

FRIENDS AND VOLUNTARY ORGANISATIONS POLICY

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1. Purpose

This policy outlines the relationship between Council and friends and voluntary organisations.

2. Background

Friends and voluntary organisations may support Council owned or managed activities and sites with fund-raising, provide support and feedback to professional staff and assist in promoting the use and appreciation of the facilities/sites. They may also work to develop new facilities or sites. They are a much appreciated group of volunteers.

3. Key Definitions

Friends Organisations:

A group of volunteers independent of Waimate District Council with a particular interest in the facility or sites they support, who work alongside staff to grow the use and appreciation of that facility or sites, and may fund-raise for some non-budgeted items.

Voluntary Organisations:

A group of volunteers independent of Waimate District Council with a particular interest in the facility or sites they support. They work to develop facilities and sites, and to grow the use and appreciation of those facility or sites. Voluntary organisations will generally be set up as an incorporated society and have their own set of rules.

4. Policy

All members of friends and voluntary organisations are volunteers. No wages, fees or honorarium are paid to the volunteers. No staff entitlements are applicable to the volunteers.

Council will endeavour to supply appropriate equipment for friends and volunteers to undertake their work.

Friends and voluntary organisations should be familiar with and adhere to Council's health and safety policy.

Friends and voluntary organisations will nominate a key liaison person whose role is to keep Council management up to date with their plans.

While staff will endeavour to accommodate the requests of friends and voluntary organisations, these will be addressed by mutual agreement regarding costs, availability and suitability.

Any decisions of Council management are final as they are responsible for the operation of the facility or site.

There are no restrictions on new friends and voluntary organisations being formed after discussion with appropriate council staff.

3. Publication Details

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