



PUBLIC

Agenda

Notice is hereby given of a
District Infrastructure Committee Meeting
to be held on

Tuesday 30 January 2018

to follow the 9.30am
Community Services and Development Committee
Meeting

Council Chamber
Waimate District Council
125 Queen Street
Waimate

www.waimatedc.govt.nz

Notice is hereby given that a meeting of the District Infrastructure Committee will be held in the Council Chamber, Waimate District Council, 125 Queen Street, Waimate, on Tuesday 30 January 2018, to follow the Community Services and Development Committee Meeting.

Committee Membership

Miriam Morton	Chair
Tom O'Connor	Deputy Chair
Craig Rowley	Mayor
Sharyn Cain	Deputy Mayor
David Anderson	Councillor
Peter Collins	Councillor
Jakki Guilford	Councillor
David Owen	Councillor
Sheila Paul	Councillor

Quorum – no less than five members

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Significance Consideration

Evaluation: Council officers, in preparing these reports have had regard to Council's Significance and Engagement Policy. Council and Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless Council or Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

Decision Making

The Council, in considering each matter, must be:

- i Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decisions;
- ii Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Stuart Duncan
Chief Executive

Order of Business

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Item 1 **Apologies**

Prepared by: Stuart Duncan
 Chief Executive

The Chair will call for any apologies. An apology has been received from Cr D Anderson.

Recommendation

That the apologies are accepted.

Item 2 Conflicts of Interest

Prepared by: Stuart Duncan
 Chief Executive

As per the Local Authorities (Members' Interests) Act 1968 (as below), the Chair will enquire if there are any Conflicts of Interest to be declared on any item on the agenda, and if so, for any member to declare this interest.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Item 3 Identification of Major (Urgent Business) or Minor Items not on the Agenda

Prepared by: Stuart Duncan
Chief Executive

The Chair will call for any major (urgent business) or minor items not on the agenda to be raised according to Standing Orders, as below:

a Standing Orders 3.7.5 – Major Items

An item not on the agenda for a meeting may be dealt with at the meeting if the local authority by resolution so decides, and the presiding member explains at the meeting at a time when it is open to the public –

- i The reason why the item was not listed on the agenda; and
- ii The reason why discussion of the item cannot be delayed until a subsequent meeting.

b Standing Orders 3.7.6 – Minor Items

An item not on the agenda for a meeting may be dealt with at the meeting if –

- i That item is a minor matter relating to the general business of the local authority; and
- ii The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- iii No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

Recommendation

That the District Infrastructure Committee resolves to consider any major (urgent business) at the end of the open section of the meeting.

Item 4 Confirmation of Minutes: District Infrastructure Committee

Prepared by: Stuart Duncan
 Chief Executive

The unconfirmed minutes of the District Infrastructure Committee meeting held on Tuesday 5 December 2017 are presented for confirmation.

Recommendation

That the minutes of the District Infrastructure Committee meeting held on Tuesday 5 December 2017, are confirmed as a true and correct record.

Unconfirmed Minutes of the District Infrastructure Committee meeting of the Waimate District Council held at 125 Queen Street, Waimate on Tuesday 5 December 2017 at 10.15am, following the Environmental Services and Finance Committee meeting.

Present Chair: Cr M Morton
Mayor: C Rowley
Councillors: D Anderson, S Cain, P Collins, J Guilford, T O'Connor, D Owen, S Paul

In Attendance Chief Executive: S Duncan
Managers: M Jones, D Mitchell,
Committee Secretary: K Reid

- 1 Apologies** No apologies were received.
- 2 Conflicts of Interest** The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.
- 3 Identification of Major (Urgent Business) or Minor Items not on the Agenda** The Chair called for Major or Minor Items not on the Agenda. An item 'Update on Dog Park' was identified as a minor item to be discussed at the end of the agenda.
- 4 Confirmation of Minutes – District Infrastructure** **Resolved:**
That the minutes of the District Infrastructure Committee meeting held on Tuesday 24 October 2017 are confirmed as a true and correct record.
Moved Cr Morton
Seconded Cr Guilford
MOTION CARRIED
Note:
That it be noted on the minutes that the incorrect minutes were presented in the Tuesday 24 October 2017 agenda. The correct minutes were tabled at the meeting.
- 5 Management Report – Asset Group Manager** **Resolved:**
That the Asset Group Manager's report is accepted.

The meeting was adjourned at 10.30am to hold the Citizenship Ceremony

The meeting was reconvened at 11.06am

**Cr D Anderson & Cr S
Cain entered the meeting
at 11.08am**

Moved Cr Guilford
Seconded Cr Cain
MOTION CARRIED

**6 Consideration of
Major (Urgent
Business) or Minor
Items not on the
Agenda**

An item 'Update on Dog Park' identified as a minor item was discussed.

The Chief Executive updated Council on progress on the proposed Dog Park negotiations. A report will come to the 19 December 2017 Council Meeting.

There being no further business, the Chair declared the meeting closed at 11.29am.

These minutes to be confirmed at the District Infrastructure Committee meeting to be held on Tuesday 30 January 2018.

Cr M Morton
Chair

Item 5

Receipt of Minutes: Downlands Joint Standing Committee

Prepared by: Dan Mitchell
Asset Group Manager

The confirmed minutes of the Downlands Joint Standing Committee meeting held on Monday 20 November 2017 are presented for the information of the District Infrastructure Committee.

Recommendation

That the confirmed minutes of the Downlands Joint Standing Committee meeting held on Monday 20 November 2017 are received.

TIMARU DISTRICT COUNCIL

DOWNLANDS JOINT STANDING COMMITTEE

MINUTES OF THE DOWNLANDS JOINT STANDING COMMITTEE MEETING HELD ON MONDAY 20 NOVEMBER 2017, IN MEETING ROOM 1, TIMARU DISTRICT COUNCIL OFFICES, 2 KING GEORGE PLACE, TIMARU AT 10AM

PRESENT

Timaru District Council	Clrs Richard Lyon (Chairman), Kerry Stevens, Mr John McDonald
Waimate District Council	Clr David Anderson
Mackenzie District Council	Clr Anne Munro
Waimate and Mackenzie District Councils	Mr Bill Wright

APOLOGY

Clr Peter Burt (TDC) Clr Dave Jack (TDC)

IN ATTENDANCE

Ashley Harper (Group Manager Infrastructure), Grant Hall (Drainage and Water Manager), Gerard Cody (Utility Networks Engineer), Kate Walkinshaw (Downlands Secretary)

1 IDENTIFICATION OF ITEMS OF URGENT BUSINESS

There were no items of urgent business to discuss.

2 IDENTIFICATION OF MATTERS OF A MINOR NATURE

The Committee agreed to discuss meeting dates as a minor nature item at this meeting.

Utility Networks Engineer to give an update on Downlands Scheme.

3 DECLARATIONS OF CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4 CONFIRMATION OF MINUTES

Proposed Clr Kerry Stevens
Seconded Bill Wright

“That the minutes of the Downlands Joint Standing Committee meeting held on 27 February 2017 be confirmed as a true and correct record.”

MOTION CARRIED

5 DOWNLANDS WATER SUPPLY SCHEME UPGRADES – UPDATE REPORT

The Committee considered an update report from the Drainage and Water Manager. Updates on archaeological site difficulty which has been resolved however, poor ground conditions have been discovered. Discussed possible cost implications, risk analysis to be done.

Four possible locations have been identified for Water Treatment Plant. Once we have preferred location discussion with Land Owner to take place. Opus

Consultants have been engaged, using Optimiser Software to help determine most cost effective way forward. Budgets to be discussed in the next meeting.

Proposed Clr Anderson
Seconded Clr McDonald

"That the Downlands Water Supply Scheme Upgrades – Update Report be received and noted."

MOTION CARRIED

6 CONSIDERATION OF MINOR NATURE ITEM

Utility Networks Engineer discussed overall update on scheme. Individual Tank Inspections every 4 years. Tanks are tagged with asset id, whom to contact and who tank belongs too. South of Timaru recently inspected. 450 tanks under inspection. Current feedback – only three jets possibly have been tampered with. No non-complying jets. Great improvement from last year. Next year will be Sub Scheme 1 – Waitohi Huts area.

The trunk main near State Highway 8 was shut down last week due to water spilling out. Albury Hall does not have a storage tank and consequently had no water for the shutdown period. No other consumers affected. Improvement to come out – notifications to MDC, WDC, process put in place for them to be notified of any outages.

Waimate mains renewal, below Cairds Road. Introduction of pressure management in that area.

The Committee noted that the meeting dates for 2018 had not been confirmed. Committee agreed for the next meeting to take place on 26 February 2018 at 9:30am. Further meeting dates will be sent out via outlook invitation.

The meeting concluded at 10.50am.

Chairperson

Item 6

Receipt of Minutes: Waitaki Lakes Shorelines Authorities Committee

Prepared by: Dan Mitchell
Asset Group Manager

The draft unconfirmed minutes of the Waitaki Lakes Shoreline Authorities Committee meeting held on Thursday 23 November 2017 are presented for the information of the District Infrastructure Committee.

Note:

The Waitaki Lakes Shoreline Authorities Committee Chair gave permission to present these unconfirmed minutes.

Recommendation

That the draft unconfirmed minutes of the Waitaki Lakes Shoreline Authorities Committee meeting held on Thursday 23 November 2017 are received.

Draft Unconfirmed Minutes of a Meeting of the Waitaki Lakes Shoreline Authorities Committee held in the Otematata Meeting Room, 1 West Road, Otematata on Thursday 23 November 2017 at 10 am.

Present:

- Waitaki District Council**
Mayor Gary Kircher
Cr Craig Dawson
Jane Matchett
- Environment Canterbury (ECan)**
Chris Eccleston
Gary Manch, Harbourmaster's Office
- Land Information NZ (LINZ)**
Rose Quirk, Colliers International
- Meridian Energy**
Lynley Fletcher
- Waimate District Council**
Dan Mitchell
- Shoreline Committee**
Struan Munro
Ross Andrews
- North Otago Tree Planting Association**
Don Ellis
Rob Douglas

In Attendance Pat Wala, Committee Secretary

Apologies

- Margaret Mather, Waimate District Council
- Graeme Watts, Waimate District Council
- Graham Sullivan – Ahuriri Community Board
- Erik van Der Spek, Waitaki District Council
- Cr Jakki Guilford, Waimate District Council
- Boffa Miskell

“That the apologies be received and noted.”

Moved Craig Rowley
Seconded Craig Dawson
MOTION CARRIED

Confirmation of Minutes

“That the minutes of the meeting held on Thursday 11 May 2017 be received and noted as a true and correct record.”

Moved Craig Rowley
Seconded Graham Sullivan
MOTION CARRIED

Matters Arising from the Minutes

Nil

REPORTS (attached to these minutes)

Environment Canterbury (ECan)

Gary Manch, Summer Boating Report

As the swimming area is a roped off area in Lake Aviemore there is a need for buoys to mark the area. The cost of these buoys is around \$4000, and the Ahuriri Community Board have agreed to contribute around \$2000 in partnership with ECAN.

General behaviour 83 people were spoken to mostly about speed issues, a lot less than usual, educating people about the rules is working really well.

Compliance.

Registration is going slow. This year and next year is still being used as an educational time to get the word out, after that policing and fining people will be put into practice

Waitaki Lakes water quality update

Trends are stable

Craig Dawson invited the Shoreline Committee to the up-coming Zone Meetings, these will be held in February next year onwards. These meetings deal with all things water in the Upper Waitaki and the group is called "The Upper Waitaki Zone Water Management Group".

LINZ

Rose Quirk-Colliers International

There has been an increase in unauthorised camping and we are needing to move people on, if you see anyone doing this please contact Colliers International.

Pines Camp

Work is currently underway although the toilets will not be going in this summer.

Boffa Miskell

There was no one at the meeting from Boffa Miskell to answer questions, but there was some concerns and questions about the eradication of trees on the islands, some that were raised -

- Debris getting into water, a huge safety concern.
- If spraying trees and then leaving them, concerns of falling trees onto people and also into the water creating hazards for boating etc.
- More discussions needed about blanket spraying, questions about endangered species.
- Fire hazard once vegetation dries out
- The proposed timeline of the end of 2017 being very brief for a proper consultation and communication plan

ACTION: Gary Kircher and the WDC to liaise with Boffa Miskell about concerns.

Meridian Energy
Lynley Fletcher
Nothing to discuss

Waimate District Council
Dan Mitchell
Business as usual.

A wireless internet connection through Ezykonec is being put in place. This will enable the use of EFTPOS for the camping grounds and the provision of a Voice over IP (VOIP) telephone connection for security and health and safety purposes. Primarily based at the Waitangi East Campsite, but able to be taken to additional sites with cell phone coverage.

Waitaki District Council
Jane Matchett

The A2O Ultra run is coming through to Oamaru from Mt Cook and staying the night in Waimate.

Flooding emergency plan posters will be going up on notice boards around camp sites to inform people of the dangers of the spilling and rising water in low lying camping areas.

GENERAL BUSINESS

Otematata Bridge – Craig Dawson

There was some discussions about the gravel build-up up stream, the NZTA have been notified but their concern lies with a clear bridge and not further up the stream.

The bridge is a vital transport link and WDC needs co-operation and discussion to ascertain what needs doing as the delta area is becoming more and more constricted.

Dunkirk Trees - Struan Munro – Shoreline Committee

Just west of the Waitaki dam there is a plantation of trees that during the war, the soldiers that were guarding the dam, were planting and watering them. These trees are now 80 years old.

There has been a request for felling them and replacing them with native species.

The RSA would be interested in putting in a memorial which would be quite fitting as it is coming up 100 years

As these trees are on LINZ land any plans should be forwarded to LINZ and discussions will be opened. The trees that are on the roadside will have to be dealt with by NZTA.

There being no further business, the meeting closed at 11.27am.

Next meeting date:

Thursday 19 April 2018 Otematata Meeting Room, 1 West Road, Otematata at 10am.

These minutes to be confirmed at the next meeting of the Waitaki Lakes Shoreline Authorities Committee on Thursday 19 April 2018

Mayor Gary Kircher
Chair

draft

Item 7 Discussion / Information Item: Mid-South Canterbury Rural Fire Authority Update

Purpose of a Discussion / Information Item: To discuss the item presented in order to provide staff with direction, or to provide Council with information. No formal resolution or recommendation will be made.

Prepared by: Cr T O'Connor
 Councillor

Overview

- 1 The final meeting of the Mid-South Canterbury Rural Fire Authority was held in Timaru on 11 December 2017. The final statement of accounts was approved, and will be forwarded with explanatory notes in due course.
- 2 The gatekeeper Committee of three resolved to spend a modest surplus of income over expenditure on additional safety facilities for volunteers. The Chairman's final report was received and adopted (follows this Discussion/Information Item).
- 3 The oversight of all fire-fighting units is now with FENZ. A decision has yet to be made on the makeup and function of a replacement local Committee but it will have an advisory role without executive authority.
- 4 Our reformed Committee is being used as a full working model in Hawkes Bay but we are still unclear how the community will be involved or consulted in future fire and emergency administration.

Outcome

No further action.

10 October 2017

MSCRFA COMMITTEE CHAIRMAN'S ANNUAL REPORT 2016/2017

It is with pleasure I present the nineteenth and final Chairman's annual report of the Mid-South Canterbury Rural Fire Authority.

In August 2016 we shifted our office from Timaru District Council to the Timaru Fire Station. Thanks to Paul Henderson and his team for making this move so seamless. I must acknowledge and thank Timaru District Council for their support over the previous 18 years.

We began the year bedding in the amalgamation of Ashburton District Council and Department of Conservation which no doubt put this area in a very good space as far as transfer into Fire and Emergency New Zealand.

Being selected as a pilot for the new Local Advisory Boards and also the area for the official launch of Fire & Emergency New Zealand on 1 July 2017 at Ashburton showed the high regard we are held in Wellington.

I attended several Enlarged Rural Fire District Chairman's Group meetings in Wellington. The contact with Chairman Paul Swain and New Zealand Fire Service senior personnel was invaluable as we moved towards July 1st 2017.

Enlarging our area gave us the opportunity to employ two new staffmembers Carrie Lakin and Steven Ochsner. They have fitted in very well and I am sure they will have a good future in the new organisation.

Looking back over the last nineteen years I am very proud of the organisation we have created. Without the co-operation of Board members and stakeholders this would not have been possible.

To my present Board many thanks for the confidence you have placed in me. Special thanks to our Independent Directors Brett King; I am sorry your stay was so short however your input especially in Health & Safety was invaluable. John O'Neill your six years input has been invaluable. Thanks to you both.

Thanks to our secretary Chris English for your help and co-operation. We wish you all the best in your new job at Queenstown Lakes District Council.

Rob Hands and Liz Shand you should be really proud of your contribution as the district owes you so much.

It is with some degree of sadness that we acknowledge the dissolution of the Mid-South Canterbury Rural Fire Authority. We recognise the contribution the Committee has made across the district in rural fire protection and suppression none of which could have been achieved without the unselfish support of our volunteers.

Alastair L Munro
CHAIRMAN
MID-SOUTH CANTERBURY RURAL FIRE AUTHORITY COMMITTEE

Item 8 Consideration of Major (Urgent Business) or Minor Items not on the Agenda

Prepared by: Stuart Duncan
 Chief Executive

The District Infrastructure Committee is to consider any major (urgent business) or minor items identified earlier in the meeting.