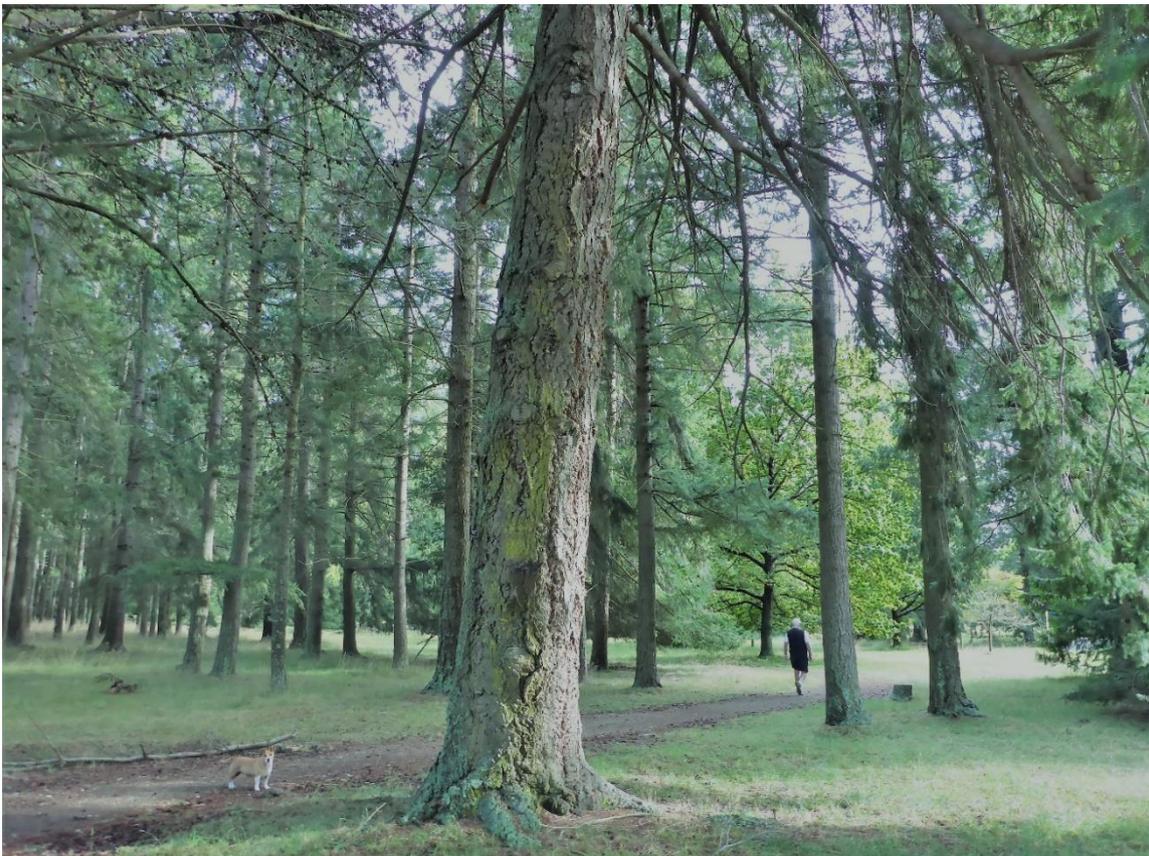


KNOTTINGLEY PARK AND ARBORETUM

RESERVE MANAGEMENT PLAN 2019



📷 Victoria van der Spek

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Knottingley Park and Arboretum – [Draft] Reserve Management Plan 2019

This Reserve Management Plan has been prepared by Victoria van der Spek for Waimate District Council under the provisions of Section 41 of the Reserves Act 1977.

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Document status

Version	Date	Approval	Content
Draft V1	29 March 2019	DM	Draft Knottingley Park and Arboretum Reserves Management Plan for internal working group feedback
Draft V2 – post initial technical working group feedback	3 May 2019		
Draft V3 – for Council consideration	4 June 2019		

Process timeline



1.0 Introduction

This Plan is to be known as the Knottingley Park and Arboretum Reserve Management Plan 2019 (the *Plan*).

Purpose and scope

This Plan provides the community with certainty about the function and management of Knottingley Park and Arboretum (the *Park*). It helps to make sure management decisions are consistent with the Reserves Act 1977. The Plan will also ensure a balanced use, management and protection of the reserve to maintain significant natural, recreational, historical and cultural values. The Plan reflects the concerns and aspirations of the wider public of Waimate and visitors who use the Park through a common understanding by Council and the community on how the reserve will be developed, maintained and managed.

The Plan has been prepared in accordance with section 41 of the Reserves Act. The plan's management framework relies on a case-by-case assessment of new activities and uses subject to a consistent assessment process.

This Plan is supported by the General Reserves Policy for Waimate and the Waimate District Council's Parks and Recreation Asset Management Plan which guides the operational decisions in the reserve. The priority and funding for works contained within, and enabled by, the scope of this plan need to be considered through the Long Term Plan and Annual Plan processes of Council or through seeking alternative funding sources.

This management plan will be kept under continuous review to adapt to changing circumstances and increased knowledge, and to ensure that the policies are appropriate and relevant for the communities within the Waimate District. A comprehensive review of this Plan must take place every ten years.

Requirement and legal status

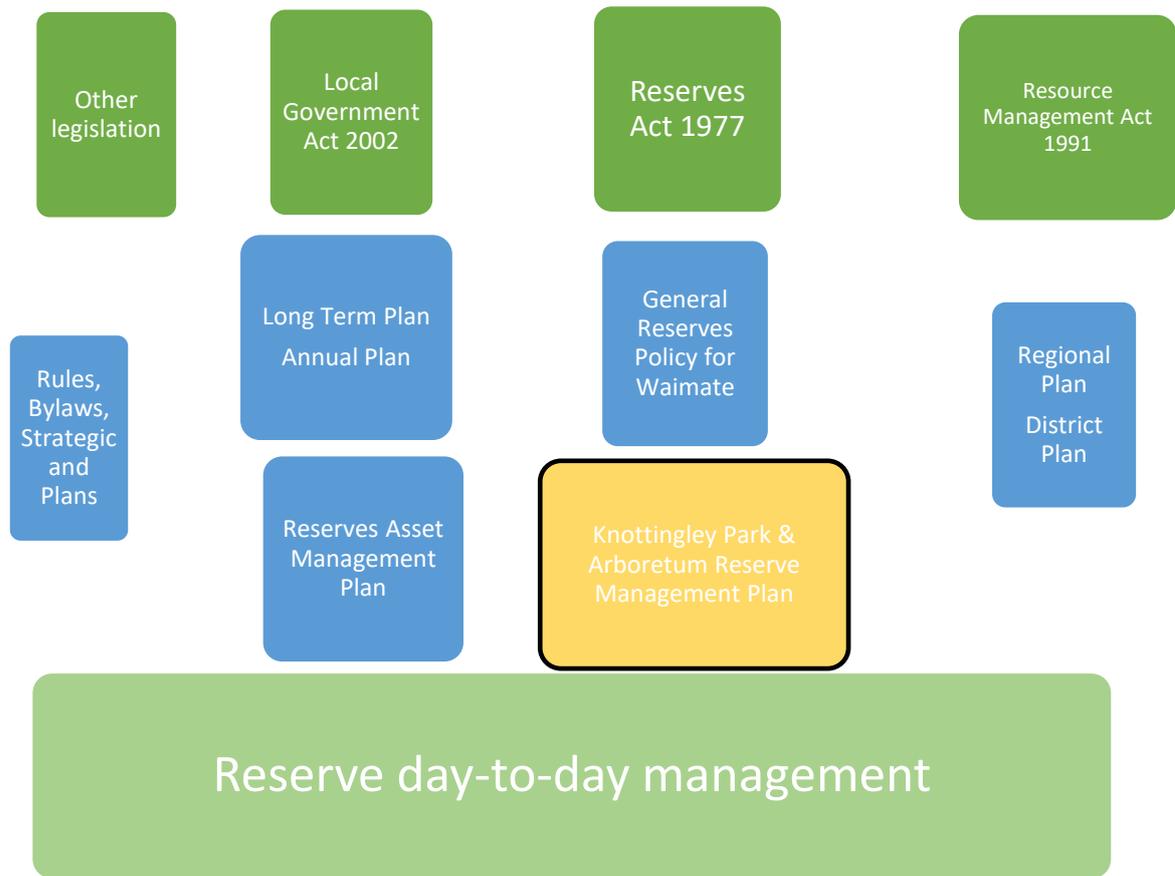
Council is required under section 41 (1) of the Reserves Act to have a management plan/s for all reserves (except for Local Purpose Reserves) that are subject to the Reserves Act. Reserves are classified according to the Reserves Act 1977 to ensure that there are adequate control, management, development, use and preservation measures applied for the appropriate purpose. The majority of Knottingley Park and Arboretum is classified as a Recreation Reserve under the Reserves Act 1977. Part of the reserve is also classified as a Local Purpose Reserve (Utilities) under the Reserves Act 1977.

Using this plan

This Plan should be used for the following:

- To determine if an activity is allowed at the Park what activities require authorisation;
- To guide neighbours' and users' expectations by determining what future plans may reasonably be anticipated (e.g. activities, development, facilities);
- To understand how decisions will be made, and to support staff decision making;
- To identify and instigate funding, and scheduling, of reasonably anticipated works.

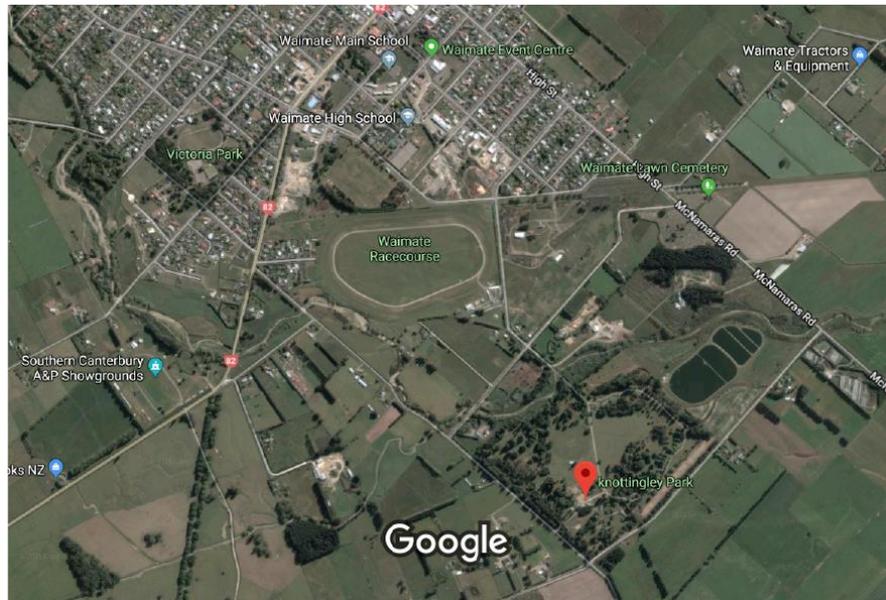
Relationship to other plans



2.0 Park characteristics

Location

Knottingley Park and Arboretum is located 1.6km southeast of Waimate town centre. The reserve consists of some 64 hectares, more or less, being Sections 1 - 3, SO 20189, ELK XIV, XV, Waimate Survey District. Knottingley Park and Arboretum is the largest reserve by area in the Waimate District.



Description

Knottingley Park and Arboretum is unique in the Waimate District, providing a 'wilderness' open space experience, and is largely structure free. Arboretum means Tree Park. Since 1874 over 3,000 trees large, small, evergreen, deciduous, well-known and lesser known have been planted.



The main entrance to the park is on Waihao Back Road, and is framed by stonewalls built by a local stonemason. This portion of the Park is the most popular zone and accommodates all the major historical features of the Park. Close to the entrance driveway is the playground and picnic area that is surrounded by woodland. A replica of the old pioneer's hut sits within the picnic area.

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Knottingley Green is the large open space in the centre of the Park is surrounded by a range of mature cypress trees, English oaks and other exotic trees. The Woodland area of the Park is defined by a row of magnificent 144-year-old Redwood trees and includes a gum tree plantation, numerous 100-year-old English oaks and a variety of other exotic deciduous and coniferous trees. The pond area with fountain opposite the former caretaker's site is a major focal point of the Park.



The motor camp area managed by Waimate District Council currently comprises a toilet, shower and kitchen block, laundry, 20 powered and 50+ non powered sites.

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The stone entrance and archway at Hogan's Road was originally used as the main entrance still stands. This entrance along with the fountain are of historical importance to the Park.

The Murrayfield plantation area was named after the two Murrays who were part of the original Friends of Knottingley Park and Arboretum group.

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In 2008, a large delegation from Nutritek, a Russian company with a vested interest in NZ Dairies agreed to establish a piece of Russia in the Waimate community. The sponsorship included site preparation of 1 hectare of land, supply of 30 trees, protectors and a gate. The Friends of Knottingley Park and Council staff had a vital part in the development. This area is now known as the Russian Grove.



European history

The name Knottingley Park, was given to the Park from the name of Mr William Sefton Moorhouse's home in West Yorkshire. He was the Superintendent of Canterbury at the time, and his sister became Mrs John Studholme. Waimate's earliest settler, Mr Michael Studholme had collected 8,400 trees for planting in the park. Some of the early-planted trees are still forming the basis of the original layout, especially the magnificent rows of Sequoias at the perimeter areas.

When Waimate was laid out and the surrounding land was freehold, the Government set aside the area now known as Knottingley Park and Arboretum as a Park Reserve. It was the early settlers of Waimate that laid the foundation for this distinct tree park and transformed the original landscape. The development and establishment of the park reflects their European background, experience and ideals. Originally, the over-riding character of the park was one of an 'English' landscape park. In 1874 the Waimate Park Commission was formed. Following the Public Domain Act in 1881, the Government granted new powers to the renamed Knottingley Park Domain Board, enabling them to apply for funds to clear and plough the Park.

In 1886, the control of the park was placed in the hands of the Waimate Borough Council. After four years of further planting, the park was officially opened on 16 December 1890.

In 1979 the area was Gazetted as a Recreation Reserve.



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Tangata whenua relationship, history and culture

This plan recognises tangata whenua relationships, culture and traditions with Knottingley Park and Arboretum.

Open space

The reserve is unique in the Waimate District – typified by large areas of open space and limited built structures. There is a wilderness feel to the reserve giving members of the community a chance to experience this in a peri-urban setting. Large open spaces are defined by mature and newly planted



exotic deciduous and coniferous trees from different parts of the world. The informality of the park theme is reinforced by the random scattering of trees and the main meandering driveway and walking / biking tracks.

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Arboretum and trees

The distinctive woodlands of the park are the result of plantings from 1879 by the early settlers. The park contains a large collection of trees from many

parts of the world. The largest groups of trees currently in the Arboretum comprise Douglas fir, Lawson's cypress, Eucalyptus species, Macrocarpa (*Cyprinus macrocarpa*), Silver birch and English oak. Waimate District Council gained Arboretum status for the Park in 2017, with the subsequent amendment to the park name to "Knottingley Park and Arboretum." An arboretum is a botanical garden containing living collections of woody plants. There are only 10 arboretums in New Zealand highlighting the value of Waimate's arboretum.

The rows of Wellingtonias (*Sequoia giganteum*) at the perimeter areas were planted at the end of the last century and are still forming the basis of the original design. No detailed records of the early planting were kept. In 1900, fifty chestnut trees (*Aesculus*) were planted, of which 30 survived. The first known tree list (1926) gives a fair indication of the species that were planted during the establishment period. Sitka spruce (*Picea Sitchensis*), English oak (*Quercus Robur*), Norway spruce (*Picea Excels*), Lawson's cypress (*Chamaecyparis lawsoniana*) and Austrian pine (*Pineus nigra var austriaca*) were the dominant trees.



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In April 1987 the then Waimate Borough Council clear-felled 165 assorted trees; the majority were being Eucalyptus, Pinus and Douglas fir. In 1988, radiata pine from the forestry block between Knottingley Park and Waimate Creek were removed (now known as Murrayfield) and 100 Macrocarpa trees were removed from the shelterbelt adjacent to Horgan's Road.

Looking towards the future, it can be expected that tree diseases in older tree species will increase. Many of the English oaks are near the end of their lives, showing signs of fungal diseases, broken limbs and stag heading. One or more of these old oaks is generally lost each year due to wind damage. A number of Silver birches have shown symptoms of decreasing vigour in recent years, and are near completion of their life cycle. The cypresses are quite susceptible to canker. Numerous trees show signs of progressive dieback of their branches and canopy's. With assistance from the Friends of the Park and Council staff, a number of these stands have been removed and some have been replaced with a different variety of trees with more maintenance programmed for the future ranging from pruning, removal or pruning of old and dangerous trees. Future plans for the arboretum are outlined in section 6 of this Plan.

MAP:

Demarcation
Lines of the
Boundaries of
the Arboretum.
Mass Planting
Not Permitted in
Highlighted
Zones.



Recreational use



A variety of passive and active recreation is carried out in the Park. Joggers and walkers enjoy the tracks around the park on a regular basis. Other passive recreation includes walking the dog and strolling. Local schools carry out their annual cross-country running competitions and orienteering events and exercises.

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Other events such as fun runs have also occurred in the park. These activities tend to take place in the diverse woodland zones. The

playground was originally established in 1922, and has been regularly updated to meet safety standards and modern expectations of playgrounds. The nearby shelter hut offers seats and allows for cover for parents. This area is used as a popular picnicking spot.

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A large area in the south west of the central open space is utilised by the Waimate Cricket Club during the summer period. Cricket has been at Knottingley Park since 1972, with the ground now regarded as the 'home of Waimate cricket'. The cricket club clubrooms were opened in 1975 with pavilion extensions carried out in 1990.



There is an equestrian course throughout a large area of the park. The Waimate Pony Club, the South Canterbury Pony Club and the NZ Horse Society, use the park for training and hold events throughout the year.

Some wedding groups use the pond and fountain area for photography sessions throughout the year, and church and other family groups enjoy picnicking in the park.

The Waimate Harriers Club utilises the park for training and events.

Various schools utilise the park for cross country events.

4.0 Key stakeholders

Friends of Knottingley Park and Arboretum

The 'Friends of Knottingley Park' were formed in 1993. Since this time, regular working bees of this voluntary group assist Council with the upkeep of the park. A Memorandum of Understanding (MoU) was signed between Waimate District Council and the Friends of Knottingley Park in 2011. This agreement establishes a relationship based on good faith between the two parties with a focus on the upkeep and enhancement of the park. Under the current MoU, any works proposed to be undertaken within the park require the approval of Council. This MoU is due to be reviewed through the lifetime of this Plan – see section 6.

Waimate Trackways Inc.

The Waimate Trackways Incorporated community group assists Council in the development of a network of safety tracks around the urban area. The vision of the group is to develop a network of tracks suitable for walking and cycling over the varying landscapes around the Waimate District including the Hunters Hills, the many limestone bluff areas, the Waitaki River, Lake Wainono and bush reserves.

Waimate Cricket Club

The Waimate Cricket Club is now known as the home of Waimate cricket. The club owns the pavilion building and leases the cricket oval from Council. Use of this area is mostly in the summer periods. A review of this lease is due within the lifetime of this Plan.

Waimate Pony Club

The Waimate Pony Club has horse equestrian equipment throughout the park. This is used by a variety of users and purposes. The Pony Club does not have any formal occupation arrangements with Council, however, this situation will be reviewed throughout the lifetime of this Plan.

Waimate Schools

Various Waimate schools utilise the park for cross country events at a number of scales. Other informal outdoor educational school activities eg. Orienteering, outdoor classrooms are anticipated in the future.

Waimate Dog Collective

The Waimate Dog Collective are a group of dog owners who regularly utilise the park. They are interested in supporting a community of well socialised, frequently exercised and obedient dogs, provide support to dog owners, and promote the use of the park for all users.

5.0 Management

Vision

Throughout the development of this management plan, key stakeholders, members of the community and Council have had the opportunity to shape a vision for the Park. This vision is:

“Knottingley Park and Arboretum is protected, conserved, and appropriately enhanced as a taonga of natural, cultural, spiritual and historic significance whilst providing for managed public access and use.”

General outcomes

In order to achieve the vision for the Park, the following outcomes have been developed which represent the principal values of the Park, and will ensure that these values are given clear priority in all reserve management:

1. There is community buy-in to the long-term management and direction of the Park
2. The Arboretum status of the Park is maintained
3. The existing extent of open green space is maintained
4. The significant historical trees in the Park are protected and curated to ensure they are available for future generations to enjoy and celebrate
5. There are a variety of recreational opportunities available in the Park
6. New track development considers future connections and safe access between the Park and the surrounding urban environments
7. All upgraded garden beds and low vegetative cover will consider the integration of native species
8. Trees are maintained in accordance with the standards and techniques of approved arboriculture practice
9. Existing buildings, structures, vegetation, paved areas and features are managed and maintained to uphold health and safety standards
10. Stock are appropriately managed to ensure that park users do not interfere with them, especially during lambing
11. Activities and events are promoted in the Park which cater for local residents and visitors

Management categories

The Park is managed under four different categories based on the nationally-accepted New Zealand Recreation Association’s *National New Zealand Park Categories and Levels of Service 2017*.

Management categories provide information to the community, decision makers and Council officers on the typical characteristics, type of use and values, the management focus and intentions. These categories been determined by:

- Primary purpose of reserve (what they are used for),
- Types of uses/values,
- Management focus, and
- Agreed level of service (standard of development).

Knottingley Park and Arboretum is divided into the following management categories:

- Nature (woodland areas – Studholme, Murrayfield, Russian Grove);
- Outdoor adventure (Motor camp, horse riding area, dog exercise area, Maple area and Bellfield
- Sport and recreation (Cricket oval);
- Neighbourhood park (Playground area/picnic and Knottingley Green)

A summary of the relevant management categories for the Park follows.

Neighbourhood Park

- Local, informal recreation, play and amenity space

Nature

- Experience and/or protection of the natural environment, native bush, forestry, wetland and water bodies

Outdoor adventure

- Recreation activities requiring a large scale non-urban environment

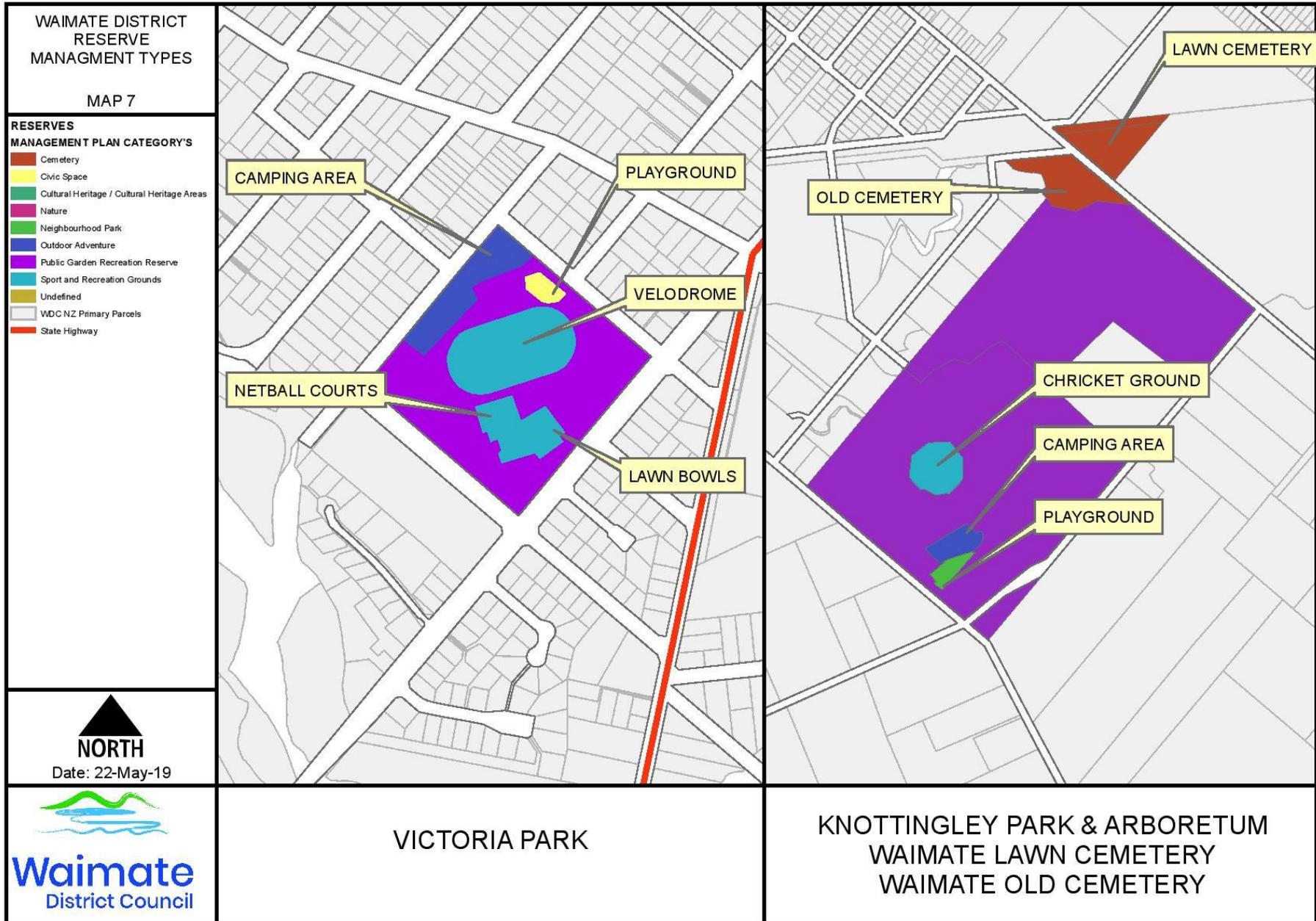
Sport and recreation ground

- Sport and recreation activity, recreation facilities and buildings

Map 1 highlights the different management categories for the park.

Further details around the reserve management categories are found in the 'General Reserves Policies for Waimate District - 2019'.

Map 1: Management categories for Knottingley Park and Arboretum



General reserve policies

General policies identified in the 'General Reserve Policies for Waimate District - 2019' document with relevance to this Park include:

- Buildings and other structures
- Car parking and access
- Lighting
- Park furniture and amenities
- Play spaces and facilities
- Public art
- Signage
- Walkways and tracks
- Promotion
- Rentals and charges
- Sports ground booking and allocation
- Research
- Commemorative tree planting
- Memorials
- Gifts, bequests and commemorative plaques
- Cemetery burials
- Cemetery Disinterment (humans)
- Ashes – burial/spreading
- Cemetery headstones and monuments
- Leases, licences, easements (above and below ground)
- Abandoned buildings
- Network utilities on reserves
- Encroachments
- Fencing
- Naming of reserves
- Land acquisition, exchange, disposal and gazettal
- Public health
- Sustainable land management
- Hazardous substance use
- Plant and animal pest control
- Natural hazards
- Climate change
- Trees
- Biodiversity
- Culture and heritage
- Tangata Whenua
- Partnering with the community

The general policies for reserves identified in the 'General Reserve Policies for Waimate District - 2019' document also apply to the Park, however, the specific outcomes and policies identified in this Plan will take precedence, and be required to be complied with in the first instance.

Managing activities in Knottingley Park and Arboretum

Each primary activity undertaken in the Park has been identified as fitting one of three activity control statuses, which determine the level of control Council expects to apply over activities and use at the Park. In addition, some activities and uses are also managed under the provisions of the Waimate District Parks, Reserves, Beaches and Tracks Bylaw 2018.

Allowed activities

Allowed activities are those activities **able to be undertaken in our reserves as of right** (that is, the activities comply with the primary purpose of the reserve (consistent with the Reserves Act) and the policies of this Plan)). The activities are largely informal and unstructured, such as walking, playing and running. Members of the public do not need to book, pay for, or seek approval for these activities.

Managed activities

Managed activities are generally **anticipated uses of a reserve, but may be subject to some restrictions** to protect reserve values and to provide for the health, safety and wellbeing of visitors and their enjoyment of the reserve by, for example, regulating the temporary exclusive use of an area and managing conflict between users.

Discretionary activities

Discretionary activities are **uses that are not specifically “Allowed”, or “Managed” through a permit system**. Such activities will require a case-by-case assessment and may require a resource consent as well as a lease, licence or permit (concession) under the Reserves Act or LGA 2002.

Applications are considered on their individual merits, compatibility with others uses and appropriateness to the location. Some applications may need to be publicly notified, and may be either approved, subject to conditions, or declined.

They may:

- Be activities, uses or developments not contemplated in this Plan or any other Council approved concept plan;
- Involve the exclusive use of an area for an extended period of time;
- Require the development of permanent structures and buildings;
- Be commercial activities;
- Be large scale events;
- Be high impact activities.

These activities are generally undertaken in a specific location and may involve temporary or longer-term allocation of an area or structure for a specific use.

Applications for all discretionary activities identified in this Plan are assessed by the relevant Council department or by Council in conjunction with the relevant assessment criteria and subject to information requirements and conditions as set out in the General Reserves Policy for Waimate District. Public notification of discretionary activities is required at the applicant's expense. Table 1 shows the activity controls for Knottingley Park and Arboretum.

Table 1: Activity and use controls for Knottingley Park and Arboretum

Activity	Activity status
Walking, Running	✓
Cycling (on formed designated tracks and areas)	✓
Horse riding	✓
Dogs (as per restrictions in the Waimate Dog Control Policy)	✓
Casual and informal recreational games with fewer than 50 people	✓
Use of vehicles for emergency, civil defence or management purposes	✓
Short-term public vehicle access on formed roads	✓
Filming and Photography – Non-commercial	✓
Camping overnight in designated commercial campground	✓
Aircraft: Landing for emergency, civil defence or management purposes	✓
Unmanned Aircraft e.g. drones, model aircraft *Subject to meeting conditions of Unmanned Aircraft Policy and CAA requirements	✓
Organised events (allowed activities in this Plan) – fewer than 50 participants	M
Activities or use (allowed activities contemplated in this Plan) where space booking is required e.g. picnics , weddings – more than 50 people	M
Short-term public Vehicle access on unformed roads	M
Armed forces training/exercises	M
Golf – practising and playing	D

Activity	Activity status
Aircraft: Flying and landing (excluding unmanned aircraft)	D
Art installations	D
Any commercial activity/use requiring the exclusive use of part or whole of a reserve	D
Firewood collection or harvesting	D
Fireworks (private and public display use)	D
Organised events (more than 50 participants)	D
Organised formal sports fixtures/games (outside of formal sports ground areas)	D
Open fires	D
Recreational hunting (excludes hunting for management purposes e.g. pest control)	D
Removal of natural materials	D
Research	D
Motorised recreation (excluding vehicle access)	D
All other activities and uses <u>NOT</u> contemplated in Plan	D

Key:

✓ Allowed - as of right

(M) Managed - permit or permission required

(D) Discretionary - at the discretion of Council / Council department

Note: Activity and use controls may not apply to the holders of current long-term lease, license, or other permits exercising their right to conduct activities or uses as identified within their current agreement with Council.

6.0 Action plan

Table 2 below highlights the key actions that Council (some in partnership with the community) may implement over the duration of this Plan (subject to funding allocations from Council through the annual planning process and other external funding opportunities). The actions reflect the vision and desired outcomes for the Park.

Table 2: Key projects and initiatives for Knottingley Park and Arboretum 2019-2029

Category	Action / project / initiative	Years 1-3	Years 4-7	Years 8-10
Management	Review the MoU for the Friends of Knottingley Park and formalise for the next 5 years	Review and formalise MOU year 1 then every five years.	Year 6 review MOU and formalise.	
Management	Formalise existing occupation arrangements with key stakeholders through a review of existing arrangements, or by requiring a lease, licence or other relevant permit as relevant	Year 1 formalise (Cricket Club lease) and set for five years. Draft permits for casual users' e.g. school events, every year.	Year 6 review arrangements key stakeholder's e.g. cricket, Pony Club	
Management	Formalise health and safety obligations of Council and the horse user groups to ensure the health and safety of users of equestrian equipment through the park	Year one - Update Health & Safety Notices. Review every three years or if regulations are implemented.	Year 4 and year 7 review	Year 10 review
Management	Integrate fruit trees into the future planting programme of the Park to promote healthy eating	To be integrated with tree planting programme. Review every year.	Reviewed yearly	Reviewed yearly
Management	Provide on-site vehicle access to formed car parking areas, as well as pathways that enable safe and accessible	Year 1 – upgrade of access road and forming carpark near fountain area. Cricket and open space area creating new carpark for wet	Year 4 – Hogan's Road near Maple area install car park and vehicle access	Year 7 investigate site for carpark over cattlestop on right side informal area.

Category	Action / project / initiative	Years 1-3	Years 4-7	Years 8-10
	connections for all ages and abilities (including the consideration of wet weather parking options, buses and horse floats, and limited mobility users)	weather parking catering for horse floats and large vehicles. Year 3 install carpark off Waihao Back Road entrance to Studholme area,		
Management	Develop a more efficient flow of vehicle access through the park, including the consideration of one way traffic system through the park e.g. entrance via Waihao Back Road, exit via Horgan's Road, and provide more direction for larger vehicles	Year two investigate new access from Horgans Road through cyclone gate area to cater for larger vehicles. Open access through archway for traffic.	Year Four Implement plans for new vehicle access.	
Management	Develop a more user-friendly pedestrian connected park including the consideration of limited mobility users.	Year two develop plans for pedestrian accessibility and implement plans for years 3 and 4.		Year 7 develop plans for pedestrian accessibility and implement in year 8.
Management	Develop a staged plan to upgrade the camping ground area including the consideration of more hard surface area for larger vehicles, lighting and implement		Year 5 plan and develop in conjunction with camping ground Management plans.	
Management	Consider a buffer between the children's playground area and the nearby stream to better manage the potential health and safety risk	Year 2 investigate plantings or fencing suitable for a buffer zone.		

Category	Action / project / initiative	Years 1-3	Years 4-7	Years 8-10
Management	Increase the information signage in the Park e.g. park exit, toilets, track options at appropriate locations	Signs made and installed in year 1 in conjunction with Economic Development plans.		
Management	Develop strong pedestrian linkages and connections between the Park and the surrounding urban areas e.g. Bushtown	Year 1 – workshop with surrounding parties (Trackways). Year 2 Implement Plans		
Management	Develop a programme of drainage improvements and implement on a staged basis	Year 1 in conjunction with upgrade of formal area and carpark. Implement plan every two years of drainage work. Year 3 drainage work – Studholme Area	Year 5 – Drainage work - Lime Tree Avenue. Year 7 –Drainage work. Maple area.	Year 9 Drainage work. Woodlands area.
Management	Work with the Friends of Knottingley Park to develop a formal tree trail and provide better tree identification in the Arboretum	Year 1 tree trail implemented. Identification (tree labelling) of a minimum of 30 trees per year. Ongoing in year 2 and 3.	Identification (tree labelling) of a minimum of 30 trees per year. Ongoing in years 4 to 7.	Identification (tree labelling) of a minimum of 30 trees per year. Ongoing in years 8 to 10.
Management	Manage stock access in the park to ensure that this does not impede other Park users, or that Park users do not interfere with the stock especially during the lambing season.	Option 1.Remove stock one to two weeks prior to lambing and bring back after six weeks? Option 2. All dogs on a lead during lambing for six weeks.	Repeat every year	Repeat every year
Maintenance	Establish a long-term planting and tree maintenance programme for the Arboretum area of the park in consultation with	Year 1 – 2 Implement programme for tree maintenance and tree planting, in conjunction with Friends of	Review every year	Review every year

Category	Action / project / initiative	Years 1-3	Years 4-7	Years 8-10
	the Friends of Knottingley Park	Knottingley Park. Review every year		
Reserve use	Consider the development of an extended walkway within the Park providing a longer fitness trail/circuit e.g. 1 hour walking duration or longer than 3km	Year 3 work with Trackways to develop plans. e.g. – Murrayfield and Russian area. Waimate Creek walkway and include river embankment native plantings.	Year 4-5 work with Trackways to investigate new walkway plans.	Year 6 - 7 work with Trackways to investigate new walkway plans.
Reserve use	Investigate more seating options in the park in appropriate locations e.g. resting points	Year 1 – Friends of Knottingley Park installing seating around the walkways. Programmed to install seating and picnic tables in formal area.	Year 4 – 7 ongoing investigating for seating in conjunction with upgrades of tracks and car parking areas.	Year 8 – 10 Ongoing investigating for seating in conjunction with upgrades of tracks and car parking areas
Reserve use	Identify an appropriate location for a fresh water drinking facility and implement	Year 3 – identify drink bottle filling stations with drinking fountain in car park area, near water fountain.	Year 4 – 7 Investigate drink bottle filling stations conjunction with upgrades of tracks and car parking areas	Year 8 – 10 Investigate drink bottle filling stations conjunction with upgrades of tracks and car parking areas
Reserve use	Install a donations box in an appropriate location	Year 2 –Investigate location and style of honesty box.		
Reserve use	Support the development of an artificial cricket pitch and cricket nets in the cricket ground oval to enhance the options for cricket.	Year 1 – continue to work with the Cricket Club to upgrade the cricket facilities.		
Reserve use	Work with the key stakeholders including the Dog Collective group and the community to identify a suitable location (if any) for a Dog Park within the boundaries of	Year 1 and 2 Continue the investigations already in progress.		

Category	Action / project / initiative	Years 1-3	Years 4-7	Years 8-10
	Knottingley Park and Arboretum, or at an agreed alternative location outside of the park			
Promotion	Investigate ways to better promote the Park through a variety of forums, and implement	Year 1 - Pamphlet, website, Facebook, tourist publications, and work with Council's Communications Officer.		
Promotion	Install an electronic changeable signage board at an appropriate location within the park to better inform park users of park activities, events and management activities e.g. access during lambing season, spraying, tree maintenance	Year 1 – 3 Advertise activities, events and management activities on Council website and Facebook.	Year 4 – programme get a signage board and suitable site.	

7.0 Plan monitoring and review

Under section 41 (4) of the Reserves Act, management plans are required to be continuously monitored so that they can adapt to changing circumstances. This section of the Plan identifies a monitoring process to ensure that the Plan remains relevant for reserve users (the community) and managers and decision makers (Council).

A clear Plan monitoring process enables:

- Accountability to the community;
- A means for determining how well the Plan is working in practice; and
- Continuous improvement of Council's reserve management practices.

The Plan will be reviewed at least every 10 years, unless a review or variation is initiated by:

- Results from monitoring that indicate the need for a change or review;
- The identification of new management issues, problems or activities that are not addressed in the plan but for which policy is required;
- Changes in national policy including new or amended laws, regulations or other actions which may render the plan inoperable or illegal;
- Policy changes made by Waimate District Council that affect the way reserves are managed;
- New reserves purchased or land placed under the control of Waimate District Council; and
- Treaty of Waitangi settlements that require changes in the way that management occurs or decisions are made.

The following methods will be considered when reviewing and measuring the effectiveness of this Plan:

- Whether or not the outcomes of this Plan have been met;
- Feedback from user satisfaction surveys;
- Feedback from intercept surveys;
- Feedback from daily operational experience (contractors and staff); and
- Progress made towards meeting the actions/projects/work-streams identified in the Action Plan

8.0 Appendices

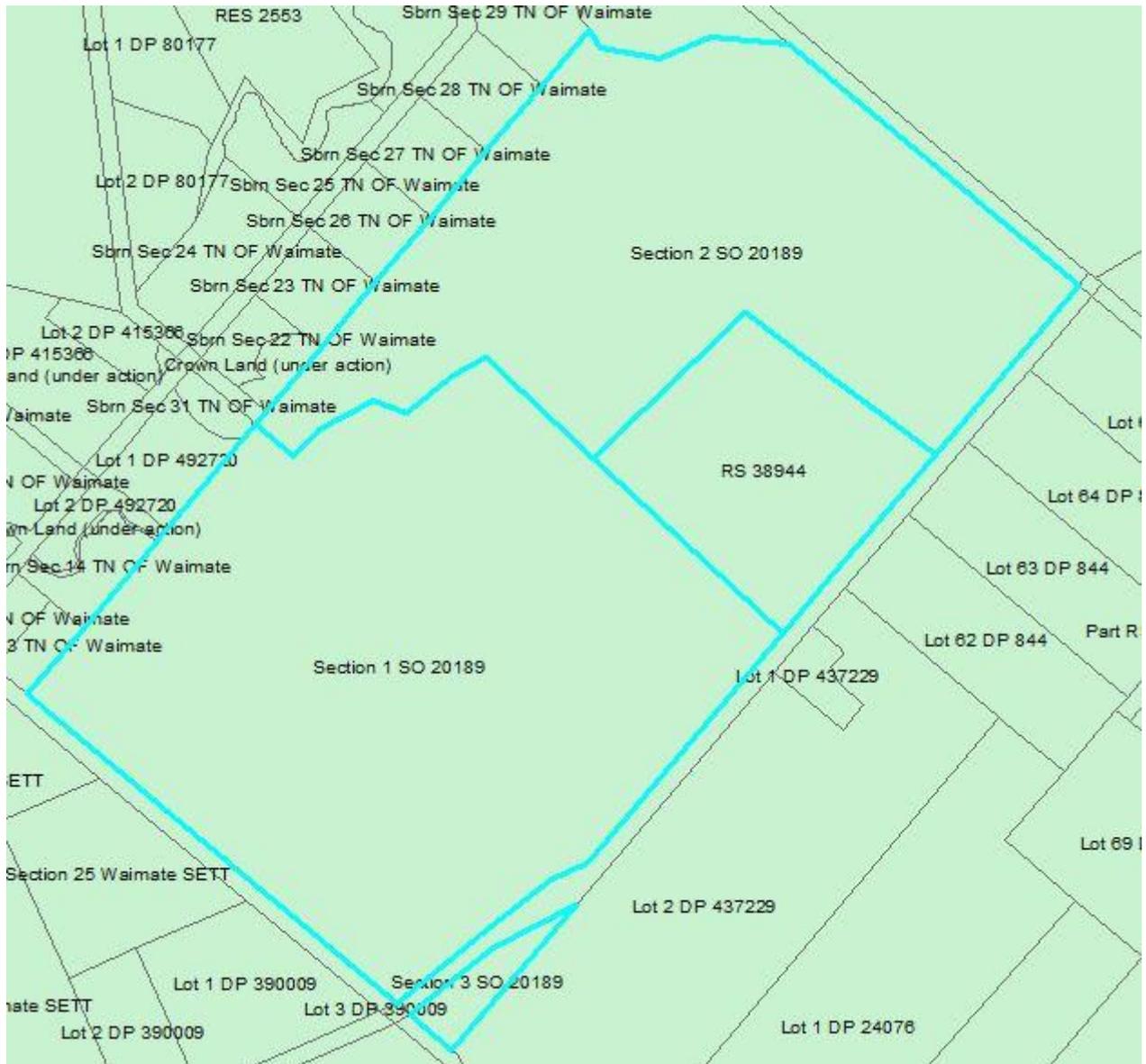
List of current leases and licences

MAP NO	RESERVE NAME	LEGAL DESCRIPTION	PURPOSE	TERMS OF LEASE	DATE OF REVIEW/RENEWAL	CS No
TOWN						
1	BOLAND PARK	SECTION 356 TN OF WAIMATE	AGREEMENT between Rooney Holdings LTD and the Community (Waimate District Council) to use the land for a BMX track	5 YEARS	20/02/2014	CS 09/204
		SECTION 357 TN OF WAIMATE				
		SECTION 358 TN OF WAIMATE	MEMORANDUM of UNDERSTANDING between The Waimate Strawberry Fare Committee and Waimate District Council for the use of Boland Park and Seddon Square	3 YEARS	1/06/2019	NO CS No
		SECTION 359 TN OF WAIMATE				
1	NORMAN KIRK MEMORIAL POOL	LOT 1 DP 27796				
1	BARE LAND	LOT 1 DP 3146				
1	COMMUNITY ORCHARD	LOT 2 DP 3146	MEMORANDUM of UNDERSTANDING between The Waimate Community Garden INC and Waimate District Council	3 YEARS	30/06/2019	CS 13/312
2	GRETNA GREEN	PART RS 6243	MEMORANDUM of AGREEMENT between Barry John and Deborah Jane O'Neill and the Waimate District Council	10 YEARS and 3 MONTHS	30/06/2022	CS 12/269
7	LAWN CEMETERY	LOT 1 DP 10849	SERVICES CEMETERY MAINTENANCE GRANT from the VETERANS AFFAIRS . And a STANDARDS of CARE AGREEMENT	ANNUALY	INDEFINITE	CS 16/422
		RS 39649				
		RS 39242				
2	MANCHESTER PARK	LOT 1 DP 19004	MEMORANDUM of UNDERSTANDING between the Waimate Rugby Football Club Inc and the Waimate district Council	10 YEARS	1/06/2019	CS 18/486
10	MAORI CEMETERY	WAIMATEMATE MAORI RESERVE 888 5 BLOCK	WAHI TAPU REGISTRATION	INDEFINITE	INDEFINITE	CS 09/208
10	TOTARA TREE RESERVE	LOT 1 DP 56320				
1	WDC BUILDING and GROUNDS	PART RES 2599				
		SECTION 610 TN OF WAIMATE	MEMORANDUM of UNDERSTANDING between the Waimate Community Market and Waimate District Council	ANNUALY	30/06/2019	CS 18/484
		PART RES 2599				
7	OLD CEMETERY	RES 701				
	VICTORIA PARK	RES 2428	MEMORANDUM of AGREEMENT between the WAIMATE NETBALL ASSOCIATION and the WAIMATE DISTRICT COUNCIL	3 YEARS	31/03/2020	CS 17/458

			MEMORANDUM of AGREEMENT between the Waimate branch of The New Zealand Scout Association. The Girl Guides Association of New Zealand and the Waimate District Council	10 YEARS	30-02-2023	NO CS No
			MEMORANDUM of AGREEMENT between the Waimate Bowling Club INC and Waimate district Council	5 YEARS	18/01/2017	CS 12/270
1	WAIMATE EVENT CENTRE	SECTION 609 TN OF WAIMATE				
1	SEDDON SQUARE	Road				
KNOTTINGLEY PARK & ARBORETUM						
7	KNOTTINGLEY PARK & ARBORETUM	SECTION 1 SO 20189	MEMORANDUM of UNDERSTANDING between the Friends of Knottingley Park and Waimate district Council	3 YEARS	2014	CS 11/225
		SECTION 2 SO 20189	MEMORANDUM of UNDERSTANDING between Kevin Boyle and and Waimate district Council	5 YEARS		CS 12/281
		SECTION 3 SO 20189				
WAITAKI LAKES & HAKATARAMEA						
6	FISHERMANS BEND	SECTION 1 SO 324092	DEED of COVENANT for Camping Grounds on Lakes Aviemore and Waitaki	INDEFINITE	INDEFINITE	CS 11/249
6	TE AKATARAWA	SECTION 1 SO 324096				
6	BRIAR GULLY	SECTION 1 SO 324095	AGREEMENT relating to Camping Grounds between The Minister of Conservation, Commissioner of Crown lands and Waimate District Council	INDEFINITE	INDEFINITE	CS 11/250
6	WAITANGI EAST	SECTION 2 SO 324090	REGISTRATION of EASEMENTS over Aviemore and Benmore power stations between Meridian Energy and Waimate District Council	INDEFINITE	INDEFINITE	CS 12/268
6	WAITANGI WEST	SECTION 1 SO 324090				
4	HAKATARAMEA CEMETERY	GAZ 1886-1308 RES 2715 BLK XIII HAKATARAMEA SD-CEMETERY RES				
4	ROAD RESERVE HAKATARAMEA	ROAD	MEMORANDUM of UNDERSTANDING between the Haka Rest Area Beautification Project and Waimate District Council	10 YEARS	30/06/2023	CS 13/322
GLENAVY						
4	GLENAVY CEMETERY	RES 2914				
4	GLENAVY DOMAIN	LOT 2 DP 17316				
4	GLENAVY REST AREA	RS 41037				
HUNTER						
5	HUNTER DOMAIN	RES 4256				
MORVEN						

9	MORVEN DOMAIN	SECTION 6 BLOCK VIII TNSP OF MORVEN				
11	MORVEN MAIN ROAD CEMETERY	PART SECTION 4 RES 631 PART RS 24671				
ST ANDREWS						
8	ST ANDREWS DOMAIN	RES 4957	MEMORANDUM of AGREEMENT between Quality Feeds and Contracting and the Waimate District Council	3 YEARS	1/07/2019	
8	ST ANDREWS VILLAGE GREEN	LOT 2 DP 59696				
8	ST ANDREWS WW2 MEMORIAL	LOT 3 DP 59696 ST ANDREWS TSHIP				
UNDEFINED						
8	OTAIO CEMETERY	RES 2556	MEMORANDUM of UNDERSTANDING between Robert Grant Stowell and Waimate District council	3 YEARS	1/01/2019	CS 12/265
9	WAIHAORUNGA DOMAIN	RES 4628				
5	HANNATON ROAD RESERVE	RS 40754	MEMORANDUM of UNDERSTANDING between PJ and AM Foley and the Waimate District Council	10 YEARS	30/06/2026	CS 16/433
3	McCULLOCH BRIDGE RESERVE	RES 3468				
3	CENTERWOOD	LOT 1 DP 354416	MEMORANDUM OF UNDERSTANDING between Garry Herbert and Waimate district Council	10 YEARS	1/06/2025	CS 19/508
			MEMORANDUM of UNDERSTANDING between Whitehorse Mountain Bike Riders INC and Waimate district Council	INDEFINITE	INDEFINITE	CS 15/374
10	WAIHAO BOX RESERVE	RES 3466				

Title information



Classification of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for recreation purposes, subject to the provisions of the said Act.

SCHEDULE

**CANTERBURY LAND DISTRICT—WAIMATE COUNTY—
KNOTTINGLY PARK RECREATION RESERVE**

62.7859 hectares, more or less, being Rural Section 41093 (formerly part Reserve 1857 and Closed Road), situated in Blocks XIV and XV, Waimate Survey District. S.O. Plan 14943. Part *New Zealand Gazette*, 1884, page 22, and all *New Zealand Gazette*, 1932, page 1888.

8620 square metres, more or less, being Rural Section 41094 (formerly part Reserve 1857), situated in Blocks XIV and XV, Waimate Survey District. S.O. Plan 14943. Part *New Zealand Gazette*, 1884, page 22.

Dated at Christchurch this 2nd day of October 1979.

B. K. SLY,
Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 11/2/199; D.O. 8/3/10)

Change of Classification of Part of a Reserve

Pursuant to the section 24 (1) of the Reserves Act 1977, and to a delegation from the Minister of Conservation, the Community Relations Manager, Canterbury, hereby changes the classification of that part of the reserve, described in the Schedule, from a recreation reserve to a local purpose (public utility) reserve, subject to the provisions of the Act.

Schedule

Canterbury Land District—Waimate District

26.0800 hectares, more or less, being Section 2, S.O. 20189. All *New Zealand Gazette* 1979, page 3029. Subject to easement in Document K. 615984.

Dated at Christchurch this 3rd day of March 2000.

9.0 Glossary

Aircraft: means any device using air as its medium for movement from place to place (excludes kites) and includes model aircraft.

Art installation: The original concepts of artists, executed in any visual art/craft medium including but not limited to sculpture carved, cast, constructed; paintings, landscaping ('earth art'), light works, water or glass features, projected or illuminated prints, drawings, photographs, murals, banners, wall hangings, assemblages, or combinations of media. Artworks may have auditory and/or tactile dimensions as well as visual elements. Note: this excludes the following:

- Heritage buildings
- Indoor art works
- Privately owned works (except where they are located in public places)
- Street performance and busking
- Community arts programmes
- Contemporary advertising / billboards.

Commercial activity/event: Any activity where the purpose is to operate a business and/or obtain profit or gain from its operations utilising Waimate District Council's reserves, including:

- Conducting a trade, business or occupation on Waimate District owned or managed land, or
- Profit and private benefit are involved.

Concession means: (a) a lease; (b) a license; (c) permit (d) easement; or other agreement granted under the Reserves Act 1977 on reserves administered by Council.

Council: in relation to delegated and statutory powers under the Reserves Act it refers to the full Council of the local authority which is the administering body for the reserve; otherwise used to denote the Council as a corporate organisation.

Cycling: includes on-road and off-road bikes.

District plan: the purpose of the preparation, implementation and administration of district plans is to assist territorial authorities to carry out their functions in order to achieve the purpose of the Resource Management Act 1991, Section 72.

Encroachment: An occupation, development or use of a Council administered reserve for private benefit.

Easement: generally an interest in land granted under Section 48 over a reserve or acquired under Section 12 over private land, or similar.

Fee simple: commonly called the freehold interest in land, the highest or most absolute interest in land held under the Crown.

High impact activity: Activities resulting in more than minor environmental/social effects.

Lease: grants an exclusive long-term interest in a building or land on a reserve managed under the Reserves Act, for a maximum period of up to 33 years that (a) gives exclusive use of the land, and (b) makes provision for any activity on the land the lessee is permitted to carry out.

Lessee: the holder of a lease.

Licence: non-exclusive use of reserve land or buildings for a period of up to 33 years (excludes grazing licence). Licences may allow temporary modifications to the land, such as re-locatable buildings, campsites or facilities.

Licence to Occupy: means the temporary occupation or use of reserve land by an individual, group or organisation. Council retains the right to resume occupation at any time during that period at the expense of the occupier with one-month notice.

Licensee: the holder of a license.

Local Purpose Reserve: means a reserve classified under Section 16 of the Reserves Act as a Local Purpose Reserve according to Section 23 of that Act.

Network utilities: Includes works undertaken by network utility operators, as defined in Section 166 of the Resource Management Act, including:

- a) Navigation and survey aids, beacons and meteorological activities
- b) Services reticulation networks of local authorities
- c) All structures necessary for the operation of the network utility
- d) Privately owned aerials and antennas; and
- e) The operation and maintenance of the network utility.

Note: this does not include roading infrastructure.

Non-commercial activities (requiring permit):

Includes any activity:

- Where there are more than 50 participants
- Where a private individual, club or any organisation will not profit or gain from the use of the reserve

Permit: a grant of rights to carry out a Managed activity as identified in this Plan.

Recreation Reserve: means a reserve classified under Section 16 of the Reserves Act as a Recreation Reserve according to Section 17 of that Act.

Tangata Whenua: the iwi, or hapu, that hold mana whenua over a particular area.

Vehicle: includes motorised cars and motorcycles. It excludes mobility scooters used by people with limited mobility providing that they are used responsibly and meet all relevant Council Bylaws. The Reserves Act permits the consideration of the unauthorised use of a vehicle on a reserve as an offence under the Act, with penalties able to be applied.