



UNCONFIRMED MINUTES

Ordinary Council Meeting

12 May 2020

**UNCONFIRMED
MINUTES OF THE WAIMATE DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD VIA ZOOM
ON TUESDAY 12 MAY 2020 COMMENCING AT 9.30AM**

PRESENT: Mayor Craig Rowley, Deputy Mayor Sharyn Cain, Cr Fabia Fox, Cr Sandy McAlwee, Cr Miriam Morton, Cr Tom O'Connor, Cr David Owen, Cr Colin Pankhurst, Cr Sheila Paul

APOLOGIES: Nil

IN ATTENDANCE: Stuart Duncan (Chief Executive), Paul Cooper (Regulatory and Compliance Group Manager), Fiona Hester-Smith (Human Resources Manager), Carolyn Johns (Community and Strategy Group Manager), Michelle Jones (Executive Support Manager), Dan Mitchell (Asset Group Manager), Tina Stevenson (Corporate Services Group Manager), Karalyn Reid (Committee Secretary)

OPENING

1 COUNCIL PRAYER

Cr Miriam Morton opened the Council Meeting with a prayer.

2 PUBLIC FORUM

There were no speakers at the Public Forum.

3 APOLOGIES

Nil

4 VISITORS

17.4 – Waimate Police Presentation

17.6 – Orari-Temuka-Opihi-Pareora Zone Committee Presentation

17.7 – Lower Waitaki Zone Committee Presentation

5 CONFLICTS OF INTEREST

The Chair called for Conflicts of Interests. There were no Conflicts of Interest identified.

6 IDENTIFICATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

There were no major/minor items identified.

MINUTES

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 14 APRIL 2020**RESOLUTION 2020/18**

Moved: Cr Sheila Paul

Seconded: Cr Tom O'Connor

That the Minutes of the Council Meeting held on 14 April 2020 be adopted as a true and correct record.

CARRIED**8 RECEIPT OF MINUTES**

Nil

REPORTS**9 MAYOR'S REPORT**

Nil

10 DEPUTY MAYOR'S REPORT

Nil

11 COUNCILLORS' REPORTS

Nil

12 CHIEF EXECUTIVE'S REPORT

Nil

13 COUNCIL ACTIONS REPORT

Nil

14 HUMAN RESOURCES REPORT**14.1 HUMAN RESOURCES REPORT****RESOLUTION 2020/19**

Moved: Cr Miriam Morton

Seconded: Cr Sheila Paul

That the Human Resources Manager's report is accepted.

CARRIED**Note:**

Council noted there had been a spike in leave liability. This was due to staff not taking annual leave during the Covid-19 lockdown period.

15 HEALTH AND SAFETY REPORT**15.1 HEALTH AND SAFETY REPORT****RESOLUTION 2020/20**

Moved: Mayor Craig Rowley

Seconded: Cr Miriam Morton

That the Health and Safety update report is accepted.

CARRIED**Note:**

Council noted that the reporting period did not include the Covid-19 lockdown period.

16 AUDIT AND RISK COMMITTEE REPORT

Nil

17 GENERAL REPORTS**17.1 CIVIL DEFENCE EMERGENCY OPERATIONS CENTRE REPORT**

Council received an update on the current Emergency Operation Centre activation for Covid-19 response.

RESOLUTION 2020/21

Moved: Cr Miriam Morton

Seconded: Cr Colin Pankhurst

That the Civil Defence Covid-19 update report is accepted.

CARRIED**Note:**

Council thanked the Chief Executive and the Regulatory and Compliance Group Manager and his EOC team for an outstanding job in a very difficult time.

The Chief Executive discussed the returning of Council services with the dropping to Covid-19 Level 2 on Thursday. Staff will be implementing the new requirements of Level 2 as quickly as possible with a priority on health and safety.

17.2 LITTER INFRINGEMENT FEE

Council considered the proposed Litter Infringement Fee associated to the enforcement of the Litter Act 1979 within the Waimate District.

RESOLUTION 2020/22

Moved: Cr Fabia Fox

Seconded: Cr David Owen

1. That the Proposed Infringement Fee report be accepted; and
2. That the set Infringement Fee of \$300 be approved.

CARRIED

Note:

Council noted that appropriate publicity will be carried out on this new infringement fee.

17.3 FINANCE REPORT - FOR THE 9 MONTHS ENDED 31 MARCH 2020**RESOLUTION 2020/23**

Moved: Mayor Craig Rowley
Seconded: Deputy Mayor Sharyn Cain

That the Finance Report for the 9 months ended 31 March 2020 be accepted.

CARRIED

Note:

Council noted this report was to 31 March, which was pre-Covid-19 lockdown.

Central Government's decision on the 'Three Waters' is expected in the next week to ten days; and on the 'shovel ready' projects on Friday. This will determine further decisions on significant capital works.

The Mayor commented that the Council was in a positive stance leading into this difficult and challenging time, and that he hopes Council will be able to continue with its capital works programme to retain employment throughout the district.

With maintenance work delayed because of the Covid-19 lockdown period, the Gorge Road Asset Team on return to work will make maintenance work a priority in preparation for winter.

17.4 PRESENTATION – WAIMATE POLICE

Sergeant Brian Ennis updated Council on policing on the Waimate District and thanked Council for its work in the Emergency Operations Centre over the past several weeks. There has been few Covid-19 related issues, however with more people being able to move around this will increase the police's workload. There has been several road crashes over the last few months with two fatalities. Staffing was now at full allocation in the Waimate District. The Mayor thanked Sergeant Ennis and his team for an outstanding job over a difficult time.

17.5 ECONOMIC DEVELOPMENT STEERING GROUP - WHITE HORSE DEVELOPMENT PROJECT - STAGE 1

Council considered the White Horse development concept plan (stage 1) and associated funding request. Chair of the Economic Development Steering Group Ian Moore spoke to the report.

RESOLUTION 2020/24

Moved: Deputy Mayor Sharyn Cain

Seconded: Mayor Craig Rowley

1. That the Economic Development Steering Group – White Horse Development Project Stage 1 report is accepted; and
2. That Council approve the White Horse Stage 1 Development Concept Plan; and
3. That Council contribute \$20,000 from the Economic Development Special Grant Fund towards Stage 1; and
4. That Council contribute \$66,000 from the 2020/21 Low Cost Low Risk Improvement Rooding Budget towards Stage 1; and
5. That staff time be recorded as an 'in kind' contribution; and
6. That Council supports Waimate2gether's funding application to the Community Led Development Programme for Stage 1; and
7. That Council acknowledges its significant partnership with Waimate2gether on the White Horse Development Project.

UNANIMOUSLY CARRIED

Note:

Council noted strong community backing for this project which had been highlighted after community consultation as being one of the key areas for economic development, as well as the project being strongly in favour to attract major funding from the DIA project fund.

Council asked for a site visit to be arranged in the near future.

17.6 ORARI TEMUKA OPIHI PAREORA ZONE COMMITTEE ANNUAL REPORT 2019

Council received the Orari Temuka Opihi Pareora (OTOP) Zone Committee 2019 Annual Report. Chair of the OTOP Committee, Hamish McFarlane was in attendance and Peter Burt, Environment Canterbury Zone Delivery Lead – Southern.

RESOLUTION 2020/25

Moved: Mayor Craig Rowley

Seconded: Cr Tom O'Connor

That the Orari Temuka Opihi Pareora Zone Committee Annual Report 2019 is received.

CARRIED

17.7 LOWER WAITAKI SOUTH COASTAL CANTERBURY ZONE COMMITTEE ANNUAL REPORT 2019

Council received the Lower Waitaki South Coastal Canterbury (LWSCC) Zone Committee 2019 Annual Report. Chair of the Lower Waitaki Zone Committee, Bruce Murphy was in attendance and Peter Burt, Environment Canterbury Zone Delivery Lead – Southern.

RESOLUTION 2020/26

Moved: Cr Tom O'Connor

Seconded: Cr Sheila Paul

That the Lower Waitaki South Coastal Canterbury Zone Committee Annual Report 2019 is received.

CARRIED**Note:**

Council discussed the OTOP and Lower Waitaki Zone Committee's work in the district, as well as concern with the impact of Plan Change 7, particularly on the OTOP Zone, and the potential effects of the Government's Essential Freshwater management for the district.

It was noted that the zone committees were set up by the Canterbury Mayoral Forum to be run as a 'bottom up' decision making process with Environment Canterbury providing resourcing and funding and that there is currently a review underway on the role of the zone committees.

17.8 POP BLACK MEMORIAL SCHOLARSHIP TRUST FUND**RESOLUTION 2020/27**

Moved: Cr David Owen

Seconded: Cr Fabia Fox

1. That the Pop Black Memorial Scholarship Trust report be accepted; and
2. That Council nominates Rita Stewart to represent the Waimate District on the Pop Black Memorial Scholarship Trust, effective immediately.

CARRIED**Note:**

Council asked the Mayor to acknowledge the outstanding work that Mavis Andrew has done on this Trust for many years.

18 CONSIDERATION OF MAJOR (URGENT) OR MINOR ITEMS NOT ON THE AGENDA

Nil

PUBLIC EXCLUDED

19 EXCLUSION OF THE PUBLIC REPORT

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2020/28

Moved: Deputy Mayor Sharyn Cain
 Seconded: Cr Sheila Paul

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
19.1 - Public Excluded Minutes of the Council Meeting held on 14 April 2020	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.2 - Alpine Energy Shareholders Report - March 2020	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
19.3 - Presentation - Alpine Energy	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

20 RE-ADMITTANCE OF THE PUBLIC REPORT

RESOLUTION 2020/29

Moved: Cr Sheila Paul

Seconded: Cr David Owen

That Council moves out of Closed Council into Open Council.

CARRIED

MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 12.40pm.

The Minutes of this meeting are to be confirmed at the Ordinary Council Meeting scheduled on 2 June 2020.

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CHAIRPERSON