nil

### 10 DEPUTY MAYOR'S REPORT

Nil

### 11 COUNCILLORS' REPORTS

Nil

### 12 CHIEF EXECUTIVE'S REPORT

#### 12.1 AFFIXING OF THE COMMON SEAL

##### RESOLUTION 2020/20

Moved: Chair Craig Rowley

Seconded: Cr Sheila Paul

That the following documents be executed under the Common Seal of the Council:

1. Warrant of Appointment (Animal Control Officer) – Karen Buchanan dated 20 February 2020
2. Warrant of Appointment (Noise Control Officer) – Karen Buchanan dated 20 February 2020
3. Warrant of Appointment (Noise Control Officer) – Robin Cadogan dated 20 February 2020
4. Warrant of Appointment (Noise Control Officer) – Jason McAlister dated 20 February 2020
5. Deed of Grant to Lay Irrigation Pipeline under Road – WDC and Morven Glenavy Ikawai Irrigation Ltd

**CARRIED**

**13 COUNCIL ACTIONS REPORT****13.1 OUTSTANDING COUNCIL ACTIONS REPORT****RESOLUTION 2020/21**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr David Owen

That the Outstanding Council Actions Report is accepted.

**CARRIED****14 HUMAN RESOURCES REPORT**

Nil

**15 HEALTH AND SAFETY REPORT**

Nil

**16 AUDIT AND RISK COMMITTEE REPORT**

Nil

**17 GENERAL REPORTS****17.1 DELEGATIONS POLICY 308- AMENDMENTS TO FINANCIAL LIMITS SUBSECTION**

Council considered amendments to the Delegations Policy 308, Section 4, Subsection Financial Limits.

**RESOLUTION 2020/22**

Moved: Cr Sandy McAlwee

Seconded: Cr Miriam Morton

1. That the Delegations Policy 308- Amendments to Financial Limits Subsection report be accepted, and
2. That Council adopt the Delegations Policy 308- Amendments to Financial Limits Subsection, as presented.

**CARRIED****18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

## PUBLIC EXCLUDED

## 19 EXCLUSION OF THE PUBLIC REPORT

## RESOLUTION TO EXCLUDE THE PUBLIC

**RESOLUTION 2020/23**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr David Owen

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>19.1 - Public Excluded minutes of the Council Meeting held on 12 May 2020</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.2 - Outstanding Council Actions Report - Public Excluded</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>19.3 - Alpine Energy Draft Statement of Corporate Intent 2021-2023</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

## 20 RE-ADMITTANCE OF THE PUBLIC REPORT

**RESOLUTION 2020/24**

Moved: Cr Fabia Fox

Seconded: Cr Sheila Paul

That Council moves out of Closed Council into Open Council.

**CARRIED**

**MEETING CLOSURE**

There being no further business, the Chair declared the meeting closed at 10.25am.

The Minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 23 June 2020.

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**CHAIRPERSON**