



MINUTES

Ordinary Council Meeting

26 April 2022

DRAFT UNCONFIRMED MINUTES

**MINUTES OF WAIMATE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD VIA ZOOM ON TUESDAY 26 APRIL 2022, COMMENCING AT 9:30AM**

PRESENT: Mayor Craig Rowley (Chair), Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen (entered the meeting at 9.45am as he was having technical problems), Cr Colin Pankhurst

APOLOGIES: Cr Sheila Paul

IN ATTENDANCE: Stuart Duncan (Chief Executive), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Jonts McKerrow (Regulatory and Compliance Group Manager), Dan Mitchell (Asset Group Manager), Sam Morton (Communications Officer) Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

PARTIAL ATTENDANCE: Helen Strachan (Corporate Services Assistant), Melissa Thomson (Accountant)

OPENING

1 COUNCIL PRAYER

Alistair Young, of Knox Church, opened the Council Meeting with a prayer.

2 PUBLIC FORUM

There were no speakers at the Public Forum.

3 APOLOGIES

RESOLUTION 2022/35

Moved: Cr Tom O'Connor

Seconded: Cr Miriam Morton

That apologies from Cr Sheila Paul be received and accepted.

CARRIED

4 VISITORS

Nil

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests.

Cr Fabia Fox declared she is an employee of Alpine Energy Ltd, and has a potential perceived conflict of roles therefore will not participate in 19.6 Alpine Energy Draft Statement of Corporate Intent 2023-25.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

MINUTES**7 CONFIRMATION OF MINUTES****7.1 MINUTES OF THE COUNCIL MEETING HELD ON 22 MARCH 2022****RESOLUTION 2022/36**

Moved: Cr Fabia Fox
Seconded: Cr Tom O'Connor

That the minutes of the Council Meeting held on 22 March 2022 be adopted as a true and correct record.

CARRIED**7.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 29 MARCH 2022****RESOLUTION 2022/37**

Moved: Cr Miriam Morton
Seconded: Cr Tom O'Connor

That the minutes of the Extraordinary Council Meeting held on 29 March 2022 be adopted as a true and correct record.

CARRIED**8 RECEIPT OF MINUTES****8.1 MINUTES OF THE WAIMATE COMMUNITY ANZAC GROUP MEETING HELD ON 24 FEBRUARY 2022****RESOLUTION 2022/38**

Moved: Mayor Craig Rowley
Seconded: Deputy Mayor Sharyn Cain

That the confirmed minutes of the Waimate Community ANZAC Group Meeting held on 24 February 2022 be received.

CARRIED**8.2 MINUTES OF THE WDC COMMUNITY AND SPORTS GRANTS COMMITTEE MEETING HELD ON 24 NOVEMBER 2021****RESOLUTION 2022/39**

Moved: Deputy Mayor Sharyn Cain
Seconded: Mayor Craig Rowley

That the confirmed minutes of the WDC Community and Sports Grants Committee Meeting held on 24 November 2021 be received.

CARRIED

8.3 MINUTES OF THE ORARI-TEMUKA-OPIHI-PAREORA ZONE COMMITTEE MEETING HELD ON 6 DECEMBER 2021**RESOLUTION 2022/40**

Moved: Cr Tom O'Connor

Seconded: Cr Fabia Fox

That the confirmed minutes of the Orari-Temuka-Opihi-Pareora Zone Committee Meeting held on 6 December 2021 be received.

CARRIED**REPORTS**

Cr David Owen entered the meeting at 9.44am.

9 MAYOR'S REPORT**9.1 MAYOR'S REPORT****RESOLUTION 2022/41**

Moved: Chair Craig Rowley

Seconded: Deputy Mayor Sharyn Cain

That the Mayor's Report is accepted.

CARRIED**10 DEPUTY MAYOR'S REPORT****10.1 DEPUTY MAYOR'S REPORT****RESOLUTION 2022/42**

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

That the Deputy Mayor's Report is accepted.

CARRIED**11 COUNCILLORS' REPORTS****11.1 COUNCILLORS' REPORT****RESOLUTION 2022/43**

Moved: Cr Tom O'Connor

Seconded: Cr Miriam Morton

That the Councillors' Report is accepted.

CARRIED

Note:

Cr Fabia Fox noted she found the Future for Local Government Panel's discussion with Council was very positive, and they seemed to be very interested in Council's feedback and concerns.

Cr Colin Pankhurst noted that the Economic Development Steering Group's proposed indoor arena to be located at the A&P Showgrounds is now progressing into the business case stage.

12 CHIEF EXECUTIVE'S REPORT

12.1 AFFIXING OF THE COMMON SEAL

RESOLUTION 2022/44

Moved: Cr Colin Pankhurst

Seconded: Cr Tom O'Connor

1. That the Affixing of the Common Seal report be accepted; and
2. That the following documents be executed under the Common Seal of Council:
 - a. Certificate: Sections 72 and 73 of the Building Act 2004 in the matters of a building being erected by Nicholas Alan Palmer and Elizabeth Jane Palmer
 - b. Warrant of Appointment: Mark Offen – Animal Control and Noise Control officer
 - c. Deed of Grant to Lay Irrigation Pipeline under Road – Waimate District Council and Morven Glenavy Ikawai Irrigation Ltd

CARRIED

Note:

A community meeting is being held in Glenavy on Wednesday 27 April to discuss potential risks of falling branches (widow-makers), and trees leaning towards the State Highway in the forestry block next to the layby at the bridge.

A meeting has been set up with staff and Waihao Marae Executive on Friday 29 April to discuss environmental consents and issues. It is hoped that this may develop into a platform for conversations around wider climate change and biodiversity issues.

Council are finalising details on the joint Climate Change and Biodiversity role with Environment Canterbury.

13 COUNCIL ACTIONS REPORT

13.1 OUTSTANDING COUNCIL ACTIONS REPORT - PUBLIC

RESOLUTION 2022/45

Moved: Cr Fabia Fox

Seconded: Mayor Craig Rowley

That the Outstanding Council Actions Report – Public is accepted.

CARRIED

14 HUMAN RESOURCES REPORT**14.1 HUMAN RESOURCES REPORT****RESOLUTION 2022/46**

Moved: Cr Tom O'Connor

Seconded: Cr Miriam Morton

That the Human Resources Manager's report is accepted.

CARRIED**15 HEALTH AND SAFETY REPORT**

Nil

16 AUDIT AND RISK COMMITTEE REPORT

Nil

17 GENERAL REPORTS**17.1 FINANCE REPORT - FOR THE 8 MONTHS ENDED 28 FEBRUARY 2022****RESOLUTION 2022/47**

Moved: Deputy Mayor Sharyn Cain

Seconded: Cr Tom O'Connor

That the Finance Report for the 8 months ended 28 February 2022 be accepted.

CARRIED**17.2 CCTV SURVEILLANCE POLICY 321****RESOLUTION 2022/48**

Moved: Cr Tom O'Connor

Seconded: Cr Miriam Morton

1. That the Closed Circuit Television Surveillance Policy 321 report be accepted; and
2. That Council adopt the draft Closed Circuit Television Surveillance Policy 321, as presented.

CARRIED

17.3 REVISED BUDGET FOR LIBRARY EXTENSION AND LOCAL GOVERNMENT CENTRE UPGRADE PROJECT

Council considered the Library Extension Upgrade alongside the associated proposal for the upgrade of the Local Government Centre.

RESOLUTION 2022/49

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

1. That the Revised Budget for Library Extension and Local Government Centre Upgrade Project report is accepted, and
2. That Council approve the revised budget as presented, for the Library extension and Local Government Centre upgrade project for inclusion in the Annual Plan 2022/23.

CARRIED

Cr Colin Pankhurst and Cr Sandy McAlwee voted against the motion.

Note:

Council requested information be made available on library usage, noting the last two years would not give a true indication due to the effect of the Covid-19 environment..

Council noted that there had been consultation with the community over the proposed library redevelopment during the last three Long Term Plan periods, with the project having several different titles, and public consultation sought at this stage would further slowdown progress and increase costs.

Council agreed that as it had been approximately 15 years since the library redevelopment was first proposed they would need to inform the community of Council's vision, including a brief history of past planning and decision-making.

The meeting was adjourned at 10.40am for morning tea.

The meeting was reconvened at 10.58am.

17.4 REVISED BUDGET FOR PUBLIC TOILETS PROJECT

Council considered options associated with the replacement of the existing two Exeloo toilets located adjacent to the clock tower war memorial as well as the revised budget and general location of the preferred option.

RESOLUTION 2022/50

Moved: Cr Colin Pankhurst

Seconded: Cr David Owen

1. That the Revised Budget for Public Toilets report is accepted, and
2. That Council approve the revised budget for the Public Toilets Project as included in the Annual Plan 2022/23, and that a report detailing final design and placement will be provided to Council for approval prior to procurement occurring in the 2022/23 financial year.

CARRIED

17.5 DRAFT ANNUAL PLAN 2022/23

Council considered approving the draft operating and capital budgets to be incorporated into the Annual Plan 2022/23 (AP).

RESOLUTION 2022/51

Moved: Chair Craig Rowley

Seconded: Deputy Mayor Sharyn Cain

1. That the Draft Annual Plan 2022/23 report is accepted; and
2. Council approves the draft operating and capital budgets included in this report to be incorporated into the Annual Plan 2022/23; and
3. Council approves the draft overall proposed rates increase of 9.9% (excluding Downlands); and notes the overall rates increase is above the 7.6% as indicated in Year 2 of the Long Term Plan.

CARRIED**17.6 PROPOSED FEES AND CHARGES 2022/23**

Council considered the Waimate District Council Fees and Charges for 2022/23 for adoption.

RESOLUTION 2022/52

Moved: Cr Sandy McAlwee

Seconded: Deputy Mayor Sharyn Cain

1. That Council accepts the Proposed Fees and Charges 2022/23 report; and
2. That Council adopts the Waimate District Council Fees and Charges for 2022/23, effective 1 July 2022 as presented.

CARRIED**18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA**

Nil

PUBLIC EXCLUDED**19 EXCLUSION OF THE PUBLIC REPORT****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2022/53**

Moved: Cr Tom O'Connor

Seconded: Cr Fabia Fox

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
19.1 - Public Excluded Minutes of the Council Meeting held on 22 March 2022	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.2 - Outstanding Council Actions Report - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.3 - Lower Waihao Rural Water Supply Treatment Plant Upgrade Review of Budget	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.4 - Refresh of the Waimate District Civic Awards Committee	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.1 - Alpine Energy Shareholders Reports - February 2022	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

19.6 - Alpine Energy Draft Statement of Corporate Intent FY2023-2025	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

20 RE-ADMITTANCE OF THE PUBLIC REPORT

RESOLUTION 2022/54
Moved: Cr Sandy McAlwee Seconded: Cr Colin Pankhurst
That Council moves out of Closed Council into Open Council.
CARRIED

PUBLIC EXCLUDED DECISIONS MOVED INTO PUBLIC SECTION OF THE AGENDA

19.4 REFRESH OF THE WAIMATE DISTRICT CIVIC AWARDS COMMITTEE
Cr Sharyn Cain noted that she was involved in nominating the Rotary representative for the Service Club representatives; however as only two people had applied for the two positions, there would be no vote.
RESOLUTION 2022/55
Moved: Mayor Craig Rowley Seconded: Cr Miriam Morton
<ol style="list-style-type: none"> 1. That the Refresh of the Waimate District Civic Awards Committee report be accepted; and 2. That the Waimate District Civic Awards Criteria be accepted as presented; and 3. That Council reappoints Lynda Holland and Janice Mehrtens as Community members, and Judy Clarke (Waimate Federation) and Matt Simonsen (Rotary Club of Waimate) as Service Club members on the Waimate District Civic Awards Committee for the next term. 3. That the decision be moved into the public section of the minutes.
CARRIED
Note:
Council noted it was disappointing no rural people came forward to apply for one of the community representative roles; however felt that as Lynda Holland and Janice Mehrtens had only been on the Committee one term that they be reappointed for another 3-year term.

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 11.53am.

The minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 24 May 2022.

.....
CHAIRPERSON

DRAFT UNCONFIRMED MINUTES